



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: Gregory Veliz, City Manager
FROM: Karen Olson, Deputy Director Port & Marine Services
DATE: October 28, 2019
SUBJECT: Task Order approval, Charley Toppino & Sons, Inc.

ACTION STATEMENT

Resolution approving a Task Order to Charley Toppino & Sons, Inc., under the General Utilities Services Contract, for sidewalk replacement, Charterboat Row - City Marina at Garrison Bight in the amount not to exceed \$69,508.

BACKGROUND

Historic Charter Boat Row has been a City of Key West attraction since the 1970's. Age and environment have contributed to the current condition of the sidewalks which are badly in need of replacement.

Charley Toppino & Sons, Inc. General Utilities Services (GU) Contract was extended through Resolution #18-322.

PURPOSE AND JUSTIFICATION

The proposed task order will replace over 890 linear feet of 5' wide concrete sidewalk along Charter Boat Row at the City Marina at Garrison Bight. Construction grant funding, from the Tourist Development Council, will be reimbursed up to the amount of \$52,500 or 70% maximum construction cost.

A Tourist Development Council grant approved through Resolution #19-012 in the amount of \$58,000 will be distributed as follows:

\$ 5,500 tourism impact study
\$52,500 or 70% of construction cost
\$58,000 Total TDC funding

FINANCIAL ISSUES

Expenses for the Charter Boat Row Sidewalk Replacement project have been

Key to the Caribbean – Average yearly temperature 77° F.

budgeted in Account 413-7551-575-6300 (GB75511901). Grant revenues up to 70% of construction costs will be reimbursed through the Tourist Development Council. An unforeseen conditions allowance in the amount of \$4,000 has been added to the task order.

RECOMMENDATION

Staff recommends approving a Task Order to Charley Toppino & Sons, Inc., under the General Utilities Services Contract, for sidewalk replacement, Charterboat Row - City Marina at Garrison Bight in the amount not to exceed \$69,508.