



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Jim Scholl, City Manager

**FROM:** John Fallon, Fleet Services Manager

**VIA:** Greg Veliz, Assistant City Manager  
Marcus Davila, Director of Community Services

**DATE:** February 6, 2019

**SUBJECT:** Purchase of one (1) Ford Transit Connect

**ACTION STATEMENT:** Authorizes the purchase of one (1) Ford Transit Connect Van from Keys Auto Center for \$22,573.00, the local vendor whose bid matched the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA18-VEL26.0 submitted by Duval Ford Government Sales. This purchase is authorized through City Ordinance Sec. 2-797 (4)(b), Best Interest of the City.

**BACKGROUND:**

On October 1, 2018 the Florida Sheriffs Association and the Florida Association of Counties published a memorandum stating they have successfully conducted its 26th statewide competitive bid for vehicles which includes trucks, backhoes, motor graders, agriculture type tractors, skid steer loaders and regenerative air street sweepers. The contract is effective beginning October 1, 2018 through September 30, 2019.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida as listed on page 2 of the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA18-VEL26.0.

The Ford Transit Connect listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA18-VEL26.0 is a 2019 Ford Transit Connect. This is the base model. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

*Key to the Caribbean – Average yearly temperature 77° F.*

City of Key West code section 2-797 (3)(b) requires the verification that the items to be procured are not available locally. In this case, such vehicles are available, and Keys Auto Center has elected to match the prices published in the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA18-VEL26.0 contract.

**PURPOSE AND JUSTIFICATION:** The City of Key West relies on various departments and internal functions to operate on a daily basis. These job functions require regular travel throughout the City to perform a variety of work related tasks. The reliability of transportation and equipment for these positions directly impacts the performance of many departments throughout the entire City.

**FINANCIAL IMPACT:**

The total in the FY 2018-2019 operating budget is \$35,000 and is funded by account number 001-1905-519-64. These vehicles are for use by the Public Works department.