

RESOLUTION NO. 15-208

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RENEWING FOR TWO YEARS THE GENERAL ENGINEERING SERVICES CONTRACTS WITH EIGHT (8) FIRMS, ORIGINALLY AWARDED IN RESOLUTION 12-280; CONSENTING TO ASSIGN THE CONTRACT FOR GENERAL ENGINEERING SERVICES WITH AMEC ENVIRONMENT & INFRASTRUCTURE, INC. TO AMEC FORSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC.; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution 12-280, the City Commission approved eight (8) engineering firms to provide General Engineering Services for the City of Key West, and authorized the City Manager to negotiate three-year contracts with a two-year renewal; and

WHEREAS, in Resolution 13-111, the City Commission consented to assign the City's General Engineering Services Contract with Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc. for the remaining term of the contract; and

WHEREAS, AMEC Environment & Infrastructure has undergone a name change to AMEC Foster Wheeler Environment & Infrastructure, and City staff recommends that Commission consents to assign the

City's General Engineering Services Contract to the new company name, so that it will continue to provide engineering services to the City, including the same professional staff and equipment necessary to complete task orders in process and to be issued during the remaining term and renewal of the current General and Utility Engineering Services Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That contracts for general engineering services are hereby renewed for a term of additional two years, upon mutually agreed terms for the following eight (8) firms: (1) CH2M HILL; (2) CDM SMITH, Inc. (3) Perez Engineering & Development, Inc.; (4) Chen Moore & Associates (5) Black & Veatch Corporation; (6) Calvin, Giordano & Associates, Inc. (7) AMEC Foster Wheeler Environment & Infrastructure, Inc. (8) STANTEC Consulting Services, Inc.

Section 2: That the City Commission hereby consents to assign the City's General Engineering Services Contract with AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc. for the remaining term of the contract and two-year renewal.

Section 3: That the City Manager is hereby authorized to execute a two-year renewal upon agreed terms for each of the above-described contracts, upon the advice and consent of the City Attorney.

Section 4: Specific task orders issued pursuant to the contracts shall continue to comply with the City's procurement guidelines.

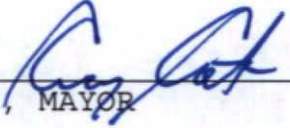
Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 16. day of June, 2015.

Authenticated by the Presiding Officer and Clerk of the Commission on 17 day of June, 2015.


Filed with the Clerk on June 17, 2015.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>



CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

Date: May 22, 2015

To: Jim Scholl, City Manager

From: Jim Bouquet, P.E., Director of Engineering Services

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager

Subject: Approve a two (2) year extension to the General Engineering Services Contracts with eight (8) firms originally approved Under Resolution 12-280.

Action Statement

This resolution extends the respective City of Key West General Engineering Services Contracts for eight (8) engineering firms originally approved under Resolution 12-280 for two (2) years. This resolution authorizes the City Manager to execute the contract extensions. This resolution authorizes the name change from AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc.

Background

Eight (8) engineering firms were awarded three (3) year General Engineering Services contracts by Resolution 12-280 in October 2012. The firms consist of:

- 1) CH2M Hill
- 2) CDM Smith
- 3) Perez Engineering and Development
- 4) Chen Moore
- 5) Black & Veatch
- 6) Calvin Giordano
- 7) AMEC (now AMEC Foster Wheeler)
- 8) C3TS (now Stantec under Resolution 13-111)

Current agreements for these firms expire Fall 2015.

Executive Summary

Purpose and Justification

This resolution provides exercising a two (2) year, mutually agreed extension of the existing General Engineering Services contracts for all eight (8) engineering firms to continue providing services to the City. This extension is in accordance with Article 4 of the executed agreements.

Current fee schedules for each firm and primary sub-consultants are within allowable increases. This resolution also provides for revising project team members if so requested by the respective engineering firm.

Financial Issues

Financial implications of this resolution are limited to an adjustment of hourly fee schedule rates by the engineering teams as allowed in Article 5.1.2.1 of the respective agreements.

Recommendation

Staff recommends extending the respective City of Key West General Engineering Services Contracts for eight (8) engineering firms originally approved under Resolution 12-280 for two (2) years. This resolution authorizes the City Manager to execute the contract extensions. This resolution authorizes the name change from AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc.



