

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Mel Fisher Days, INC.

Address of Applicant(s) 200 Greene St. Key West, 33040

Phone Number of Applicant(s) 305-296-6534 Fax: 305-296-2200 Email sdrager@melfisher.com

Name of Non-Profit (s) Wesley House Family Services, Inc.

Address of Non-Profit(s) 3114 Flagler Ave Key West, FL 33040.

Phone Number of Non-Profit(s) 305-809-5000

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100% net proceeds

Date/Dates of Event Saturday July 14, 2012

Hours of Operation 11am-4pm set-up, 4pm-9pm fair, 9pm-11pm breakdown.
*overall: 11AM-11PM

Estimated/anticipated number of persons per day 500-1000 persons

Location of Event 100 + 200 Block of Duval Street.

Street Closed Street must be blocked @ Front + Duval, Greene + Whitehead, Simonton + Greene, Caroline + Duval, Charles St.

Detailed description of event A stage will be in the intersection of Greene + Duval for a free concert by the Doerfels. Booth space will only be on the 200 block of Duval. all other blockades are just for fire access. Fair will include: silent auction, games, dunk tank, food, drinks +

Noise exemption required: Yes No Celebration in honor of my

Alcoholic beverages sold/served at event: Yes No Fisher's Discovery of the

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Sean Fisher
Applicants Signature

4-9-12
Date

Financial Statement of the event of the previous year must be submitted with application

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION**

\$50.00

Date 3/20/2012

Applicant Name Mel Fisher Days, INC.

Applicant Address 200 Greene St. Key West FL 33040

Applicant Phone Number 305.296.6534

Event Name Mel Fisher Days Street Fair

Event Address/Location 200 Block Duval. St.

Date of Event July 14, 2012.

Nature of Event Free concert + charity street fair

celebrating Mel Fisher's discovery of the Atocha benefitting Wesley House Family Services.

Profit Non Profit

Time(s) Request for Exemption 11am - 11pm

Number of Exemptions at this location this calendar year 1

Date of last exemption _____

City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWGM Type: OC Drawer: 1
Date: 5/04/12 45 Receipt no: 67531

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:
00100003429300
00100001040000

MEL FISHER NOISE

Tender detail		
CK CHECK	12430	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 5/04/12 Time: 8:12:58

Revised for
Third Reading
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

HSE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

*(Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, Aat least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

Sec. 6-58. Major festival.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable

therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

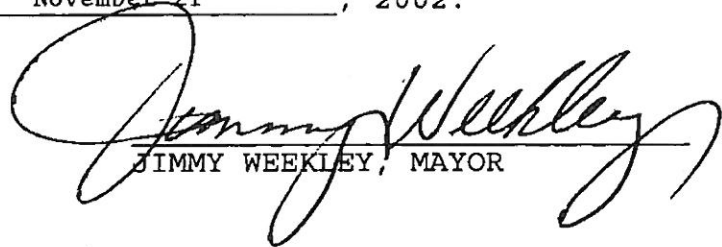
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

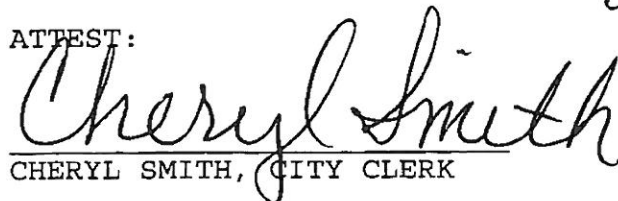
Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.


JIMMY WEEKLEY, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK


Sean Fisher



THE CITY OF KEY WEST
POST OFFICE BOX 1409
KEY WEST, FLORIDA 33041-1409
WWW.KEYWESTCITY.COM

MEMORANDUM

TO: Mayor & Members of the City Commission

FROM: Robert Tischenkel
City Attorney RT

DATE: October 17, 2002

RE: Special Events Ordinance
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature JSF
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature JSF
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature JSF
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature JSF
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature JSF

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature *JSF*

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature *JSF*

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature *JSF*

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature *JSF*

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature *JSF*

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature *JSF*

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature *JSF*

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature *JSF*

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature JSE

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature JSE

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature JSE

X ~~Sean Fisher~~
ST Sean Fisher
Mel Fisher Days, LLC

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Star Fisher Phone number: 305-296-6533
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass _____ #1 Plastic #2 Plastic _____ Steel _____
Corrugated Cardboard _____ Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 10
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: yes Margaret - Billing attached
- Capacity of containers on grounds: 10-30 Gal. Recycle 10 trash 38 gal.
Contact person for containers: Margaret Lara Phone #: 800-433-2300
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers. cans labeled.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: yes
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: yes
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: _____

Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: _____

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced. *cans will be picked up*

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

CRYSTALS OF DELAWARE, INC.
200 GREENE ST.
KEY WEST, FL 33040

4/19/2012

PAY TO THE ORDER OF **CITY OF KEY WEST**

\$ ****1,000.00**

One Thousand and 00/100*****
DOLLARS

**CITY OF KEY WEST
LICENSING OFFICE
P.O. BOX 1409
KEY WEST FL 33040**

CRYSTALS OF DELAWARE, INC.

MEMO

Mel Fisher Days Street Fair recycling deposit

[Handwritten Signature]
AUTHORIZED SIGNATURE



City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWGM Type: OC Drawer: 1
Date: 5/04/12 45 Receipt no: 67816

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:
00100002200100

RECYCLING MEL FISHER

Tender detail		
CK CHECK	12431	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 5/04/12 Time: 12:13:21

RECYCLE PLAN for Mel Fisher Days 2012

Duval Street Party

Saturday, July 14, 2012, 11am-11pm

Recycle Coordinator: Star Fisher

Recycle Coordinator will:

- Educate and/or train recycle staff, volunteers & participants of event policies
- Will educate event staff on what items can be recycled
- Will coordinate the transfer of recycling bins from drop off point to point of use
- Will make sure all recycling bins are returned to pick up point after end of event
- Will work with Waste Management to supply additional recycling bins
- Will coordinate the pickup of recyclables by event volunteers
- Will ensure recycle bins are located next to every trash bin
- Locate recycling containers next to each food/drink vendor & at both ends of the street
- All recycle bins will be clearly labeled with a color poster indicating its recycling status
- Will physically inspect each recycling bin to make sure they are not contaminated by non-recyclable items
- Will post flyers at each table explaining the need to recycle

Waste Management will supply all recycling & trash bins. They will be dropping them off at Mel Fisher's Treasures (200 Greene St.) early morning on July 15th. They will be picked up at Mel Fisher Treasures the following Monday, July 18.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

X Star Fisher
Star Fisher
recycling coordinator

X Sean Fisher
Sean Fisher
applicant.



Waste Management Inc of
Florida
2700 Wiles Road
Pompano Beach, FL.
33073-3018
800-433-2300

Commercial Service Agreement
Non-Hazardous Waste

WM Agreement # S0002192483
Customer Acct # 990-17634
Acct. Name MEL FISHER DAYS
SIC 8412
Salesperson Margret Lara

Billing Information

Name	MEL FISHER DAYS	Contact	STAR FISHER	Bill to Acct	
Address	200 GREENE ST	Telephone #	(305) 295-7929	Purchase Order #	
City State Zip	KEY WEST, FL 33040-6516	Fax #	(305) 296-2220	Effective Date	7/13/2012
County/Parish	MONROE	Email		Last API Date	

Equipment and Service Summary - Commercial

	Quantity	Equipment	Waste Type	Frequency	Pickup day	Service Charges
1	10.0	95 Gallon REL Toter	MSW Commercial - Loose	On Call		\$ 28.20
2	10.0	Disposal for MSW Commercial	MSW Commercial - Loose	On Call		\$ 45.10

Agreement Fees

Recurring

Admin Fee \$ 4.00

Conditional

Delivery Charge \$ 0.00 (per container)
Customer Service Assisted \$ 10.00
Payment Charge

This is not a bill

A fuel surcharge and environmental cost recovery charge, calculated as a percentage of the Charge(s), will be included on your invoice. Information about the Fuel/ Environmental Charge can be found on our website at www.wm.com under billing inquiry. State and Local taxes, if applicable, will also be added to the Charges.

If applicable to your account an Recycle Material Offset fee (RMR) may vary from month to month based on the recyclable material commodity market conditions, and will appear on your invoice. Customer's Waste Materials does not exceed an average weight of (lbs/yard).

The individual signing this agreement on behalf of customer acknowledges that he/she has read and accepts the terms and conditions of this agreement which accompany this service summary sheet and that he/she has the authority to sign on behalf of the customer.

Customer Signature		Printed Name	XDEMETRIA FISHER	Date	4/17/12
Company Signature		Printed Name	Margret Lara	Date	04/13/12

MEL FISHER

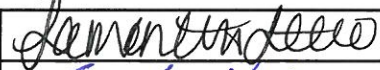
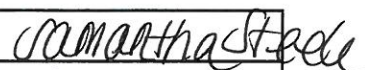



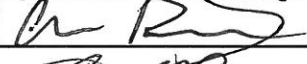
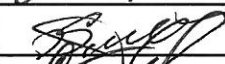

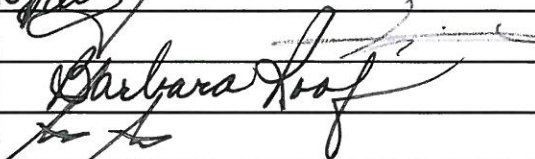




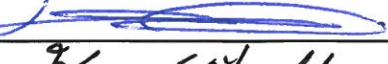
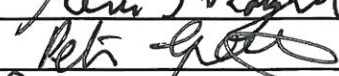
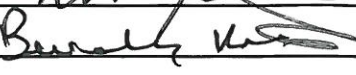


est 1985

This year Mel Fisher Days will donate 100% of all net proceeds to Wesley House Family Services, Inc. On Saturday July 14th between the hours of 4-9pm a celebration will be held on the 200 block of Duval Street. Setup is scheduled to begin at 11 am and breakdown is scheduled to conclude at 11pm. The 100 and 200 blocks of Duval Street will be closed to vehicular traffic during these hours. The Doerfels will be playing a concert on a state set up in the intersection of Greene and Duval Streets which will draw additional crowds and undoubtedly benefit surrounding businesses. We thank you for your support, Today's the Day! **We thank you for your support.**

Business Name / Address

Signature / Printed Name

George Conch Flash 432 GREENE	James   Samantha Steele
RICK'S 202 DUVAL ST.	 Rick Kirvan
Angelina's Pizza 208 Duval St.	John D'Amico D'Auria
Everette's 2428 Harris Ave #2	Everette
Mane BEACH CLUB	210 DUVAL ST
Pete's Dueling Piano Bar 218 Duval St	Michael Freeman, M.
Lalaland 220 DUVAL	Christian Cuitto
Island Reef	KEYWEST CHARM 220B DUVAL
ISLAND REEF 222 DUVAL	
THE BULL 226 DUVAL	
FOURTY'S 227 DUVAL	
PIRATE PARADISE 225 DUVAL	
ISLAND CIGAR FACTORY 221 DUVAL	
MAD ROOSTER 221 DUVAL	
SHORTY'S 215 DUVAL	
CHEESE BURGER 217 DUVAL	
EYALAKUA 211 E DUVAL	
IRISH KEVIN'S 211C DUVAL	 Thomas Miller
CROCS 211B DUVAL	 Jenn Horst
YOURS: MAYAN 211A DUVAL	Ken Solymly Kevin O'Leary
LAZIGEXO 209 DUVAL	
SLOPPY JOE'S 205 DUVAL	

MEL FISHER



est 1985

This year Mel Fisher Days will donate 100% of all net proceeds to Wesley House Family Services, Inc. On Saturday July 14th between the hours of 4-9pm a celebration will be held on the 200 block of Duval Street. Setup is scheduled to begin at 11 am and breakdown is scheduled to conclude at 11pm. The 100 and 200 blocks of Duval Street will be closed to vehicular traffic during these hours. The Doerfels will be playing a concert on a state set up in the intersection of Greene and Duval Streets which will draw additional crowds and undoubtedly benefit surrounding businesses. We thank you for your support, Today's the Day! **We thank you for your support.**

