

TREE COMMISSION TREE REMOVAL REPORT  
CITY of KEY WEST

PROPERTY: 3380 Donald Ave

APPLICATION NUMBER: T2025-0041

REQUEST: Property owner (City of Key West) is seeking removal of (1) Strangler Fig (*Ficus aurea*).

APPLICATION SUMMARY: An application was submitted to remove one Strangler Fig tree from the fence line in a drainage easement owned by the City. The application states that the City is wanting to install an access gate where the tree is, so that maintenance crews do not need to access the area through private properties.

TREE ASSESSMENT and PHOTOS:



A Photo of the tree overall





A photo of the overall canopy and a photo of the base of the tree within the fence







A photo of the base of the tree within the fence and the multiple trunks of the tree







2 photos of the canopy of the tree





Diameter: 29.5"

Condition: 70% (the tree is in good health, but a terrible location for the species)

Location: 30% (visible tree, very small area being so close to curb and wrapped up in the fence, powerlines very close)

Species: 100% (on City of KW protected tree list)

Tree Value: 66%

Required Mitigation: 19.4 caliper inches

RECOMMENDATION: The tree is in good health, but strangler figs need lots of room to grow and being within the powerlines, wrapped up in a fence, and being up against a curb/ roadway, this tree should be removed.

PREPARED BY:

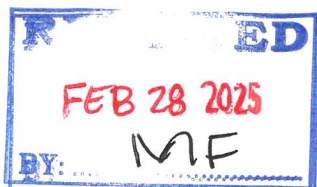
*Mckenzie Fraley*

Mckenzie Fraley  
Urban Forestry Manager  
City of Key West



# Application





2025-0041

## Tree Permit Application

Please Clearly Print All Information unless indicated otherwise. Date: 02/26/2025

Tree Address 3380 Donald Ave. PS-R 00066170-000405

Cross/Corner Street \_\_\_\_\_

List Tree Name(s) and Quantity One Native Ficus

Reason(s) for Application:

☒ Remove ( ) Tree Health ( ) Safety ( ) Other/Explain below

( ) Transplant ( ) New Location ( ) Same Property ( ) Other/Explain below

( ) Heavy Maintenance Trim ( ) Branch Removal ( ) Crown Cleaning/Thinning ( ) Crown Reduction

Additional Information and Explanation Tree is in a drainage easement owned by the City of Key West. The City wishes to install an equipment access gate in that location and fence alteration so that maintenance crews can gain access without using private property access.

Property Owner Name City of Key West

Property Owner Email Address Brian.Barosso@cityofkeywest-fl.gov

Property Owner Mailing Address P.O. Box 1409, Key West, FL 33041-1409

Property Owner Phone Number 305-809-3782

Property Owner Signature Brian Barosso

\*Representative Name Steve Gardner

Representative Email Address Sgardner@cityofkeywest-fl.gov

Representative Mailing Address P.O. Box 1409, Key West, FL 33041-1409

Representative Phone Number 305-809-3992

\*NOTE: A Tree Representation Authorization form must accompany this application if someone other than the owner will represent the owner at a Tree Commission meeting or pick up an issued Tree Permit.

As of August 1, 2022, application fees are required. [Click here for the fee schedule.](#)

Sketch the tree's location (aerial view), including cross/corner street. Please identify tree(s) on the property regarding this application with colored tape or ribbon and if the tree is accessible.

Please see attached documentation.



\*\*PROPERTY RECORD CARD\*\*

Disclaimer

The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.

By continuing into this site you assert that you have read and agree to the above statement.

Summary

Parcel ID	00066170-000405
Account#	8967839
Property ID	8967839
Millage Group	10KW
Location Address	VACANT LAND, KEY WEST
Legal Description	KW 2 SHEETS PB4-69 PLAT OF SURVEY ON TWO SHEETS PART OF LANDS FORMERLY OWNED BY KEY WEST IMPROVEMENT IN TRUST NO 58-303 PT PARCEL 17 (.0327 AC) OR1137-2011/2012 OR1778-57 (Note: Not to be used on legal documents.)
Neighborhood	31100
Property Class	STATE PARKS (8000)
Subdivision	
Sec/Twp/Rng	33/67/25
Affordable	No
Housing	