Stantec Consulting Services Inc.
901 Ponce de Leon Boulevard, Suite 900, Coral Gables FL 33134-3070

April 24, 2015

City of Key West
Engineering Services
3140 Flagler Avenue
Key West, Florida 33040

Attention: James Bouquet, PE
Director of Engineering Services

Reference: General Engineering Services Contract (Resolution Nos. 12-280 and 13-111)

Dear Mr. Bouquet:

In accordance with Article 4 of the referenced General Engineering Services Contract, we hereby request a two-year contract extension. Attached please find a current Exhibit "A" for hourly rates, and a Certificate of Insurance.

Regarding our sub-consultants for surveying and geotechnical, we hereby request to substitute our current sub-consultants performing those services with: Florida Keys Land Surveying and Nutting Engineers, respectively.

We look forward to our continued working relationship, and we thank you for this opportunity.

Sincerely,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read "Ramon Castella".

Ramon Castella
Vice President
Phone: 305-445-2290 Ext. 2235
Fax: 305-445-3366
ramon.castella@stantec.com

Design with community in mind



Stantec Consulting Services Inc.

901 Ponce de Leon Boulevard, Suite 900, Coral Gables FL 33134-3070

STAFF TYPE	HOURLY RATE
Principal	\$193.50
Engineer (PE) or Architect (RA)	\$141.00
Engineer (ER) or Architect (AI)	\$102.50
Technician	\$81.00
Data Processor	\$60.50
Construction Inspector (CEI)	\$73.00
Division Director	\$162.00
Grants Coordinator	\$112.50
Senior Technician	\$88.50
Project Manager	\$146.50
Senior Inspector (CEI)	\$83.50
Public Involvement Coordinator	\$104.50

TERRAMAR ENVIRONMENTAL SERVICES, INC.
1241 CRANE BOULEVARD
SUGARLOAF KEY, FLORIDA 33042
(305) 393-4200 FAX (305) 745-1192 TERRAMAR@BELLSOUTH.NET

Identification of Loaded Rates Proposed

Project Name: City of Key West - Engineering General Services

LOADED BILLING RATES BY NAME AND JOB CLASS

CLASSIFICATION	LOADED RATE*
Senior Environmental Scientist	\$125.00
Senior Environmental Scientist	\$125.00
Environmental Scientist	\$87.50
Environmental Scientist	\$87.50
Environmental Technician	\$52.00

I do hereby certify that the above fees are the current Terramar Environmental Services, inc. fees for Environmental Consulting services, whether performed for private or governmental clients.

(Your signature & position)

Philip A. Frank, Vice President



FLORIDA KEYS LAND SURVEYING

19960 OVERSEAS HIGHWAY, SUGARLOAF KEY, FL 33042

PHONE: (305) 394-3690

EMAIL : FKLSemail@gmail.com

www.floridakeyslandsurveying.net

- SURVEY SERVICES RATES -

SERVICE	HOURLY RATE	DAILY RATE
1-3 MAN TOTAL STATION CONVENTIONAL FIELD CREW		\$1,680
AUTOCAD DRAFTING	\$150.00	
RECORDS RESEARCH	\$35.00	
FLORIDA LICENSED PROFESSIONAL SURVEYOR AND MAPPER	\$175.00	

****ALL HOURLY RATES ARE CHARGED AT A MINIMUM OF 1 HOUR & DAILY RATES SHOWN HEREON ARE FOR A TYPICAL 8 HOUR WORK DAY.**

WE LOOK FORWARD TO WORKING WITH YOU!