Business Name / Address	Signature / Printed Name
Compa Conch Flash 432 GREENE	Samantha Steele
RICK'S 202 DUVAL ST.	Rick Kirvan
Angelina's Pizza 208 Duval St.	John D'Amico D'Auria
Evelyn's 2428 Harris Ave #2	Evelyn's
Mane BEACH CLUB	210 DUVAL ST
Pete's Dueling Piano Bar 218 Duval St	Freeman, M.
Lala Land 220 DUVAL	Christian Cuitto
	KEY WEST CHARM 220B DUVAL
ISLAND REEF 222 DUVAL	
THE BULL 226 DUVAL	
FOURTY'S 227 DUVAL	
PIRATE PARADISE 225 DUVAL	
ISLAND CIGAR FACTORY 221 DUVAL	
MAD ROOSTER 221 DUVAL	
SHORTY'S 215 DUVAL	
CHEESE BURGER 217 DUVAL	
FYALALUA 211 E DUVAL	211
IRISH KEVIN'S 211C DUVAL	Thomas Miller
CROCS 211 DUVAL	Jenn Horst
YOURS! MAYAN 211A DUVAL	Kevin O'Laughlin
LAZYGEEKO 209 DUVAL	
SLOPPY JOE'S 205 DUVAL	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/19/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keys Insurance Services, Inc. 805 Peacock Plaza Key West FL 33040		CONTACT NAME: F. Hager PHONE (A/C No., Ext): (305) 294-4494 E-MAIL ADDRESS: fhager@keysinsurance.com PRODUCER CUSTOMER ID#: 00010660		FAX (A/C, No): (305) 743-0582
INSURED Key West Treasure Exhibit, Inc. 200 Greene Street Key West FL 33040		INSURER(S) AFFORDING COVERAGE INSURER A: Century Surety Ins Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** CL1192202867 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CCP703948	6/8/2011	6/8/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/>						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/>						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/>						PRODUCTS - COMP/OP AGG \$ Included
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/>	N/A			OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Mel Fisher's Street Fair - July 14th 2012
Certificateholder is additional insured

CERTIFICATE HOLDER City of Key West P.O. Box 1409 Key West, FL 33041-1409	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE F. Hager/LH



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/19/2012

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keys Insurance Services, Inc. 805 Peacock Plaza Key West FL 33040		CONTACT NAME: F. Hager PHONE (A/C, No, Ext): (305) 294-4494 FAX (A/C, No): (305) 743-0582 E-MAIL ADDRESS: fhager@keysinsurance.com PRODUCER CUSTOMER ID #: 00010660	
INSURED Key West Treasure Exhibit, Inc. 200 Greene Street Key West FL 33040		INSURER(S) AFFORDING COVERAGE INSURER A: Century Surety Ins Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1192202867 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	CCP703948	5/8/2011	5/8/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ Included
	GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Event July 12th - 15th 2012
Certificateholder is additional insured

CERTIFICATE HOLDER Wesley House Family Services Inc 3114 Flagler Ave Key West, FL 33040	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE F. Hager/LH
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**Mel Fisher Days
Street Fair
Friday, July 15, 2011**

Income:	
Shots & Beer	1,699.00
Dunk Tank	833.00
Pizza/Hot Dogs/Hamburger Booths/Shaved Ice	1,442.32
Games	312.00
Face Painting	126.00
Booth Rental Income	2,090.00
T-shirts/Coolies	509.00
Silent Auction	7,305.90
Total Income	14,317.22
Expenses:	
Sales Tax Paid	254.69
Advertising	1,084.82
Fire Safety Watch (2 Firemen)	420.00
Police (8)	2,140.00
Stage and Generator for Concert	2,250.00
Howard Livingston Concert/ C.W. Colt	2,600.00
Waste Mgmt - Trash & Recycling	98.90
Dunk Tank Rental	1,123.50
Tents/Generators	1,391.65
Ice	220.84
Key West City Noise Permit	50.00
Misc supplies/signs/cups/wristbands/game prizes	2,501.54
Food/Sodas/Water	1,268.01
Total Expense	15,403.95
Net Profit/Loss	(\$1,086.73)
Booth Rental Income:	
The Porch	250.00
Key West Toy Factory	250.00
Pussers Rum	500.00
4 Orange Vodka	715.00
Bad Boy Burrito	250.00
Rum Daddy	100.00
Misc Donation	25.00



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Mel Fisher Days, Inc.
Street Fair
Saturday, July 14, 2012
11:00 a.m. to 11:00 p.m.

I Sean Fisher being authorized to act on behalf of and legally bind Mel Fisher Days, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.


