




MEMORANDUM

Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec, P.E.
Engineering Director

Subject: **Seawall Repairs at 701 Palm Avenue – Change Order 1**

Introduction

Authorize the City Manager to approve Change Order 1 in the amount of \$32,000.00 to Artibus Design, LLC for structural engineering design services for Seawall Repairs the City Owned property at 701 Palm Avenue as a result of a tenant request.

Background

On April 4, 2023, Resolution 23-079 approved Task Order #0223-01 for Structural Design Services for the repair of the seawall located at 701 Palm Avenue. During the design, City staff were contacted by the tenant, SBY Key West, LLC, with plans to make several improvements to the property including additional boat racks, concrete slabs and footings, and concrete drive areas. To accommodate these planned improvements, the tenant has determined that a larger, more heavy-duty forklift will be necessary to facilitate servicing the increased storage capacity, and has requested, at their own expense, to make a change to seawall design to accommodate the increased weight load.

Procurement

Funds for Change Order 1 in the amount of \$32,000.00 will be provided by the tenant SBY Key West, LLC, and deposited into Infrastructure Surtax Revenue Account Number 101-0000-369-0000. The expenditure for Change Order 1 will be funded through Infrastructure Surtax Non-Departmental Infrastructure Account Number 101-1900-519-6300, Project Number IS19002301.

Recommendation

The City Manager's Office recommends the City Commission Authorize the City Manager to approve Change Order 1 in the amount of \$32,000.00 to Artibus Design, LLC for structural engineering design services for Seawall Repairs the City Owned property at 701 Palm Avenue as a result of a tenant request.

Exhibits:

Exhibit A – Change Order Proposal

Exhibit B – Resolution 23-079