



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final - Final

### Contractors Examining Board

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Wednesday, September 19, 2018

3:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 3:00 P.M.**

#### Roll Call

**Absent** 1 - Mr. Balbuena Sr

**Present** 4 - Ms. Norris, Mr. Vazquez, Mr. Millelli, and Mr. Castellanos

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Administering the Oath by the Clerk of the Board

#### Approval of Minutes

1 May 2, 2018 (Special)

Attachments: [Minutes](#)

A motion was made by Mr. Richard Millelli, seconded by Mr. Raymond Vazquez, that the Minutes be Approved. The motion passed by an unanimous vote.

#### Action Items

2 (Hearing)  
Case: #18-00000274

**Address:** 3820 Cindy Avenue

**Contractor:** Perfection Roofing and Construction, Inc.

**Code Officer:** Ms. Bonnita Badgett

**Date of violation(s):**

Case number 18-00000274 - March 9th, 2018

**Code Violations:**

Count 1: Sec. 14-37-Building Permits required.

**Factual Allegations for the charges:**

Perfection Roofing and Construction, FL Inc. was found constructing a roof without the required permit.

- Attachments:**    [Notice of Hearing](#)  
                              [Stop Work Order](#)  
                              [3820 Cindy Avenue](#)  
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A motion was made by Mr. Vazquez to issue a written letter of reprimand and impose a \$100.00 administrative fine, seconded by Ms. Norris, that the Action Item be Passed. The motion carried by the following vote:

**Absent:** 1 - Mr. Balbuena Sr

**Yes:** 4 - Ms. Norris, Mr. Vazquez, Mr. Millelli, and Mr. Castellanos

**Next Meeting is scheduled for December 5, 2018 at 3:00 P.M.**

**Adjournment - 3:15 P.M.**