**NUTTING ENGINEERS OF FLORIDA, INC.
PROFESSIONAL SERVICE FEE SCHEDULE**

	DESCRIPTION	RATE	
1	Chief Engineer	\$175.00	Hour
2	Senior Engineer	\$150.00	Hour
3	Project Engineer	\$104.00	Hour
4	Geotechnical Engineer	\$85.00	Hour
5	Senior Engineering Technician	\$65.00	Hour
6	CADD/Computer Technician	\$65.00	Hour
7	Secretary/Clerical	\$50.00	Hour
8	Mobilization of Truck Mounted Equipment	\$700.00	Each
9	Mobilization of Barge Within Project with Crane & Truck	\$5,500.00	Each
10	Safety Boat	\$400.00	Day
11	Barge with Drill Rig (5 Days & 8 Hours/day)	\$13,000.00	Week
12	Barge with Drill Rig (Standby - Weekend)	\$650.00	Day
13	Mobilization (ATV/Mudbug)	\$1,000.00	Each
14	Mobilization (Track Mounted Rig)	\$1,500.00	Each
15	Auger Borings	\$8.90	Foot
16	SPT - Truck 0-50 Ft	\$11.50	Foot
17	SPT - Truck 50-100 Ft	\$13.60	Foot
18	SPT - Truck 100-150 Ft	\$20.90	Foot
19	SPT - ATV/Mudbug 0-50 Ft	\$11.00	Feet
20	SPT - ATV/Mudbug 50-100 Ft	\$13.00	Feet
21	SPT - ATV/Mudbug 100-150 Ft	\$20.00	Feet
22	SPT - ATV/Mudbug 150-200 Ft	\$20.00	Feet
23	SPT - Barge/Track 0-50 Ft	\$16.10	Foot
24	SPT - Barge/Track 50-100 Ft	\$19.85	Foot
25	SPT - Barge/Track 100-150 Ft	\$31.25	Foot
26	SPT - Barge/Track 150-200 Ft	\$31.35	Foot
27	Field Vane Shear Tests	\$120.00	Each
28	Cone Penetrometer 0-100 Ft	\$9.40	Foot
29	Dilatometer Tests (Minimum 10 per order)	\$100.00	Each
30	Shelby Tube Sample - Land 0-30 Ft	\$88.00	Each
31	Shelby Tube Sample - Barge 0-30 Ft	\$125.00	Each
32	Rock Cores (4-inch) - Land 0-50 Ft	\$42.00	Foot
33	Rock Cores (4-inch) - Land 50-100 Ft	\$51.00	Foot
34	Rock Cores (4-inch) - Land 100-150 Ft	\$60.00	Foot
35	Rock Cores (4-inch) - Land 150-200 Ft	\$75.00	Foot
36	Rock Cores (4-inch) - Barge 0-50 Ft	\$55.00	Foot
37	Rock Cores (4-inch) - Barge 50-100 Ft	\$70.00	Foot
38	Rock Cores (4-inch) - Barge 100-150 Ft	\$105.00	Foot
39	Grout - Truck 0-50 Ft	\$4.40	Foot
40	Grout - Truck 50-100 Ft	\$5.20	Foot
41	Grout - Truck 100-150 Ft	\$5.75	Foot

42	Grout - ATV/Mudbug 0-50 Ft	\$4.25	Foot
43	Grout - ATV/Mudbug 50-100 Ft	\$5.00	Foot
44	Grout - ATV/Mudbug 100-150 Ft	\$5.50	Foot
45	Grout - ATV/Mudbug 150-200 Ft	\$6.00	Foot
46	Grout - Barge 0-50 Ft	\$5.50	Foot
47	Grout - Barge 50-100 Ft	\$7.50	Foot
48	Grout - Barge 100-150 Ft	\$9.50	Foot
49	Casing Allowance - 3 inch - Land	\$6.50	Foot
50	Casing Allowance - 3 inch - Water	\$8.00	Foot
51	Casing Allowance - 6 inch - Land	\$11.00	Foot
52	Casing Allowance - 6 inch - Water	\$12.00	Foot
53	Extra Split Spoon Sample - Land 0-50 Ft	\$32.00	Foot
54	Extra Split Spoon Sample - Land 50-100 Ft	\$37.00	Foot
55	Extra Split Spoon Sample - Land 100-150 Ft	\$42.00	Foot
56	Extra Split Spoon Sample - Barge 0-50 Ft	\$35.00	Foot
57	Extra Split Spoon Sample - Barge 50-100 Ft	\$41.50	Foot
58	Extra Split Spoon Sample - Barge 100-150 Ft	\$46.00	Foot
59	Infiltration Test (Double Ring - Max 12 inches deep)	\$450.00	Each
60	Percolation Test	\$350.00	Each
61	Pavement Cores, Asphalt (Not Including MOT)	\$87.00	Each
62	Pavement Cores, Concrete (Not Including MOT)	\$95.00	Each
63	Clearing, Chainsaw and Operator	\$500.00	Day
64	Clearing, Dozer and Operator	\$608.00	Day
65	Clearing, Backhoe and Operator	\$541.50	Day
66	Stand-by Drill Rig and Crew (Land)	\$125.00	Hour
67	Cones, Signs, Flags, Arrow Board (Barrieades)	\$210.00	Day
68	Attenuator Truck	\$900.00	Day
69	Mobile Variable Message Sign	\$150.00	Day
70	Grain Size Analysis (Hydrometer)	\$82.00	Each
71	Atterberg Limits	\$55.00	Each
72	Moisture Content Tests	\$9.00	Each
73	Loss on Ignition Organic Content Tests	\$32.00	Each
74	Specific Gravity Tests	\$35.00	Each
75	LBR Tests	\$280.00	Each
76	Consolidation Tests	\$395.00	Each
77	Traxial Compression Tests (UU, CC or CD)	\$160.00	Each
78	Unconfined Compression Tests (Soil)	\$68.00	Each
79	Unconfined Compression Tests (Rock)	\$75.00	Each
80	Corrosion Series	\$125.00	Each
81	Full Gradation (With Wash)	\$55.00	Each
82	200 Wash	\$26.00	Each
83	Splitting Tension Tests	\$75.00	Each
84	Laboratory Permeability Test on Granular Soil	\$275.00	Each
85	Vibration Monitoring	\$150.00	Day
86	Saximeter	\$60.00	Week
87	Per Diem Per Crew	\$200.00	Night
88	Law Officer	\$42.50	Hour



