



## THE CITY OF KEY WEST

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MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
Greg Veliz, Assistant City Manager

**FROM:** James Bouquet, Senior Project Manager

**DATE:** January 14, 2019

**RE:** **Metric Engineering contract Amendment for Reconstruction of South Roosevelt Boulevard and approving the addition of a Senior Engineer position to the contract.**

**ACTION STATEMENT:**

This resolution will authorize extending to July 30, 2020 the Metric Engineering contract for design of the South Roosevelt Boulevard reconstruction project and approve the addition of a Senior Engineer position to the contract.

**BACKGROUND:**

Award of the contract to Metric Engineering (formerly Sanchez-Zeinali and Associates) was approved under Resolution 04-146 with an effective start date of April 6, 2004 and a contract period of five (5) years. Resolution 13-132 extended the contract date to April 5, 2017. To accommodate additional project design as recently directed by the Florida Department of Transportation (FDOT), the contract must be further extended to July 30, 2020. FDOT is the lead agency working with Metric Engineering, while the City of Key West is the grantee of Local Agency Program (LAP) to fund the project design. Metric Engineering also requested approval from FDOT to add a Senior Engineer position to the contract. FDOT granted approval but an amendment to the City's contract with Metric Engineering is required to formally add the position.

FDOT will be taking the project over entirely once design is complete and the construction phase begins.

**PURPOSE AND JUSTIFICATION:**

FDOT has requested Metric Engineering project additional design services for the South Roosevelt Boulevard. To accommodate this request, the City must extend its contract with Metric Engineering though July 30, 2020. FDOT has also requested the addition of a Senior Engineering position to the contract to support the design effort.

*Key to the Caribbean – Average yearly temperature 77° F.*

**FINANCIAL IMPACT:**

There is no financial impact to extend the contract with Metric Engineering or to add the Senior Engineering position to the contract. Additional design fees will be funded 100% by FDOT LAP funding.

**RECOMMENDATION:**

Staff recommends extending to July 30, 2020 the Metric Engineering contract for design of the South Roosevelt Boulevard reconstruction project and approving the addition of a Senior Engineer position to the contract.