



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

City Commission

Tuesday, August 3, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

You may also attend these meetings virtually via Zoom by telephoning 312-626-6799, Meeting ID: 898 7489 0710 Passcode: 048971 or online at: <https://us02web.zoom.us/j/89874850710> Passcode: 048971

CALL MEETING TO ORDER - 5:00 P.M.

ROLL CALL

Absent 1 - Commissioner Hoover

Present 6 - Commissioner Davila, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA - The Agenda was approved as changed unanimously.

COMMENDATIONS

Key West All Stars 10U Team

Sponsors: Mayor Johnston

Attachments: [Commendation](#)

Received and Filed

PROCLAMATIONS

1 United States Coast Guard Day

Sponsors: Mayor Johnston

Attachments: [Proclamation](#)

Received and Filed

2 Community Health of South Florida

Sponsors: Mayor Johnston

Attachments: [Proclamation](#)

Postponed to August 17, 2021

PRESENTATIONS

3 Airport Presentation - Richard Strickland

Sponsors: City Manager McLauchlin

Postponed to September 1, 2021

4 Strategic Plan Presentation - Environmental Protection -
Elisa Levy

Sponsors: City Manager McLauchlin

Attachments: [Presentation](#)
[Final Draft Environmental Protection](#)

Received and Filed

City Attorney's Report

City Manager's Report

-COVID Update

-Poinciana Gardens Assisted Living Facility Update

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

5 *July 12, 2021 (Special Meeting)

Attachments: [Minutes](#)

Approved

6 *July 20, 2021 (Regular Meeting)

Attachments: [Minutes](#)

Approved

RESOLUTIONS

7 *Appointing Lakay Barnett to the Housing Authority of the City of Key West Board of Commissioners.

Sponsors: Mayor Johnston

Attachments: [Resolution](#)

[Lakay Barnett Resume](#)

[Reference Letter - Triplett](#)

[Mona Clark - Reference Letter](#)

Withdrawn

- 8 *Directing the City Manager to work with City staff to expedite necessary Zoning amendments for the development and construction of Affordable Workforce Housing at the Trumbo Road property (241 Trumbo Road); Directing the City Manager to work with City staff to bring before the Planning Board and City Commission the allocation of BPAS units to allow the constructions of up to 237 housing units, provided that at least 80% of the units are designated/deed restricted as Affordable Workforce Housing.

Sponsors: Commissioner Weekley

Attachments: [Resolution](#)
[MCSD - Trumbo ROGO Resolution Cover Ltr](#)
[MCSD - Trumbo ROGO Resolution \(Final\)](#)

Enactment No: Res 21-154

- 9 *Providing an adjustment to the Recreational Rental Vehicle Regulatory License Fee set forth in Section 18-354 of the Code of Ordinances.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Proposed Fee Schedule](#)

Passed

Enactment No: Res 21-155

10

*Authorizing the authority to execute and submit grant documentation through the Transit Award Management System (TRAMS) to the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA), and to the Florida Department of Transportation (FDOT) and U.S. Department of Transportation (USDOT) to the City Manager Patty McLauchlin, Key West Department of Transportation Director Rodrigo G. Delostrinos, Jr., and alternate designees Project and Grants Manager Carolyn Haia, Assistant City Manager Todd Stoughton and Finance Director Mark Finigan; Authorizing City Attorney Shawn Smith, Chief Assistant City Attorney Ronald Ramsingh and Assistant City Attorney Nathalia Mellies to affirm the authority of the City and its designees to apply for and accept grant funding.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Resolution 19-334](#)

Passed

Enactment No: Res 21-156

11

*Approving the purchase and installation of sixteen (16) transit bus Onboard Display Information Systems (Infotransit) with accessories, as described in the attached price quote dated May 24, 2021 from Message Point Media, in an amount not to exceed \$227,266.00 on a Brand Name, Sole Source Basis, and in the Best Interests of the City, pursuant to Sections 2-797(1), 2-797(4)(b), 2-843 and 2-844 of the Code of Ordinances; Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager or designee to execute any necessary documents.

