




## MEMORANDUM

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Date: July 13, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Marcus Davila  
Director of Community Services

Subject: **Ratifying the Emergency Installation of Sod at Poinciana Field**

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### **Introduction**

Ratifying the emergency installation of sod at Poinciana Field by Burke Construction, Inc. for a total of \$239,900.00 without formal competitive procurement under Sec 2-797 (2) and Sec. 2-797(4) this resolution ratifies the emergency procurement in the best interests of the City authorized by the City Manager and authorizing and budget transfers/amendments necessary.

### **Background**

The field at Poinciana is in very bad shape. Unfortunately, the field is used almost year-round, and the wear and tear are extensive. Now it is at the point where there are large dirt patches and holes in the field. Now there is the potential for children playing on the field to be injured due to its condition. The only time to be able to replace the sod is during the summer when school is out and there are no sports on the field. Installing the sod now will allow it the proper time to rest and grow before school and youth leagues start in the fall.

### **Procurement**

The installation of sod at Poinciana Field will be funded under General Fund/Facilities Maintenance/ Repairs and Maintenance 001-1909-519-4600 for \$239,900.00. The Monroe County School District has agreed to reimburse the City \$100,000.00 for the installation and the remaining \$139,900.00 will be funded using FMT project funding which came in lower than originally budgeted.

**Recommendation**

The City Manager's Office recommends ratifying the emergency installation of sod at Poinciana Field for a total of \$239,900.00 and authorizing any budget transfers or amendments necessary.

Attachments:

Declaration of Emergency

Quote- Burke Construction Group, Inc

Quote- Turf of America

Quote- Blue Native of the Florida Keys

MCSO Reimbursement Authorization