Signature of Witness

JOE SWEENEY
Print Name

1 MAY 2012
Date


Signature of Applicant

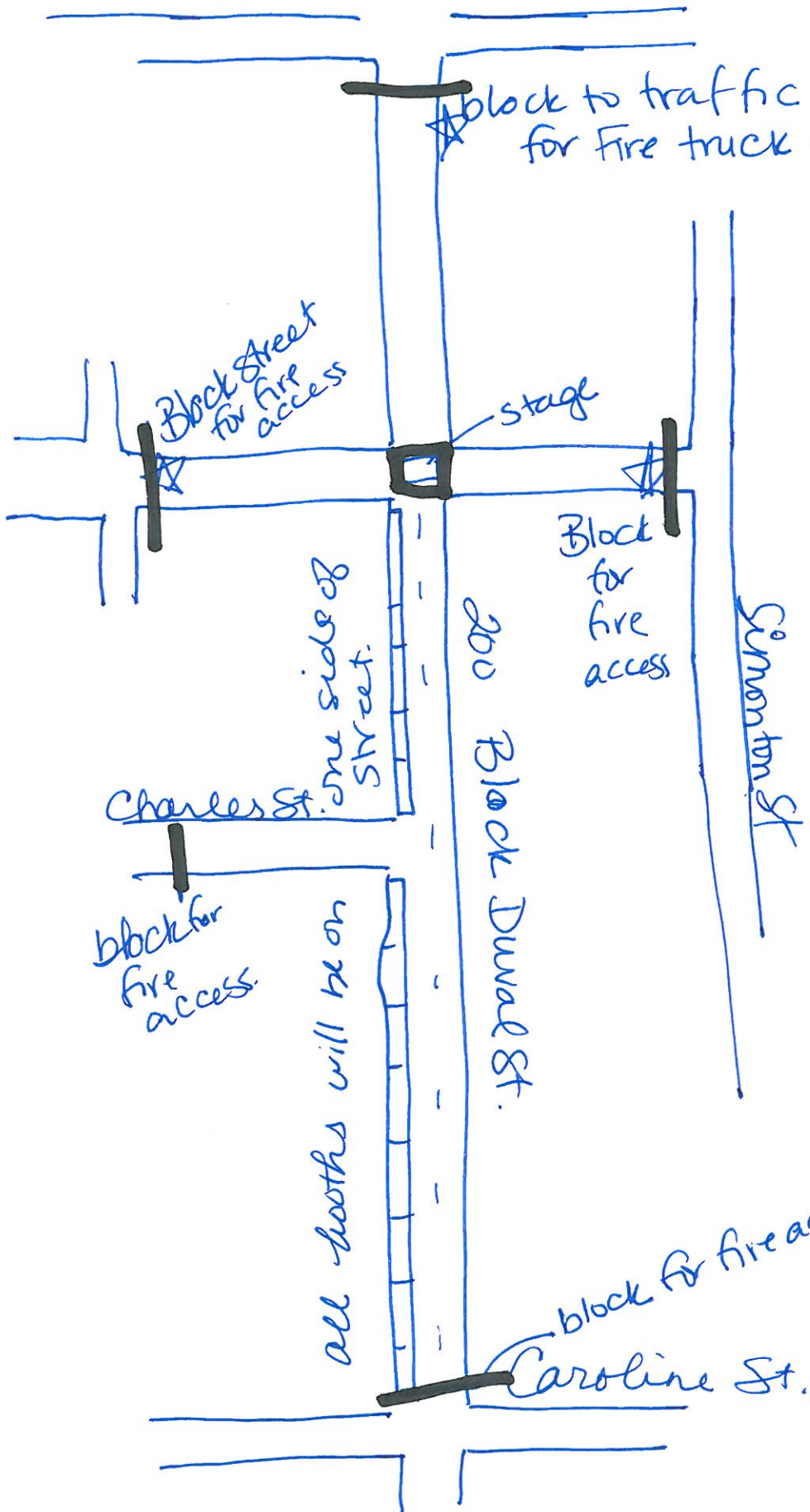
Sean Fisher
Print Name, Secretary Treasurer

5-1-12
Date

Mel Fisher Days Street Fair Saturday July 14, 2012

Set up 11am - 4pm
Fair 4pm - 9pm
Breakdown 9pm - 11pm

Front Street



- ★ Blockades need to be set up at:
 - 1.) 100 Block Duval.
 - 2.) Caroline + Duval
 - 3.) Simonton + Greene.
 - 4.) Whitehead + Greene.
 - 5.) Charles Street.to allow fire access if necessary.
- ★ Stage will be in the intersection of Greene + Duval.
- ★ All booths will be on one side of street for access



Wesley House Family Services

1304 Truman Ave Key West, FL 33040 Office 305.809.5000 Fax 305.809.5010
www.wesleyhouse.org

Board of Directors

Bryan Green, Chair
Rev. Ruben Velasco, Vice-Chair
Esther Tupino, Treasurer
Jo Pine, Secretary

Attn: City of Key West

April 25, 2012

Alice Calleja
Libby Curtis
Vicki Gordon
Shirley Morgan
Maria Pierce, Designee
Monica Muñoz
Sharon Toppino
Jeremy Wilkerson

To whom it may concern,

Wesley House Family Services is greatly appreciative to our friends at Key West Treasure Exhibit for choosing our agency as the beneficiary to the net proceeds of the 2012 Mel Fisher Days events.

