



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Tree Commission

Tuesday, January 2, 2024

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 5:00 P.M.

Roll Call

Absent 3 - Commissioner Bravo, Commissioner Cunningham, and Vice Chair Pope

Present 4 - Commissioner Cabanas, Commissioner Cullen, Commissioner Fuller, and Chairman McRAE

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as presented.

Administering the Oath by the Clerk of the Commission

Approval of Minutes

1 December 11, 2023

Attachments: [Minutes](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen to approve the Minutes. The motion passed unanimously.

New Business

2 419 Simonton Street/T2023-0378/David Taylor
Represented by: Kenneth King
Requesting approval to remove (1) Spanish Lime tree.

Attachments: [\(LARGE FILE\) Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen in accordance with Sec.110-327, to approve the removal of (1) Spanish Lime tree at 419 Simonton Street to be replaced with 11 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion passed unanimously.

- 3 1609 Rose Street/T2023-0380/1609 Rose St LLC-Kenneth & Linda Joan King
Requesting approval to remove (1) Gumbo Limbo tree.

Attachments: [Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen in accordance with Sec.110-327, to approve the removal of (1) Gumbo Limbo tree at 1609 Rose Street to be replaced with 7.6 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion passed unanimously.

- 4 913 Terry Lane/T2023-0381/Deborah Marshall Snelgrove
Represented by: Kenneth King
Requesting approval to remove (1) Spanish Lime tree.

Attachments: [Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen in accordance with Sec.110-327, to approve the removal of (1) Spanish Lime tree at 913 Terry Lane to be replaced with 3.9 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion passed unanimously.

- 5 913 White Street/T2023-0382/Frederick Simon
Requesting approval to remove (1) Royal Poinciana tree.

Attachments: [\(LARGE FILE\) Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen in accordance with Sec.110-327, to approve the removal of (1) Royal Poinciana tree at 913 White Street to be replaced with 4.4 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion passed unanimously.

- 6 701 Passover Lane-City Cemetery/T2023-0387/City of Key West
Represented by: Karen DeMaria & Rosa Diaz
Requesting approval to remove (1) Pink Tabebuia tree.

Attachments: [Report and Application](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen in accordance with Sec.110-327, to approve the removal of (1) Pink Tabebuia tree at 701 Passover Lane - City Cemetery to be replaced with 0.4 caliper inches of dicot or fruit trees from the approved list, FL #1, to be planted on site. The motion passed unanimously.

- 7 3228 Flagler Avenue (3221 Riviera Drive)/TP2023-0008/Land 10031 LLC-Land 4027 LLC-Land 113 LLC-Land 1701 LLC-Land 2708 LLC-Land 8351 LLC-Land 8601 LLC-Land 7009 LLC-Land 2421 LLC
Represented by: Owen Trepanier-Trepanier & Associates Inc & Will Liu-RVi
Requesting Conceptual Landscape plan approval.

Attachments: [Landscape Plan and Application](#)
[Staff Report](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to table this item until the end of New Business. The motion passed unanimously.

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to approve the updated conceptual landscape plan with the condition that the applicant work with the Urban Forestry Manager regarding modifications to the side landscape buffer. The motion passed unanimously.

Administrative Hearing

- 8 1501 South Street/TC2023-00002
Respondent: Baltazar Reyes
Primary roots from a Sapodilla, a Tropical Almond, and a Sea Grape tree were cut without benefit of a permit.

Attachments: [Administrative Hearing Notice](#)
[Staff Report](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to approve a compliance settlement agreement with the respondent at 1501 South Street, to include a \$250 fine and a \$250 administrative fee to be paid by the respondent. The motion passed unanimously.

- 9 5051 Overseas Highway/TC2023-00003/Hyatt Vacation Management CO.
Respondent: Blue Native Landscape & Irrigation and Hyatt Vacation Management
Palm trees have been trimmed in violation of City Code

(10-2 and hurricane cuts).

Attachments: [Administrative Notice](#)
 [Staff Report](#)

A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to approve a compliance settlement agreement between the respondents at 5051 Overseas Highway, to include a \$250 fine to be paid by Hyatt Vacation Management, and a \$500 fine and \$250 administrative fee to be paid by Blue Native Landscape. The motion passed unanimously.

Reports

10 City Attorney's Report

Urban Forestry Manager's Report

Received and Filed

Public Comments

Commissioner Comments

Adjournment - 5:53 P.M.