Sponsors: City Manager McLaughlin

Attachments: [Resolution](#)
[Executive Summary](#)
[MPM Project Quote](#)
[MPM Project Master Services Agreement](#)
[MPM Statement of Work](#)
[MPM Materials](#)
[FDOT Approval of Purchase](#)
[Sole Source Letter](#)

Passed

Enactment No: Res 21-157

12

*Awarding the bid of Charley Toppino & Sons, Inc. received in response to Invitation to Bid (ITB) #21-006 for Richard A. Heyman Environmental Protection Facility Aeration Systems Upgrades and Electrical Switchgear Project (Project Number SE35042002) in a total amount not to exceed \$3,824,000.00; Authorizing any necessary budget transfers and adjustments; Authorizing the City Manager to execute a contract in substantial conformance with the bid proposal, upon consent of the City Attorney.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Bid Memo](#)
[CTS bid proposal](#)
[Lawrence Lee bid proposal](#)
[Res. 18-183 design task order no. 1](#)
[Res. 20-038 design task order no. 6](#)
[Drawings - bid set](#)

Passed

Enactment No: Res 21-158

- 13 *Approving the attached "Second Amendment to Contract" to the "Agreement for Operations, Maintenance, and Management Services for the City of Key West, Florida, Wastewater Facilities" between the City and Operations Management International, Inc. (OMI), to adjust procurement limits in Section 3.2.8.c and 3.2.8.d and to add two lift stations to Exhibit B Facilities List; Authorizing the City Manager to execute necessary paperwork upon consent of the City Attorney.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Amendment](#)
 [EXHIBIT B](#)
 [OMI Contract 2014](#)
 [Res 18-366 First Amendment](#)

Passed

Enactment No: Res 21-159

- 14 *Ratifying the Mutual Aid Agreement between the City of Key West and the Monroe County School District (MCSD) for the Safe-School Officer Program at Key West High School, Horace O'Bryant School, Poinciana Elementary, Gerald Adams Elementary Sigsbee Charter, with a Sergeant in a rotating position for the 2021-2022 school year; Authorizing any necessary budget transfers or adjustments.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
 [Executive Summary](#)
 [MCSD agenda item](#)
 [2021-2022 Mutual Aid Agreement](#)

Passed

Enactment No: Res 21-160

- 15 *Approving a one-year extension of the "Consulting Agreement" between the City of Key West and Langton Associates, Inc., for Grant Professional Services for the period of October 1, 2021 through September 30, 2022.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[Consulting Agreement](#)
[Resolution 20-191 Year 2 extension](#)
[Langton email request](#)
[Key West Grant Writing Report](#)

Passed

Enactment No: Res 21-161

- 16 *Accepting/Denying the attached Contract Amendment Request from Waste Management of Florida, Inc. (WMI) for amendments to solid waste and recycling collection service rates for residential and commercial units.

Sponsors: City Manager McLauchlin

Attachments: [Resolution](#)
[Executive Summary](#)
[SAB Waste Contract Letter](#)
[Waste Management Commercial Disposal Amended Request](#)
[WMI Request](#)
[Res. 14-134 - Contract](#)
[Res. 14-254 - Amendment 1](#)
[Res. 16-048 - Amendment 2](#)

Postponed to August 17, 2021.

Approval of the Consent Agenda

A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow to Approve the Consent Agenda. The motion carried unanimously.

17

Authorizing the City Manager to enter into an Agreement with Federal National Mortgage Association (FNMA), through its representative attorney Aamir Saeed, as property owner of 2811 Staples Avenue, permitting a Release of Lien upon payment by the owners of the amount of \$10,000.00.

Sponsors: City Manager McLaughlin

- Attachments:**
- [Resolution](#)
 - [Executive Summary](#)
 - [Notarized Letter - Authority](#)
 - [Bennett NOCV](#)
 - [Bennett NOAH](#)
 - [Bennett Findings and Orders/ Lien](#)
 - [Title](#)
 - [Bank NOAH](#)
 - [Bank Findings and Orders / Lien](#)
 - [Lien Mitigation Form](#)
 - [Power of Attorney](#)
 - [Compliance email](#)
 - [Notarized Attorney letter](#)
 - [First Mitigation Request](#)

A motion was made by Vice Mayor Kaufman, seconded by Commissioner Davila, that the Resolution be Postponed to August 17, 2021. The motion carried by the following vote:

Absent: 1 - Commissioner Hoover

Yes: 6 - Commissioner Davila, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow, Commissioner Weekley and Mayor Johnston

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT - 5:59 P.M.