It is with great joy that we accept this charitable gesture. We look forward to working with these members of our business community to make this year's event a truly successful one.

Associate Board

Cheryl Cates
Joseph G. Clark
Carrie Groomes-Davis
Rosemary Enright
Rev. Kerry Foote
Leigha Fox
Claude J. Gardner, Jr.
Karen Lockwood
Rudy Rivas
Andy Strunk
Sheila Taylor
Mary Ann Westerlund

We will apply the donation toward achieving our mission of promoting and enhancing the safety, well-being and development of children by educating, supporting and meeting the needs of families.

Sincerely,

Doug Blomberg, CEO

Friends of Wesley House

Sandy Green
Stephanie Monsalvatge
Georgia Parks

Chief Executive Officer

Douglas Blomberg

Funded in part by Early Learning Coalition of Miami-Dade/Monroe, Our Kids of Miami-Dade/Monroe, Healthy Families-Florida, State of Florida DCF and AWM, United Way of the Florida Keys and the Board of Global Ministries of the United Methodist Church.

Accredited by the Council on Accreditation - COA

Florida Department of Agriculture & Consumer Services Registration #CH146

Wesley House is a tax exempt, non-profit agency designated as a 501(c) (3) by the IRS - EIN #59-0624461



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # approx. 5
- Vendor Booths – Total # approx 15
- Total Number of Booths approx 35

