



## MEMORANDUM

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Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton  
Interim City Manager

From: Rodrigo Delostrinos  
Director of Transportation

Subject: Request to approve Amendment 1 to the Public Transportation Grant Agreement (PTGA) #G2T51, Section 5339 Rural Bus and Bus Facility Capital Funds.

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### **Introduction**

The City Manager's office requests approval of Amendment 1, PTGA #G2T51, FTA Section 5339 Rural Bus and Bus Facility, adding Rehab/Renovation Transit/Maintenance Facility to project scope on page 3, Exhibit A, item C. The original amount of \$174,750 still remains the same.

### **Background**

Original PTGA #G2T51 was approved and accepted on March 14, 2024 City Commission Meeting, Resolution #24-050 to purchase support equipment for transit facility in the amount of \$174,750. This amendment would allow the expenditure of \$7,000 from the original \$174,750 for the Transit/Maintenance Facility roof repair. The City of Key West sent a request to Florida Department of Transportation (FDOT) to use \$7,000 to repair the roof at the Transit Facility. FDOT requires an PTGA amendment listing the new expenditure.

### **Procurement**

Typically, Section 5339 Capital Grants programs require a cost share of 80% FTA and 20% City; however, this PTGA outlines the City of Key West cost share is covered by the State of Florida Toll Revenue Credits (TRC), page 17, Exhibit A Item C.

Continued participation in the Section 5339 grant program allows the City of Key West to deliver a safe transit system and reduces the financial burden of the citizenry.

### **Recommendation**

The City Manager's office recommends the City Commission approve the attached Amendment 1 Public Transportation Grant Agreement (PTGA) #G2T51 with the State of Florida Department of Transportation (FDOT) via FTA Section 5339 Rural Bus and Bus Facility Capital funds in an amount not to exceed \$174,750 and authorize any necessary budget amendments.

#### Exhibits:

- Exhibit A – Amendment 1 PTGA FM #452576-1-84-23
- Exhibit B – Resolution 24-050 Approving PTGA #G2T51
- Exhibit C – Resolution 23-113 Designation of Authority