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/01/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	AON REED STENHOUSE INC. AON RISK SERVICES CENTRAL, INC. 900 - 10025 - 102A AVENUE EDMONTON, AB T5J 0Y2	CONTACT NAME	ANDREA OTTO	
		PHONE (A/C No, Ext)	1-952-807-0679	FAX (A/C, No)
		E-MAIL ADDRESS	ANDREA.OTTO@AON.COM	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: ZURICH AMERICAN INSURANCE COMPANY		16535
INSURED	STANTEC CONSULTING SERVICES INC. 901 PONCE DE LEON BOULEVARD, SUITE 900 CORAL GABLES, FL 33134-3070	INSURER B: SENTRY INSURANCE A MUTUAL COMPANY		24988
		INSURER C: ZURICH INSURANCE COMPANY		
		INSURER D: SENTRY INSURANCE A MUTUAL COMPANY		24988
		INSURER E:		
		INSURER F:		

COVERAGES CERTIFICATE NUMBER: 78 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL/CROSS LIABILITY <input checked="" type="checkbox"/> OWNERS & CONTRACTORS GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	X	X	GLO5415704 XCU COVER INCLUDED	05/01/14	05/01/15	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS	X	X	90-17043-03	11/01/14	11/01/15	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$10,000 OCCUR CLAIMS-MADE	X	X	8831307 EXCESS GENERAL, AUTO AND EMPLOYERS LIABILITY (FOLLOW FORM)	05/01/14	05/01/15	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below		X	90-17043-01	11/01/14	11/01/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CORAL GABLES, FL. STANTEC PROJECT # PC #2167. RE: PROFESSIONAL SERVICES AGREEMENT. THE CITY OF KEY WEST IS INCLUDED AS AN ADDITIONAL INSURED BUT ONLY ARISING OUT OF THE OPERATIONS OF THE NAMED INSURED. THIS COVER IS PRIMARY AND OTHER INSURANCE IS EXCESS AND NON-CONTRIBUTORY. WAIVER OF SUBROGATION ID INCLUDED. THE COVERAGE SHALL NOT BE CANCELLED OR NON RENEWED EXCEPT AFTER THIRTY (30) DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER. ENDORSEMENTS # CG 20 10 07 04 AND #CA 20 48 07 97 ARE ATTACHED.