Parade

- Floats – Total # _____



THE CITY OF KEY WEST

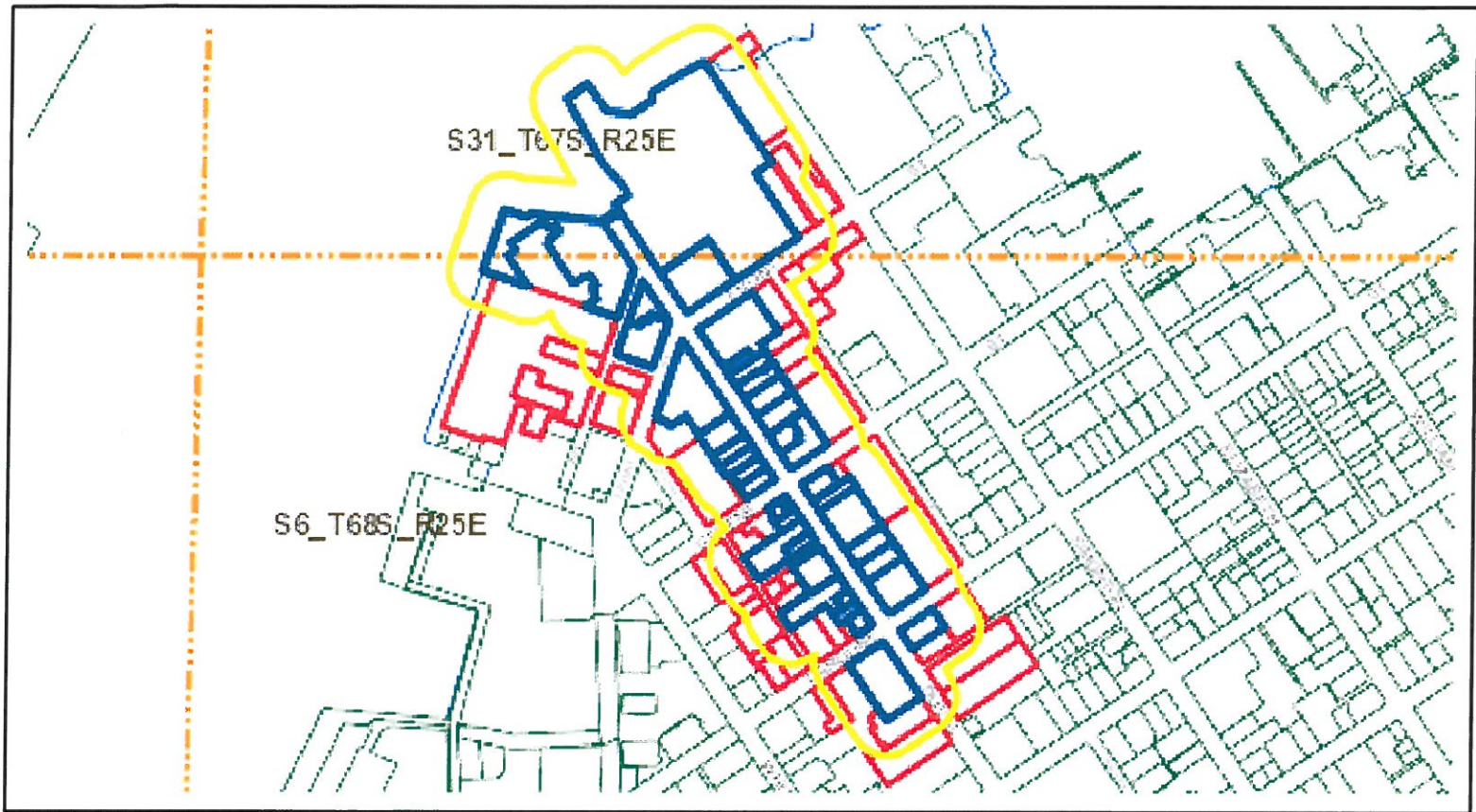
P.O. BOX 1409
KEY WEST, FL 33041-1409

PUBLIC NOTICE

THIS IS TO NOTIFY YOU THAT **MEL FISHER DAYS, INC** HAS APPLIED TO THE KEY WEST CITY COMMISSION FOR A SPECIAL EVENT PERMIT UNDER SECTION 6-86 OF THE CITY'S NOISE CONTROL ORDINANCE. THE APPLICATION IS FOR AN EVENT TO TAKE PLACE ON **SATURDAY, JULY 14, 2012 FROM 11:00 A.M. TO 11:00 P.M AT 100 & 200 BLOCK OF DUVAL STREET INCLUDING GREENE STREET BETWEEN TELEGRAPH LANE TO ANN STREET** WHICH IS LOCATED WITHIN 100 FEET OF YOUR PROPERTY. A HEARING ON THE APPLICATION WILL TAKE PLACE AT THE CITY COMMISSION MEETING ON **JUNE 5, 2012, AT 6:00 P.M., OLD CITY HALL, 510 GREENE STREET.**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT MARIA RATCLIFF THE CITY MANAGER'S OFFICE AT 809-3881.

Key to the Caribbean – Average yearly temperature 77° F.



Printed: May 11, 2012

Monroe County, Florida

100-200 block Duval

DISCLAIMER: The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.



S31_T675_R25E



R25E

Monroe County, Florida

Printed: May 11, 2012

100-200 block Duval

DISCLAIMER: The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.



Event Name: Mel Fisher Days Street Fair 2012

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	doubt just in case
X	\$50.00 for Noise	
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	
X	Insurance naming the City as additional insured	
X	Financial of previous event (If applicable)	
X	Release & Idemnification Form	
X	Site Map (where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Mel Fisher Days, INC.

Address of Applicant(s) 200 Greene St. Key West, 33040

Phone Number of Applicant(s) 305-296-6534 Fax: 305-296-2728 Email sdraeger@melfisher.com

Name of Non-Profit (s) Wesley House Family Services, Inc.

Address of Non-Profit(s) 3114 Flagler Ave Key West, FL 33040.

Phone Number of Non-Profit(s) 305-809-5000

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving net proceeds 100%

Date/Dates of Event Saturday July 14, 2012

Hours of Operation 11am-4pm set-up, 4pm-9pm fair, 9pm-11pm breakdown.
* Overall: 11AM-11PM

Estimated/anticipated number of persons per day 500-1000 persons

Location of Event 100 + 200 Block of Duval Street.

Street Closed Street must be blocked @ Front + Duval, Greene + Whitehead, Simonton + Greene, Caroline + Duval, Charles St.

