



## THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Jim Scholl, City Manager  
Greg Veliz, Asst. City Manager

**FROM:** Michael Turner, Community Services Deputy Director

**DATE:** July 1, 2019

**SUBJECT:** Emergency Procurement Ratification for the Purchase of a Caterpillar 350kW 3-phase Diesel replacement generator from Ring Power for \$72,738 for the City of Key West Police Department.

**ACTION STATEMENT:** Pursuant to City of Key West, Code of Ordinances, Section 2-797 (2), and Section 797 (4) this resolution ratifies the emergency procurement in the best interest of the City authorized by the City Manager for the purchase of a Caterpillar 350kW 3-phase Diesel replacement generator for \$72,738 to provide a safe environment and protect the City of Key West from liability.

**BACKGROUND:**

The current generator for the City of Key West Police department is down. The Police Department must have power even in the event of a power outage or storm event.

The City has had an evaluation done to determine what repairs if any can be made. The service company has still not been able to find all the parts that would be needed to complete a repair and they are the proprietary dealer for those parts. The Police Department is currently using a rental generator which costs around \$10,000 a month.

The repair of the generator would be expensive, if the parts are ever able to be located. Due to an expensive repair that might not be possible and \$10,000 a month being charged in the meantime the purchase of a new generator appears to be the best option for the City. Purchasing and installing the generator quickly is important to avoid the monthly rental charges.

The City obtained 3 quotes for replacement generators and the lowest is \$72,738 from Ring Power. The Community Services Department will be doing the installation of the new generator, which will save a considerable amount of money by not using an outside contractor.

**PURPOSE AND JUSTIFICATION:**

Mitigate identified hazards to public safety.

**FINANCIAL IMPACT:**

The total procurement of the generator is \$72,238. The funding allocation for procurement is \$72,238 from General Fund/Police Department/Machinery and Equipment Account 001-2101-521.64 through a transfer from the City Manager Contingency Fund.

**RECOMMENDATION:**

Staff recommends Emergency Procurement Ratification for the Purchase of a Caterpillar 350kW 3-phase Diesel replacement generator from Ring Power in an amount of \$72,238.