

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF  
THE CITY OF KEY WEST, FLORIDA,  
ESTABLISHING THE "KEY WEST PARKS AND  
RECREATION ADVISORY BOARD"; PROVIDING  
FOR ITS COMPOSITION, STAFFING AND DUTIES;  
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City of Key West owns and operates a number of public parks and recreational facilities, and jointly operates and/or maintains additional facilities and public spaces in cooperation with the Monroe County School District, and Monroe County; and

WHEREAS, the City recognizes that the parks and recreation facilities of Key West provide important opportunities for citizens of all ages to enjoy nature, master athletic skills and improve their physical and mental health through exercise, competition, education and quiet enjoyment; and

WHEREAS, members of the public can bring unique and vital insight into possibilities and practical use of all of Key West's open space and recreational facilities; and

WHEREAS, the City Commission desires to establish a parks and recreation advisory board that will make recommendations to the City Commission for ongoing improvements and to ensure the highest and best use of recreational facilities throughout the City of Key West; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: Creation; Membership; Term. There is hereby created a Key West Parks and Recreation Advisory Board, consisting of seven members. The mayor and each city commissioner shall appoint one member of the Parks and Recreation Advisory Board, which appointment shall not be subject to approval by the city commission. The term of each Parks and Recreation Board member shall run parallel to that of the appointing city commission member. The Parks and Recreation Board member's term shall end at the conclusion of the city commission member's term; a reelected commission member may reappoint a Parks and Recreation Board member.

The members shall reside in the city of Key West or shall have a business, employment or be involved in one or more sports or environmental organizations located in Key West, and reside in the Lower Keys from Key West to Big Pine Key. There may also be non-voting ex-officio members of the Board appointed by the organized sports leagues in the City, the Monroe County School District and the United States Navy.

Section 2:      Mission and Duties.    The mission of the Board shall be to promote the rehabilitation, conservation, development and best use of parks and recreation land and facilities within the jurisdiction of the City of Key West.

The Advisory Board shall:

- A. Advise the City Commission on projects and uses for the park facilities which are consistent with the land development regulations, and any applicable conveyance documents.
- B. Explore funding sources to offset any potential taxpayer burdens.
- C. Study the feasibility of proposed projects and the viability of future projects.
- D. Facilitate productive communication and elicit opinions from all interested individuals and entities.

Section 3: The Board shall operate in accordance with the Florida Sunshine Law and the Florida Public Records Law. The Board shall appoint a chairperson and vice-chairperson and establish a schedule of its public meetings. Except as modified herein, the Board shall operate in accordance with City Code of Ordinances Chapter 2, Article V., Division 2 - "Uniform Procedures for Advisory Boards." The City Manager and City Attorney shall provide staff support to the Board on an as needed basis. The Board shall issue written recommendations to the City Commission at least a quarterly basis.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Filed with the Clerk on \_\_\_\_\_, 2018.

Mayor Craig Cates	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK