



Monthly Utilities Department Report

To: Albert P. Childress
City Manager

APC

Date: September 14, 2023

From: Kelly Crowe, P.E.
Utilities Director

Subject: August 2023 Utilities Report

Utilities Department

Administrative

- 27 Pay Applications @ \$833,877.41
- 3 Purchase Orders Issued @ \$13,377.79
- Back Utility Fees Assessed/Collected: \$18,776.84 Assessed/\$32,288 collected.
- Undiscovered Sewer Base Charges recognized: 52.75 @ 15,831.33 per year.
- Add or reassess new parcels: Reduce Solid Waste Assessment by \$1,995 to Commercial Accounts

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3,183 tons
 - Recycling: 371 tons
 - Yard Waste: 333 tons
 - Construction and Demolition: 20 tons
 - Metal: 34 tons
- White Goods Pick Ups: 99 locations
- Bulk Item Pick Ups Waste Management: 329 locations
- Bulk Pick Ups by Public Works: 64.84 tons
- Extra Pick Ups : 13
- Carts Delivered: 46
- Carts Repaired: 3
- Carts Exchanges: 15
- Commercial Recycling Participation Rate : 52%
- Solid Waste related code cases opened: 34
- Solid Waste code cases closed: 38
- Solid Waste See Click Fix Reports Created: 24

- Solid Waste See Click Fix Reports Closed: 24

Recycling Pilot Program Update

- Simpler signage was provided to participating businesses that requested them.
- Fury has been provided with recycling slim jim bins and signage for use on larger boats.
- Damaged Greene St. Recycling dumpster for glass, metal and plastic replaced.
- Green St. cardboard baler fully operational and cardboard dumpster removed.
- Have not been made aware that recycling efforts have increased the need for additional service days, carts or larger facilities.
- Participating business outside of the bight area has not opened a recycling account.
- Participating business inside the bight area has inquired about opening a recycling account.

Sewer/Storm/GIS

- 1 Building permit review in TRAKIT for stormwater.
- Training time with Utility Administrator & Utility Admin Asst to cross train on certain workflows.
- Met with ESRI Rep to discuss options utilizing Arc Map to track or monitor transient advertisements.
- Biweekly with Waste Management General Manager
- Discussed Utility Impact Fees with Raftelis. Anticipate requesting Commission approval for impact fees in November 2023
- Submitted an annual address database update to Florida Department of Revenue.
- Prepared final assessment resolutions for the Non-Ad Valorem to be added on the tax bill.
- Supported Code Director Jim Young on efforts to amend the Solid Waste Ordinance.
- Conducted a Damage Assessment refresher with the Code Department during Hurricane Idalia.