CERTIFICATE HOLDER

CITY OF KEY WEST
P.O. BOX 1409
KEY WEST, FL 33041

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Andrea P. Otto

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RESOLUTION NO. 12-280

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF RANKING AND AWARDING CONTRACTS ON A TASK ORDER BASIS TO EIGHT BIDDERS IN RESPONSE TO REQUEST FOR QUALIFICATIONS NO. 12-005 FOR GENERAL ENGINEERING SERVICES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Qualifications for engineering firms capable of providing general engineering services; and

WHEREAS, twenty one firms responded, and at a public meeting on September 12, 2012, a committee comprised of City staff members reviewed the responses, and determined eight firms to be particularly qualified, and recommended that the City engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for general and utility engineering consulting services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) CH2M Hill
- (2) CDM Smith
- (3) Perez Engineering & Development
- (4) Chen Moore
- (5) Black & Veatch
- (6) Calvin Giordano
- (7) AMEC
- (8) C3TS

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies in order of ranking, upon advice and consent of the City Attorney, for a term not to exceed three (3) years, with an option for one-two-year extension.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 2 day of October, 2012.


Authenticated by the presiding officer and Clerk of the Commission on October 3, 2012.

Filed with the Clerk October 3, 2012.



CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

TO: Bob Vitas, City Manager

FROM: Doug Bradshaw, Senior Project Manager
Jay Gewin, Utilities Manager
Birch Ohlinger, Engineer
Elizabeth Ignaffo, Permit Engineer

DATE: September 17, 2012

RE: Approving Ranking of Firms Submitting Responses to Request for Qualifications (RFQ) No. 12-005: General Engineering Services

ACTION STATEMENT:

Approving staff ranking of firms submitting responses to RFQ No. 12-005: General Engineering Services and authorizing City Manager to negotiate and pursuant to legal review enter into a contract.

BACKGROUND:

The City issued RFQ No. 12-005: General Engineering Services on July 1, 2012 and qualification packages were received on August 1, 2012. The City received the following twenty-one (21) responses to the RFQ:

- CH2M Hill
- CDM Smith
- Perez Engineering & Development
- Chen Moore
- Black & Veatch
- Calvin Giordano
- AMEC
- C3TS
- Weiler Engineering
- Corradino Group
- Bermello-Ajamil & Partners
- Shaw Engineering
- SRS Engineering
- Kissinger, Campo, & Assoc (KCA)
- Meridian Engineering
- Metric Engineering
- URS
- Langan
- Preble-Rish
- Hanis Wilson & Assoc
- Building Technology Associates (BTA)

Engineering staff reviewed each proposal to ensure the proposal contained the required submittals. Results are attached. One firm, Building Technology Associates

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

(BTA), submitted a proposal that only related to roofing construction. Staff considered this proposal non-responsive to the requirements of the RFQ.

At an advertised public meeting held on September 12, 2012, a committee of City Staff reviewed the 21 firms that responded. Using the Selection Criteria Matrix in the RFQ, the selection committee developed a shortlist consisting of the following firms in highest to lowest ranking order:

1. CH2M Hill
2. CDM Smith
3. Perez Engineering & Development
4. Chen Moore
5. Black & Veatch
6. Calvin Giordano
7. AMEC
8. C3TS

Staff contacted clients of each shortlisted firm to check past work performances. All firms were highly recommended by past clients. Additionally, all shortlisted firms submitted proposals that were considered responsive to the RFQ. Perez Engineering & Development did fail to submit a signed addendum as required by the RFQ. However, the information in the addendum would not have altered their bid as the information was only in response to other firms' questions. Staff considers this a minor issue and not a reason to reject the proposal. Additionally, Perez has submitted a signed addendum after-the-fact.

As the City has multiple departments that manage projects of all sizes and disciplines simultaneously, the City typically prefers to contract with multiple firms to handle the workload and types of work. The term of contracts shall be for a period of three (3) years with the option of one (1) two (2) year renewal.

OPTIONS:

There are two (2) options:

1. Accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms,
2. Modify the staff's ranking and authorize City Manager to negotiate and pursuant to legal review enter into a contract with one or all of the firms of the modified ranking,

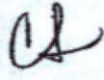
FINANCIAL ISSUES

There are no financial obligations with ranking and entering into contracts with each of the short-listed firms. The contracts will be task order based with which a dollar amount will have to be approved along with the task order per City Ordinance. All task orders over \$20,000 will be approved by the City Commission, and those below will be approved by the City Manager.

RECOMMENDATION

It is recommended that the City Commission accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms.

INTEROFFICE MEMORANDUM

To: Doug Bradshaw, Engineering Senior Project Manager
CC: Jay Gewin, Utilities Manager
Sue Snider, Purchasing
From: Cheri Smith, City Clerk 
Date: August 1, 2012
Subject: **GENERAL ENGINEERING SERVICES; RFQ 12-005**

The following bids were opened Wednesday, August 1, 2012 at 3:00 p.m. in response to the above referenced project.

- | | | | |
|---|---|----|---|
| 1 | AMEC Environmental & Infrastructure
3142 Boog Powell Court
Key West, FL 33040 | 8 | CH2M Hill Engineers, Inc.
6410 5 th Street, Suite 2-A
Key West, FL 33040 |
| 2 | Bermello Ajamil & Partners, Inc.
2601 S. Bayshore Drive, Suite 1000
Miami, FL 33133 | 9 | The Corradino Group, Inc.
4055 NW 97 th Avenue
Miami, FL 33178 |
| 3 | Black & Veatch Corporation
1300 Concord Terrace, Suite 120
Sunrise, FL 33323 | 10 | Corzo, Castella, Carballo, Thompson,
Salman, P.A. (C3TS)
901 Ponce de Leon Boulevard
Suite 900
Coral Gables, FL 33134 |
| 4 | Building Technology Associates, Inc.
3001 N. Rocky Point Dr. E, Suite 200
Tampa, FL 33607 | | |
| 5 | Calvin, Giordano & Associates, Inc.
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316 | 11 | Hans Wilson & Associates, Inc.
1938 Hill Avenue
Fort Myers, FL 33901 |
| 6 | CDM Smith, Inc.
1715 Westshore Blvd., Suite 875
Tampa, FL 33607 | 12 | Kissinger Campo & Associates
201 N. Franklin Street, Suite 400
Tampa, FL 33602 |
| 7 | Chen, Moore and Associates
1444 Biscayne Boulevard, Suite 204
Miami, FL 33132 | 13 | Langan Engineering & Environmental
15150 N.W. 79 th Court, Suite 200
Miami Lakes, FL 33016 |

GENERAL ENGINEERING SERVICES

RFQ 12-005

August 1, 2012

Page 2

- | | | | |
|----|--|----|--|
| 14 | Meridian Engineering, LLC
201 Front Street, Suite 210
Key West, FL 33010 | 18 | Shaw Environmental & Infrastructure
1228 Winter Garden Vineland Road
Winter Garden, FL 34787 |
| 15 | Metric Engineering, Inc.
13940 S.W. 136 Street, Suite 200
Miami, FL 33186 | 19 | SRS Engineering, Inc.
5001 S.W. 74 th Court, Suite 201
Miami, FL 33155 |
| 16 | Perez Engineering & Development
1010 Kennedy Drive, Suite 400
Key West, FL 33040 | 20 | URS Corporation Southern
7650 Corporate Center Dr. Suite 400
Miami, FL 33126 |
| 17 | Preble-Rish, Inc.
324 Marina Drive
Port St. Joe, FL 32456 | 21 | Weiler Engineering Corporation
6805 Overseas Highway
Marathon, FL 33050 |

CS/sph

RFQ 12-005 General Engineering Services

OVERALL SCORES

	FIRM	Doug	Birch	Elizabeth	Jay	TOTAL	Utility	Environ	Coastal	Civil	Solid Waste
1	CH2M Hill	94	95	80	90	89.75	x	x	x	x	x
2	CDM Smith	89	88	56	80	78.25	x	x	x	x	x
3	Perez Engineering & Development	92	68	65	82	76.75	x			x	
4	Chen Moore	89	85	56	76	76.5	x	x	x	x	x
5	Black & Veatch	90	80	44	81	73.75	x	x		x	
6	Calvin Giordano	86	70	65	74	73.75	x	x	x	x	
7	AMEC	81	72	64	77	73.5	x	x		x	
8	C3TS	84	65	70	72	72.75	x	x	x	x	
9	Weller Engineering	80	55	74	78	71.75					
10	Corradino Group	81	68	63	75	71.75					
11	Bermello-Ajamil & Partners	82	60	65	73	70					
12	Shaw Engineering	92	48	61	76	69.25					
13	SRS Engineering	81	70	55	68	68.5					
14	Kissinger, Campo, & Assoc (KCA)	89	50	59	74	68					
15	Meridian Engineering	74	60	64	74	68					
16	Metric Engineering	83	55	41	74	63.25					
17	URS	77.5	50	39	74	60.125					
18	Langan	86.5	55	27	69	59.375					
19	Preble-Rish	71	35	65	62	58.25					
20	Hans Wilson & Assoc	82	55	26	66	57.25					
21	Building Technology Associates (BTA)	0	0	0	0	0					

