



# Weekly Housing & Community Development Department Report

To: Albert P. Childress  
City Manager

Handwritten initials "APC" in blue ink, circled in blue.

Date: December 14, 2023

From: Tina Burns  
Housing & Community Development Director

Subject: November 2023 Housing and Community Development Report

## Housing & Community Development & CDO

- Affordable / Work Force Housing related inquiries received for the month: 11
- Affordable / Work Force Compliance or Complaints inquiries received for the month: 6
- Affordable / Work Force Development Project Inquiries: 1
- Fair Housing Complaints Received: 0
- Applications taken:

Application Type	Applications Received – August
Affordable / Work Force Housing Eligibility	2
Affordable / Work Force Housing Recertification	11
Move In Assistance Program	0
Down Payment Assistance	0

- Housing Grants Researched: 3
- Housing Grants Submitted: 0
- Financial Wellness Appointments Conducted: 0
- Current Housing / Workforce Housing Projects in review or in progress:
  - ♦ Bahama Village Lofts
  - ♦ Poinciana Place Project
  - ♦ MCSO Trumbo Road LEO Project
- Community Outreach Events attended: 3

- Strategic Goals Completed: In Progress / Ongoing
- Attended and participated in FIRM stakeholders meeting.
- Completed HUD Rental Assistance Demonstration (RAD) 101 Part 1 training.
- Completed HUD Rental Assistance Demonstration (RAD) Part 2 Webinar training.
- Completed Local Housing Assistance Plan (LHAP) Design Part 1 training conducted by the Florida Housing Coalition.