Owner

CITY OF KEY WEST  
PO BOX 1409  
KEY WEST FL 33041

Valuation

	2024 Certified Values	2023 Certified Values	2022 Certified Values	2021 Certified Values
+ Market Improvement Value	\$0	\$0	\$0	\$0
+ Market Misc Value	\$0	\$0	\$0	\$0
+ Market Land Value	\$3	\$3	\$3	\$3
= Just Market Value	\$3	\$3	\$3	\$3
= Total Assessed Value	\$3	\$3	\$3	\$3
- School Exempt Value	(\$3)	(\$3)	(\$3)	(\$3)
= School Taxable Value	\$0	\$0	\$0	\$0

Historical Assessments

Year	Land Value	Building Value	Yard Item Value	Just (Market) Value	Assessed Value	Exempt Value	Taxable Value	Maximum Portability
2024	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2023	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2022	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2021	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2020	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2019	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0
2018	\$3	\$0	\$0	\$3	\$3	\$3	\$0	\$0

The Maximum Portability is an estimate only and should not be relied upon as the actual portability amount. Contact our office to verify the actual portability amount.

Land

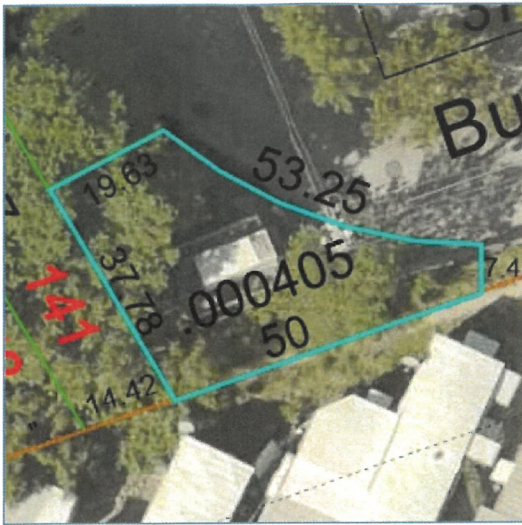
Land Use	Number of Units	Unit Type	Frontage	Depth
TRANSITIONAL LANDS (000T)	0.03	Acreage	0	0

View Tax Info

[View Taxes for this Parcel](#)



## Map



No data available for the following modules: Buildings, Yard Items, Sales, Permits, Sketches (click to enlarge), Photos, TRIM Notice.

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[User Privacy Policy](#) | [GDPR Privacy Notice](#)

Last Data Upload: 3/4/2025, 1:32:28 AM

[Contact Us](#)

Developed by  
 **SCHNEIDER**  
GEOSPATIAL





## MEMORANDUM

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Date: February 26, 2025

To: Brian L. Barroso  
City Manager

Via: Todd Stoughton  
Assistant City Manager

From: Steve Gardner  
Sr. Project Manager

Subject: **Tree Removal Permit Application**

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### **Introduction**

Authorize the City Manager to execute attached Tree Removal Permit

### **Background**

We have a sanitary pump station that we are in design process for rehabilitation. It abuts a drainage easement that the City has and is supposed to maintain. As part of the pump station rehab project, we would like to install a gate so that a maintenance crew can get equipment in and out of the easement. Currently there is no access other than through private property. We would like to locate the gate in the area where this tree has grown. It has grown due to a lack of maintenance of our easement. Per the request of the City's Urban Forestry Manager, a tree permit is required for the Tree Commission Authorization and must be signed by the City Manager as Owner.

#### Exhibits:

- Exhibit A: Permit Application
- Exhibit B: Photos of the tree
- Exhibit C: Survey
- Exhibit D: Easement documentation



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**RE: Problem Tree**

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**From** McKenzie Fraley <mckenzie.fraley@cityofkeywest-fl.gov>

**Date** Tue 2/25/2025 1:57 PM

**To** Steve Gardner <sgardner@cityofkeywest-fl.gov>

**Cc** Matt Willman <mwillman@cityofkeywest-fl.gov>; Elizabeth Ignoffo <eignoffo@cityofkeywest-fl.gov>

 1 attachment (336 KB)

Tree Permit Application.pdf;

Good afternoon – based on the photos and the survey, it's a native ficus tree, and this type of ficus would need Tree Commission Authorization. Please complete the attached application and send it back to me with the City Manager's signature. Please note that if you would like this to go before the Commission on March 18<sup>th</sup>, I need the completed application back by 3:00pm tomorrow (2/26). Otherwise, it can go on the April 15<sup>th</sup> Meeting. There will also need to be a representative at the meeting from your department, and whoever that will be will also need to be noted on the application and sign it. Please let me know if you have any questions. Thank you!

**Mckenzie Fraley**  
305-809-3768

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**From:** Steve Gardner <sgardner@cityofkeywest-fl.gov>

**Sent:** Tuesday, February 25, 2025 1:22 PM

**To:** McKenzie Fraley <mckenzie.fraley@cityofkeywest-fl.gov>

**Cc:** Matt Willman <mwillman@cityofkeywest-fl.gov>; Elizabeth Ignoffo <eignoffo@cityofkeywest-fl.gov>

**Subject:** Problem Tree

Good afternoon McKenzie,

We have a sanitary pump station that we are in design process for rehabilitation. It abuts a drainage easement that the City has and is supposed to maintain. As part of the pump station rehab project we would like to install a gate so that a maintenance crew can get equipment in and out of the easement. Currently there is no access other than through private property. We would like to locate the gate in the area that this tree has grown. It has grown due to a lack of maintenance of our easement. I do not know what kind of tree it is. Would it be possible for you to take a look at it and see if we are able to remove it?

Regards,

Steve Gardner

Senior Project Manager







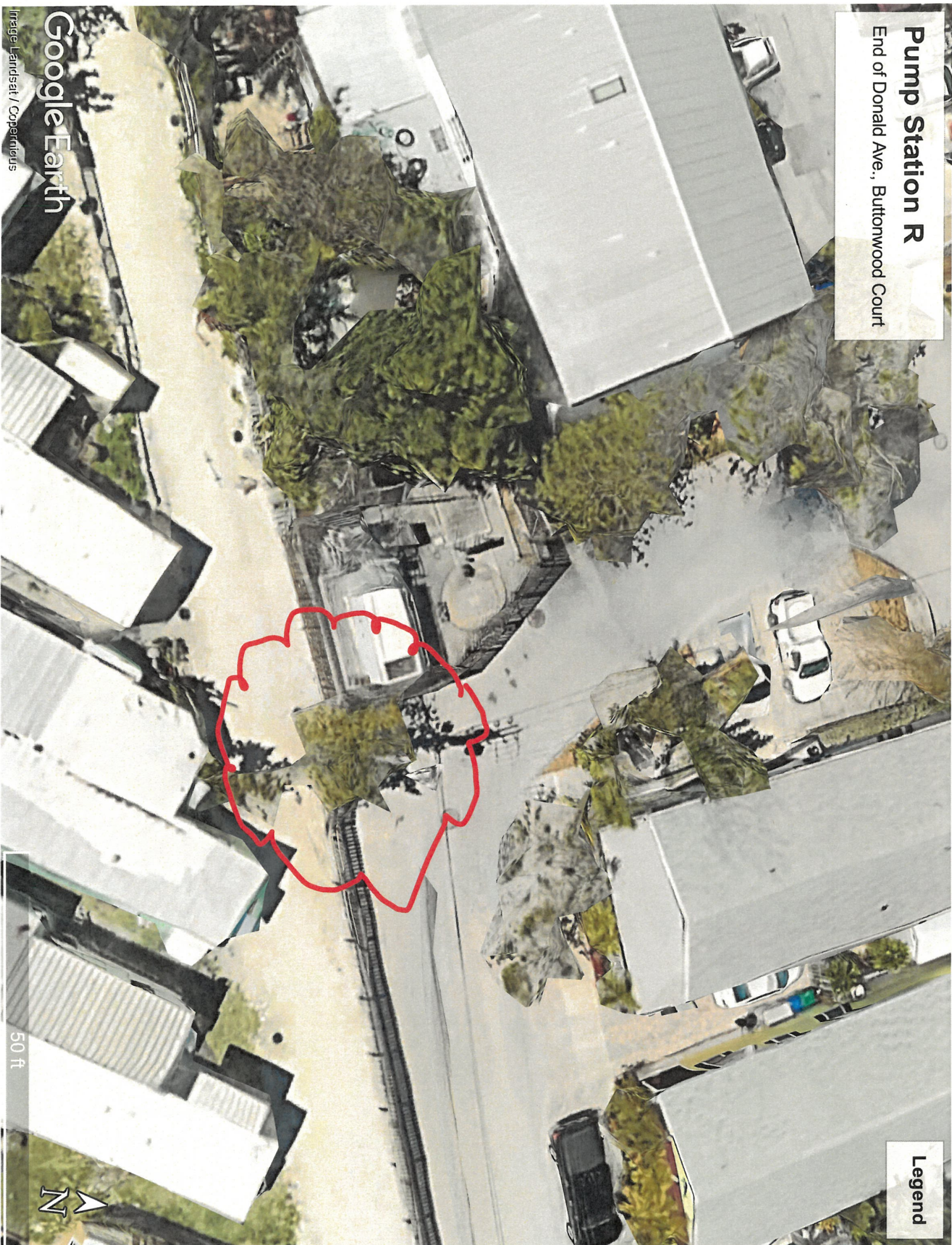




# Pump Station R

End of Donald Ave., Buttonwood Court

Legend



Google Earth

Image Landsat / Copernicus

50 ft





65360

224.91

MCCARTHY LN

63.99

12

115.66

176.03  
198.3

TREE

445.23

20' Drainage Easement (OR61-33)

853.74

60.49

220.03

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8101

76

88.39

119.66

137.75

124.66

111.58

93.5

23.88

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RESOLUTION NO. 65-87

A RESOLUTION AUTHORIZING THE EXCHANGE OF REAL  
PROPERTY IN THE CITY OF KEY WEST, FLORIDA.

WHEREAS, The City of Key West, Florida is the record holder of two adjoining 10 foot strips of land on the Island of Key West, Florida, granted to it in March 1956 for the purpose of extending, maintaining, building and repairing a drainage ditch, the said two 10 foot strips of land being more particularly described in Official Record Book 61, Pages 35 through 39, both inclusive, Monroe County, Florida Public Records, and

WHEREAS, The City of Key West, Florida is not now using or maintaining a drainage ditch upon the said two 10 foot strips of land and has never since the granting of the said easement built, used or maintained a drainage ditch on the said two 10 foot strips of land and therefore has long since abandoned the same by operation of law, and

WHEREAS, the owner and holder of certain lands equally suitable for a drainage system in the immediate vicinity of the said lands recorded in Official Record Book 61 at Pages 35 through 39, both inclusive, Monroe County, Florida Public Records, STOCKTON, WHATLEY, DAVIN & COMPANY, a Florida corporation, proposes an exchange of a 20 foot strip of land, more particularly hereinafter described, for the release, disclaimer, abandonment and quit-claim by The City of Key West, Florida of the said two 10 foot strips of land, and

WHEREAS, this Commission now finds that the public and The City of Key West, Florida would be benefited by such exchange of lands,

NOW, THEREFORE,

BE IT RESOLVED by the City Commission of The City of Key West, Florida:



thence run North 87 degrees 05 minutes 05 seconds West a distance of 86.84 feet to a point on the Northerly Right of Way line of the aforementioned proposed road; thence run North 57 degrees 45 minutes 40 seconds East along the Northerly Right of Way line of said proposed road a distance of 20.00 feet back to the Point of Beginning.


BE IT FURTHER RESOLVED that the Mayor of The City of Key West, Florida and its City Clerk are hereby authorized and directed to execute the necessary instruments to effectuate the purpose of this Resolution and to deliver to Stockton, Whatley, Davin & Company, a Florida corporation the Quit-Claim Deed referred to herein upon receipt from the said Stockton, Whatley, Davin & Company, a Florida corporation, of a properly executed Easement giving and granting unto The City of Key West, Florida the use of the said lands in accordance with the terms hereinabove set forth.

Passed and adopted at a City Commission meeting held this

4th day of August, A. D. 1965.

  
Mayor

Attest:

  
City Clerk

Copy of Quit-Claim Deed in 28V  
Copy of Easement in 32V-4-A

48056

BOOK OR-61 PAGE 33

WHEREAS, the grantors hereinafter named are seized in fee simple of a parcel of land hereinafter described, on a portion of which there is constructed and maintained a drainage ditch, and the grantee hereinafter named desires said property to be conveyed to it for the purpose of maintaining and operating said drainage ditch for the benefit of the surrounding properties,

NOW, THEREFORE, THIS INDENTURE, Made this first day of April, A. D. 1956, between A. E. Golan, joined herein by his wife, Florence Golan, both of Cook County, State of Illinois, parties of the first part, and the City of Key West, Florida, a municipal corporation organized and existing under the laws of the State of Florida, party of the second part, WITNESSETH:

That in pursuance of the grantee maintaining and operating said drainage ditch, and in consideration of the sum of \$10.00 paid by said grantee, the said grantors hereby grant unto the said grantee, its successors and assigns, the easement and right of way for the extension, maintenance, building and repairing of a drainage ditch on the following described property, situate, lying and being in the County of Monroe, State of Florida, to-wit:

A strip of land **twenty** feet in width on the Island of Key West, Florida and being more particularly described by metes and bounds as follows: Commencing at the intersection of the northerly right-of-way line of Duck Avenue and the westerly right-of-way line of 19th Street, bear North 21 degrees, 14 minutes and 20 seconds West for a distance of 791.41 feet to a point; thence bear South 68 degrees, 41 minutes and 40 seconds West for a distance of 1920 feet to the point of beginning of the strip of land hereinafter described; from said point of beginning continue bearing South 68 degrees, 41 minutes and 40 seconds West for a distance of 445.23 feet to a point; thence bear North 32 degrees, 14 minutes and 20 seconds West for a distance of 20.36 feet to a point; thence bear North 68 degrees, 41 minutes and 40 seconds East for a distance of 449.09 feet to a point; thence bear South 21 degrees, 14 minutes and 20 seconds East for a distance of 20 feet, back to the point of beginning.



And for such purpose the grantee shall forever after maintain such drainage ditch as may be reasonable and proper, and if, for any reason, the necessity of maintaining such drainage ditch is eliminated, *or if said ditch is not maintained,* said parcel of land hereinabove described shall revert to the grantors.

IN WITNESS WHEREOF, the parties of the first part have hereunto set their hands and seals, all as of the day and year



48057

Filed: APR 10 1956-2:33 P.M.

BOOK OR-61 PAGE 35

WHEREAS, the grantor hereinafter named is seized in fee simple of a parcel of land hereinafter described, on a portion of which there is constructed and maintained a drainage ditch, and the grantee hereinafter named desires said property to be conveyed to it for the purpose of maintaining and operating said drainage ditch for the benefit of the surrounding properties,

NOW, THEREFORE, THIS INDENTURE, Made this first day of April, A. D. 1956, between Vincent Conley, a single man, of Cook County, State of Illinois, party of the first part, and The City of Key West, Florida, a municipal corporation organized and existing under the laws of the State of Florida, party of the second part, WITNESSETH:

That in pursuance of the grantee maintaining and operating said drainage ditch, and in consideration of the sum of \$10.00 paid by said grantee, the said grantor hereby grants unto the said grantee, its successors and assigns, the easement and right of way for the extension, maintenance, building and repairing of a drainage ditch on the following described property, situate, lying and being in the County of Monroe, State of Florida, to-wit:



A strip of land ten feet in width on the Island of Key West, Florida and being more particularly described by metes and bounds as follows: Commencing at the intersection of the northerly right-of-way line of Duck Avenue and the westerly right-of-way line of 19th Street, bear North 21 degrees, 14 minutes and 20 seconds West for a distance of 791.41 feet to a point; thence bear South 68 degrees, 41 minutes and 40 seconds West for a distance of 2365.23 feet to a point; thence bear North 32 degrees, 14 minutes and 20 seconds West for a distance of 20.36 feet to the point of beginning of the strip of land hereinafter described; from said point of beginning, continue bearing North 32 degrees, 14 minutes and 20 seconds West for a distance of 895.98 feet to a point; thence bear North 57 degrees, 45 minutes and 40 seconds East for a distance of 10 feet to a point; thence bear South 32 degrees, 14 minutes and 20 seconds East for a distance of 897.91 feet to a point; thence bear South 68 degrees, 41 minutes and 40 seconds West for a distance of 10.18 feet, back to the point of beginning.

ALSO

A strip of land ten feet in width on the Island of Key West, Florida and being more particularly described by metes and bounds as follows: Commencing at the intersection of the northerly right-of-way line of Duck Avenue and the westerly right-of-way line of 19th Street, bear North 21 degrees, 14 minutes and 20 seconds West for a distance of 791.41 feet to a point; thence bear South

48058

BOOK OR-61 PAGE 37

Filed APR 10 1956 -2:34 P

WHEREAS, the grantors hereinafter named are seized in fee simple of a parcel of land hereinafter described, on a portion of which there is constructed and maintained a drainage ditch, and the grantee hereinafter named desires said property to be conveyed to it for the purpose of maintaining and operating said drainage ditch for the benefit of the surrounding properties,

