

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING A SUPPLEMENTAL FEE AGREEMENT IN THE AMOUNT OF \$6,011.30 TO THE TASK ORDER BETWEEN THE CITY AND EAC CONSULTING, INC. (EAC) FOR DEVELOPMENT OF PROCUREMENT DOCUMENTS FOR THE SOUTHARD STREET IMPROVEMENTS PROJECT (FROM \$20,000 TO \$26,183.40), PURSUANT TO SECTION 2-845(a) OF THE CODE OF ORDINANCES; AUTHORIZING ANY NECESSARY BUDGET ADJUSTMENTS AND TRANSFERS; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE DOCUMENTS UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No. 17-207, the City Commission approved a three-year contract for General Engineering Services with EAC, and in Resolution No. 20-142 the contract was extended two years; and

WHEREAS, a task order in the amount of \$20,172.10 was issued to EAC for development of bidding and construction procurement documents for the Southard Street Improvements Project. The procurement was beneath the purchasing threshold, pursuant to Code of Ordinances section 2-772, and did not require Commission approval; and

WHEREAS, work on the task order has involved extensive coordination between the consultant, City staff and FDOT staff for compliance and completion of a LAP checklist. Additional coordination in excess of initial estimates has been required during the development of procurement documents to conform with FDOT's stringent LAP requirements; and

WHEREAS, City staff finds the additional costs to be reasonable and in conformance with the terms of the City's General Engineering Contract with EAC; and

WHEREAS, Section 2-845(a) of the Code of Ordinances requires City Commission approval of any change order in excess of five percent of any public service building or capital improvement project; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached Supplemental Fee Agreement to the original task order with EAC Consultants, in the amount of \$6,011.30 (to a new task order total amount of \$26,183.40) for additional services related to development of procurement documents for the Southard Street Improvement Project is hereby approved, pursuant to section 2-845(a) of the Code of Ordinances.

Section 2: That funding for the change order will come from Internal Improvements/Streets Project No. II41022002, budget account No. #102-4102-541-6300, and shall amend Purchase Order #93163. Any necessary budget transfers or adjustments are hereby authorized.

Section 3: The City Manager or designee is authorized to execute any necessary documents related to this Supplemental Fee Agreement, upon consent of the City Attorney.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held  
this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Authenticated by the Presiding Officer and Clerk of the  
Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Filed with the Clerk on \_\_\_\_\_, 2021.

Mayor Teri Johnston	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
TERI JOHNSTON, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK