

CLG Reporting Records

Each year, Florida CLGs are required to submit an annual report to the SHPO. Our records indicate that we received Annual Reports from your CLG for the following years:

Annual Reports Received:

2015

2016

2017

2018

Per the Florida CLG guidelines, each CLG is required to submit meeting minutes and agendas for each meeting of the historic preservation commission/board.

Meeting Minutes and Agendas Received:

2015: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/29, 10/27, 11/16, 12/15

2016: 1/26, 2/23, 3/22, 4/26, 5/24, 6/28, 7/26, 8/23, 9/27, 10/25, 11/16, 12/14

2017: 1/24, 2/28, 3/28, 4/25, 5/23, 6/27, 7/25, 8/22, 10/24, 11/28, 12/24

2018: 1/23, 2/27, 3/27, 4/24, 5/23, 6/26, 7/24, 8/28, 9/27, 10/23, 11/27, 12/19

Minimum of four Historic Preservation Board meetings held each year?

Yes

No

Last Documented Historic Preservation Board/Commission Training: Unknown

Most recent inventory materials submitted to the Florida Master Site File: None reported during evaluation period

Recent DHR Grant Awards: none

Ordinance revisions received during evaluation period: 2017, 2016

Comments and General Recommendations

Excellent reporting record, thank you! I know that our office has not been able to offer any trainings in the Keys in quite some time, so I hope to offer more webinars in the future that members of your historic preservation board can benefit from.

Key West's historic preservation program is very impressive, and I am amazed by the sheer number of COA's you process each year with such a small staff and a dedicated HARC. I would recommend that the city of Key West follow through on section 90-141 (a) "Personnel" of the Key West historic preservation ordinance, which states that sufficient funding will be provided to hire a full-time inspector to work on behalf of the HARC. This would significantly aid your work in Key West.

Deficiencies/Action Items

No deficiencies for this CLG were found by this review

This CLG was found deficient in the following areas which need to be corrected by the time noted below:



FLORIDA DEPARTMENT *of* STATE

RON DESANTIS
Governor

MICHAEL ERTEL
Secretary of State

January 10, 2019

Bryan Green, Chairman Historic Architectural Review Commission
c/o Enid Torregrosa
1300 White St.
Key West, Florida 33040-1409

Re: Key West Certified Local Government Evaluation

Dear Mr. Green,

Your Certified Local Government program was recently evaluated by the Florida Division of Historical Resources. Each state is required to perform periodic evaluations of its Certified Local Governments, per the requirements of the Federal *Historic Preservation Fund Grants Manual, Chapter 9- Certified Local Governments*. Our review was based on the information contained in annual reports and meeting minutes submitted by your local government during the period October 1, 2014 through September 30, 2018.

Based on our evaluation (enclosed) your Certified Local Government is in good standing and currently meeting the requirements of the Florida Certified Local Government guidelines. Your historic preservation board and local government staff are to be commended for their continued efforts to preserve Florida's historic resources and for their active participation in the Certified Local Government program.

Please feel free to contact me at 850-245-6365 or megan.mcdonald@dos.myflorida.com if you have any questions.

Sincerely,

Megan McDonald
Certified Local Government Coordinator

cc: Ms. Enid Torregrosa
Historic Architectural Review Commission

Enclosures

Division of Historical Resources
R.A. Gray Building • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6300 • 850.245.6436 (Fax) • FLHeritage.com

