

ADDENDUM NO. 2
RFP - 01-14

To All Bidders:

The following change is hereby made a part of RFP 01-14 – Wrecker/Towing Services as fully and as completely as if the same were fully set forth therein:

Page 2 “Legal Notice”

Replace

~~“Pursuant to approval by the City Clerk, Sealed Proposals to provide Wrecker/Towing Services will be received until 3:30 p.m., on January 22, 2014 by the City Clerk’s Office, 3126 Flagler Ave, Key West, Florida 33040.”~~

With

“Pursuant to approval by the City Clerk, Sealed Proposals to provide Wrecker/Towing Services will be received until 3:00 p.m., on February 5, 2014 by the City Clerk’s Office, 3126 Flagler Ave, Key West, Florida 33040.”

Page 4 “E Projected Timetable”

Replace

Event	Date
Issue RFP Notice	December 16, 2013
Pre-Proposal Conference	December 27, 2013
Last Date for Receipt of Written Questions	January 15, 2014
Proposal Close Date/ Opening by City Clerk	January 22, 2014
Evaluation Committee Meeting	January 24, 2014
Commission Meeting	February 4, 2014

With

Event	Date
<u>Issue RFP Notice</u>	<u>December 16, 2013</u>
<u>Pre-Proposal Conference</u>	<u>December 27, 2013</u>
<u>Last Date for Receipt of Written Questions</u>	<u>January 24, 2014</u>
<u>Proposal Close Date/ Opening by City Clerk</u>	<u>February 5, 2014</u>
<u>Evaluation Committee Meeting</u>	<u>February 7, 2014</u>
<u>Commission Meeting</u>	<u>February 19, 2014</u>

Page 7, "Payment to the City"

Replace

~~In consideration of the Towing Company being called by the City for the term as provided in "Terms and Conditions" below, the Towing Company shall pay to the City, so long as this Agreement is in effect, a fee for each tow (excluding City owned or leased vehicles/vessels) described in the "Scope of Work" in this Agreement. The Towing Company shall specify the fee it is offering to pay the City per tow in response to this request for proposals.~~

~~The Towing Company shall remit to the City an itemized list of work completed for the prior month along with the appropriate total fee no later than fifteenth of the following month (i.e. September's payment will be due by October 15). Failure of the Towing Company to remit the appropriate fee amount within the time allotted shall be grounds, at the discretion of the City, to terminate this Agreement.~~

With

In consideration of the Towing Company being called by the City for the term as provided in "Terms and Conditions" below, the Towing Company shall pay to the City, so long as this Agreement is in effect, a flat fee for the franchise granted pursuant to this request for proposals to perform the services described in the "Scope of Work" in this Agreement. The Towing Company shall specify the minimum fee it is offering to pay the City in response to this request for proposals.

The Towing Company shall remit to the City an itemized list of work completed for the prior month no later than the fifteenth of the following month (i.e. September's list will be due by October 15). The Company shall also remit the franchise fee in quarterly installments beginning with the conclusion of the third month following commencement of the contract entered into between the parties. Failure of the Towing Company to remit the appropriate fee amount within the time allotted shall be grounds, at the discretion of the City, to terminate this Agreement.

Page 20, "D) Delivery of Proposals"

Replace

~~"All Proposals are to be delivered before 3:00 p.m., local time, on or before~~

~~January 11, 2014 to:"~~

With

"All Proposals are to be delivered before 3:00 p.m., local time, on or before February 5, 2014 to:"

Page 21 "3. Evaluation Criteria"

Replace

~~"D. Proposed rates for service provided (proposed dollar amount paid to City per tow.)"~~

With

D. Proposed rates for service provided (proposed minimum franchise fee to be paid to City in quarterly installments.)

Page 21 "5. Final Selection"

Replace

~~"The final selection likely will be scheduled on the agenda of the City Commission Meeting to be held at 6:00 p.m. February 4, 2014."~~

With

"The final selection likely will be scheduled on the agenda of the City Commission Meeting to be held at 6:00 p.m. February 19, 2014."

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.

Signature

Name of Business