

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING OF THE RESPONSES TO REQUEST FOR PROPOSALS (RFP) NO. 001-21 FOR BUILDING PERMIT PLAN REVIEW AND INSPECTION SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT IN CONFORMANCE WITH THE RFP DOCUMENTS WITH C.A.P. GOVERNMENT, INC., UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; AUTHORIZING BUDGET TRANSFERS AND ADJUSTMENTS, IF NECESSARY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a request for Proposals for Building Permit Plan Review and Inspection Services, as set forth in RFP No. 001-21; and

WHEREAS, on December 21, 2020, the City Clerk opened three proposals, two of which were deemed responsive, and at a public meeting on December 28, 2020, a ranking committee comprised of City staff ranked the responses to the RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That the responses to RFP No. 001-21 for Building Permit Plan Review and Inspection Services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) C.A.P. Government, Inc.
- (2) All Aspects, Inc.

Section 2: That the City Manager is authorized to negotiate and execute a contract with the top-ranked company, C.A.P. Government, Inc., in substantial conformance with documents in the RFP response, upon advice and consent of the City Attorney.

Section 3: That \$275,648.00 may be transferred from Building Department unfilled and budgeted positions to fund private inspection services. Any necessary budget transfers or adjustments are hereby authorized.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Filed with the Clerk on \_\_\_\_\_, 2021.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
TERI JOHNSTON, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK