



Monthly Utilities Department Report

To: Albert P. Childress
City Manager



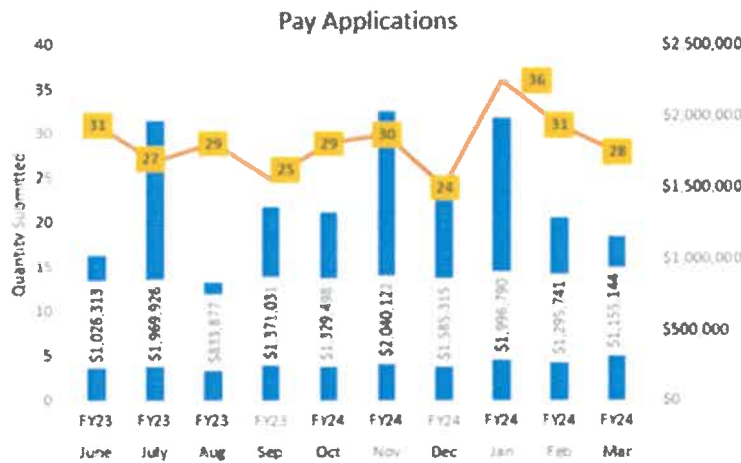
Date: April 11, 2024

From: Kelly Crowe, P.E.
Utilities Director

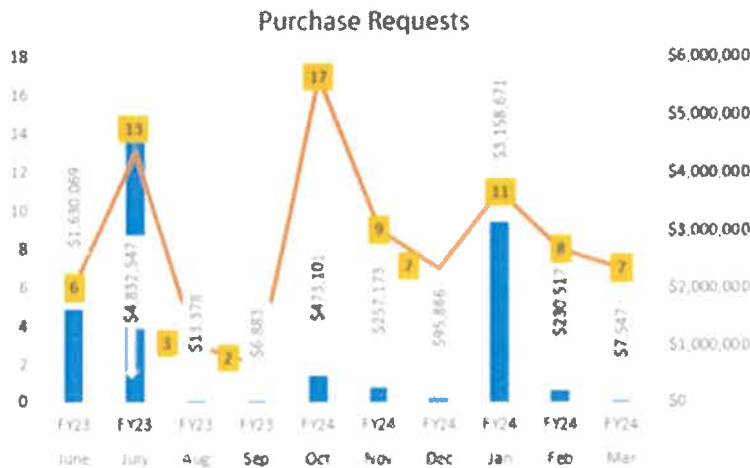
Subject: March 2024 Utilities Report

Administrative

- Pay Apps Processed: 28 for \$1,155,144



- Purchase Requests Submitted: 7 @ \$7547



- Issues Resolved-Click Fix 16 of 18 resolved to date (all categories)
- Back Utility Fees Assessed/Collected: \$8673 Assessed / \$ 0 collected
- Undiscovered Sewer Base Charges recognized: 9 EDUs @ \$25.01 = \$225.09/month

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3224 tons
 - Yard Waste: 334 tons
 - Recycling: 430 tons
 - Construction and Demolition: 66 tons
 - Metal: 45 tons
 - Leachate: 66 tons
- White Goods (Pick Ups): 165 Pick Ups
- Bulk Pick Ups by Waste Management (Tons): 734 Pick Ups
- Bulk Item Pick Ups by Public Works: 149 tons
- Extra Pick Ups (Pick Ups): 62
- Carts Delivered: 76
- Carts Repaired: 0
- Cart Exchanges: 18
- Commercial Recycling Participation Rate: 49%
- Solid Waste related code cases opened: 33
- Solid Waste code cases closed: 20

Recycling Update

Monroe County is participating in an Earth Day Tire Amnesty Event where county residents, which include the residents of the City of Key West, will be able to surrender up to 6 rimless passenger tires which are 20" or less for free. The City will be advertising the three event days via website and PIO notifications

Sewer/Storm/GIS/Solid Waste

- The Utility Administrator attended Web-EOC training offered by Monroe County.
- Demo of Mettler Toledo automation system for the transfer station.
- The Utilities Dept explored eligible Stormwater & Sewer projects for Bond funding.
- Revision of the annual residential solid waste mailer to address specifically identified issues.
- The Utility Administrator met with KWPD Marine Unit Officers to review best practices for Mooring Field data collection.
- Utility Administrator & Solid Waste Coordinator met with Waste Management Staff to project FY25 budget expenditures.
- Developing a commercial mailer/notification to address KW specific issues.
- Developing a solid waste service issue notification to be used by both the franchise hauler and city staff to leave when issues are observed so corrections can be made.

- The Utility Department hosted a lunch & learn meeting with USSI. Bringing Coast Guard Staff & Jacobs Staff together with the City Staff in an attempt to eliminate infiltration into the sewer system.
- Staff is working with USSI to attain a scope of work and quote to provide smoke testing and manhole repairs.
- Sewer Plant Contact Basin Leak Repair project: Access hatches were installed in void areas. Old concrete and form lumber to be removed now for further leak inspection.
- Pump Station "F" Grinder design from Jacobs Engineering is on April 11 Commission Agenda for approval.
- Pump Station "G", still receiving submittals. Construction to begin in August.
- Stormwater Pump Station "Dennis St. Ph II" Design underway. Thirty percent of the schematic design is expected next week.
- Tide Valves are nearing design completion. The Task Order for Environmental Permitting is on April's Agenda.
- 10th & Harris: Nearing completed design. Environmental Permitting is underway.
- Staff met with the City's financial consultant Raftelis to kick off the FY 2025 rate model preparation.