NOW, THEREFORE, THIS INDENTURE, Made this first day of April, A. D. 1956, between Charles Helberg, joined herein by his wife, Bertha Mae Helberg, both of Cook County, State of Illinois, parties of the first part, and the City of Key West, Florida, a municipal corporation organized and existing under the laws of the State of Florida, party of the second part, WITNESSETH:

That in pursuance of the grantee maintaining and operating said drainage ditch, and in consideration of the sum of \$10.00 paid by said grantee, the said grantors hereby grant unto the said grantee, its successors and assigns, the easement and right of way for the extension, maintenance, building and repairing of a drainage ditch on the following described properties, situate, lying and being in the County of Monroe, State of Florida, to-wit:

A strip of land ten feet in width on the Island of Key West, Florida and being more particularly described by metes and bounds as follows: Commencing at the intersection of the northerly right-of-way line of Duck Avenue and the westerly right-of-way line of 19th Street, bear North 21 degrees, 14 minutes and 20 seconds West for a distance of 811.41 feet to a point; thence bear South 68 degrees, 41 minutes and 40 seconds West for a distance of 2348.73 feet to a point; thence bear North 32 degrees, 14 minutes and 20 seconds West for a distance of 949.84 feet to the point of beginning of the strip of land hereinafter described; from said point of beginning, continue bearing North 32 degrees 14 minutes and 20 seconds West for a distance of 600 feet to a point on the southerly right-of-way line of North Roosevelt Boulevard; thence bear South 57 degrees, 45 minutes and 40 seconds West for a distance of 10 feet to a point; thence bear South 32 degrees, 14 minutes and 20 seconds East for a distance of 600 feet to a point; thence bear North 57 degrees, 45 minutes and 40 seconds East for a distance of 10 feet, back to the point of beginning.

ALSO

A strip of land ten feet in width on the Island of Key West, Florida and being more particularly described by metes and bounds as follows: Commencing at the intersection of the northerly right-of-way line of Duck Avenue and the westerly right-of-way line of 19th Street, bear North 21 degrees, 14 minutes and 20 seconds West





STATE OF ILLINOIS,  
ss  
COUNTY OF COOK,

I HEREBY CERTIFY, that on this day appeared before me,  
the undersigned authority, Bertha Mae Helberg, to me well known to be  
one of the individuals described in and who executed the foregoing  
Deed, and she acknowledged before me that she executed the same freely  
and voluntarily for the purposes therein expressed.

WITNESS my hand and official seal at Chicago, said County  
and State, this 31st day of March, A. D. 1956.

Ellen McLaughlin  
Notary Public, State of Illinois

My Commission Expires:

Oct 15, 1959



48058

STATE OF FLORIDA, COUNTY OF MONROE  
FILED FOR RECORD 7  
This APR 10 1956 -2:34 P.M.  
Recorded in Official Records # 61  
Page 37/39 and Record Verified  
EARL E. ADAMS, Clerk Circuit Court  
Bernard Grege

Signed, Sealed and Delivered  
in Our Presence:

Phyllis A. Butler

Arlene Murphy

THE FIRST NATIONAL BANK OF LEESBURG,  
not personally, but as Trustee aforesaid.

By: E. T. Tinsley, Jr.  
Trust Officer.

Attest: Geo. H. Past  
Cashier.

\*\*\*\*\*

STATE OF FLORIDA,  
COUNTY OF LAKE,

I HEREBY CERTIFY, That on this day personally appeared  
before me, the undersigned authority, E. T. Tinsley, Jr.  
And Geo. H. Past, to me well known to be Trust  
Officer and Cashier, respectively, of The First National Bank of Lees-  
burg, and they acknowledged before me that they executed the foregoing  
Deed as such officers for and on behalf of said corporation, and as  
the free act and deed of said corporation.

WITNESS my hand and official seal at Leesburg, said County  
and State, this 4th day of April, A. D. 1956.

Phyllis A. Butler  
Notary Public, State of Florida at  
Large.

My Commission Expires:

Notary Public, State of Florida at large  
My commission expires March 12, 1958.  
Bonded by American Surety Co. of N. Y.

(Seal)

48059  
STATE OF FLORIDA, COUNTY OF MONROE  
FILED FOR RECORD  
This APR 10 1956 2:35 P.M.  
Recorded in Official Records # 61  
Pages 10/41 and Record Verified.  
By EARL R. ADAMS, Clerk Circuit Court  
Kernan, Perry D.S.