Detailed description of event A stage will be in the intersection of Greene + Duval for a free concert by the Doerfels. Booth space will only be on the 200 block of Duval. all other blockades are just for fire access. Fair will include: silent auction, games, dunk tank, food, drinks +

Noise exemption required: Yes No

Celebration in honor of Mrs. Fisher's Discovery of the

Alcoholic beverages sold/served at event: Yes No

Atcher with all net proceeds benefiting Wesley House.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Sean Fisher
Applicants Signature

4-9-12
Date

Financial Statement of the event of the previous year must be submitted with application

Will require: 1 ART Permit
2 Extra Duty officers

S Jim 5/21/12

Met Fisher Day - Saturday, July 14, 2012

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

✓ Maria Rateriff 4/30/11
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

✓ [Signature] 5/2/12
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

✓ _____
SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

✓ _____
SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

✓ Mira Wittenberg
SIGNATURE DATE

no worries

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

✓ [Signature] 1 May 12
SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Mel Fisher's Days

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE

SIGNATURE DATE

FIRE DEPARTMENT

SEE ATTACHED MEMO

Danny Blanco 05/21/12

SIGNATURE DATE

PORT/KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Mel Fishers Maritime Heritage Society

From: Division Chief/Fire Marshal Danny Blanco

Date:

Reference: Street Fair

This office reviewed the special event application for the Mel Fishers Maritime Heritage Society Street Fair to be held on the 200 Block of Duval Street on July 14, 2012.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Duval Street closure needs to allow for emergency vehicle passage, one lane needs to remain open.
- Event organizer is responsible for 2 Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal/Division Chief

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3931 Office
305-292-8284 Fax
dblanc@keywestcity.com

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

KEY WEST FIRE



Key West Fire Department

Office of the Fire Marshal

Danny Blanco , Fire Marshal
Alan Averette, Capt. / Fire Inspector
Kenneth Wardlow, Capt. / Fire Inspector
Jason Barroso, Lt./ Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Phone: (305) 292-8179
Fax: (305) 293-8399

Food Booth and Vendor Regulations

Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit way, minimum 3 feet wide by 6' height (booth frame shall not intersect exit path).
2. A 60-inch clearance shall be maintained between the cooking surface and any combustible canopy.
3. **Each vendor shall stay within their assigned area, equipment and supplies shall not be staged outside their allotted space. ie: sidewalks, exit ways.**

Butane or Propane equipment:

1. Shut-off valves must be provided at each fuel source.
2. Tanks must be protected from damage and secured in an upright position and must be located at least 5 feet apart from each other.
3. No storage of extra butane or propane tanks in booth.
4. Tanks not in use must be turned **OFF**.
5. Unused fuel cylinders shall be stored in a secured position. Unused cylinders must be located 50 feet away from all combustibles.

All compressed gas bottles, flammable or non-flammable shall be properly secured to prevent accidental tipping over.

Electrical Power:

1. Generators shall be placed in locations approved by the Fire Marshal's Office for "special events" use.
2. Refueling of generators is prohibited during event hours. No extra fuel shall be stored during event hours.
3. During approved refueling times, no smoking or open flames are allowed within 25 feet.
4. Extension cords shall be of grounded type and approved for exterior use. Extension cords shall be placed so as not to create a hazard.

Charcoal Cooking:

1. Charcoal cooking must be located in areas away from public access.
2. Charcoal cooking must be 10 feet away from combustible structures and parked vehicles.
3. Coals shall be disposed in metal containers

Deep Fat Frying/Flambé/Open Flame Cooking:

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible by the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. Separation must be maintained with a minimum of 3 feet clearance between deep fat frying and flambé or open flame cooking.

Fire Extinguishers:

1. Each cooking booth must be equipped with a fire extinguisher with a minimum rating of **3A:40B:C**. (dry chemical extinguisher)
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A:10B:C** must not exceed 75 feet.
3. Fire extinguishers must be serviced annually and be tagged accordingly.
4. Each generator must be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. Each cooking booth that is using deep fat fryers must have a **6 Liter Type K** (wet chemical fire extinguisher).

Miscellaneous:

Fire Hydrants – Fire Hydrants must not be obstructed at any time for any reason.

Streets – Parking is limited, therefore, do not leave your vehicle parked where it will block the street in such a manner as to prevent other vehicles from passing.

The above regulations are not inclusive of other general fire safety provisions that may be imposed upon inspection.

Any booth not in compliance will be immediately closed.

Fire Safety Tips

1. Know where the nearest fire extinguisher is located and how to use it.
2. **DO NOT** leave cooking operations unattended.
3. **DO NOT** wear loose fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustibles away from heat sources.
6. Do not spray lighter fluid on briquettes that have been previously ignited.
7. In case of emergency, **DIAL 9-1-1.**