	Firm	Sub Firms	Submissions Requirement							Disciplines				
			Company Profile	Key Personnel Exp.	5 yr Prev. Projects	Key Personnel Exp. Assigned to project	Manag. Approach	Anti-Kickback, Public Crimes Form	Equal Benefits Form	Civil Eng Services	Utility Eng Services	Solid Waste Eng Services	Coastal Eng Services	Environ Eng Services
1	AMEC **	NONE	X	X	X	X	X	X	X	X			X	
2	Bernello-Ajamil & Partners **	Island Survey, Inc., and E-Sciences, Inc.	X	X	X	X	X	X	X	X		X	X	
3	Black & Veatch **	NONE	X	X	X	X	X	X	X	X			X	
4	Building Technology Associates (BTA)	ROOFING ONLY												
5	C3TS **	TerraMar Environmental Services, Inc., Reece & White Land Surveying, Inc., Professional Service Industries, Inc.	X	X	X	X	X	X	X	X		X	X	
6	Calvin Giordano **	NONE	X	X	X	X	X	X	X	X		X	X	
7	CDM Smith **	Perez Engineering & Sandra Walters Consultants	X	X	X	X	X	X	X	X	X	X	X	
8	CH2M Hill **	Nutting Engineers	X	X	X	X	X	X	X	X	X	X	X	
9	Chen Moore **	Coastal Technology Corp., BCC Engineering, Trepanier & Associates, Inc., United Engineering	X	X	X	X	X	X	X	X	X	X	X	
10	Corradino Group **	BCC Engineering, Inc., Perez Engineering, Sandra Walters, Inc. and Hadonne Corp.	X	X	X	X	X	X	X	X			X	
11	Hans Wilson & Associates	SWC Consulting Services, HSA Engineers and Scientists, Reuben Clarson Consulting, Inc., Island Surveying, Inc.	X	X	X	X	X	X	X	X		X	X	
12	Kissinger, Campo, & Assoc (KCA) **	Keith Associates, Inc., Taylor Engineering, Inc., Island Surveying, Inc., Professional Service Industries, Inc., and KCCS	X	X	X	X	X	X	X	X		X	X	
13	Langan **B15	NONE	X	X	X	X	X	X	X	X			X	
14	Meridian Engineering **	Hole Montes	X	X	X	X	X	X	X	X				
15	Metric Engineering **	NONE	X	X	X	X	X	X	X	X		?	X	
16	Perez Engineering & Development	NONE (Amendment #1 not in RFQ)	X	X	X	X	X	X	X	X				
17	Preble-Rish	NONE (Amendment #1 not in RFQ)	X	X	X	X	X	X	X	X				
18	Shaw Engineering **	NONE	X	X	X	X	X	X	X		X	X	X	

19	SRS Engineering **	SRS Engineering, Inc., G.M. Selby, Inc., J Bonfill & Associates, Inc. and Professional Service Industries, Inc.	X	X	X	X	X	X	X	X	X	X	X	X
20	URS **	CALTRAN Engineering Group, Island Surveying, Inc., and Bell David Planning Group, Inc.	X	X	X	X	X	X	X	X				X
21	Weiler Engineering **	NONE	X	X	X	X	X	X	X	X	X		X	

****ADDENDUM #1 RECEIVED & SIGNED**

RESOLUTION NO. 13-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AMENDING THE CONTRACT FOR GENERAL ENGINEERING SERVICES WITH CORZO CASTELLA CARBALLO THOMPSON SALMAN ("C3TS") BY CONSENTING TO ASSIGN THE CONTRACT TO STANTEC CONSULTING SERVICES, INC. PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No.12-280, the City Commission approved a three-year contract with C3TS; and

WHEREAS, STANTEC CONSULTING SERVICES, Inc. acquired C3TS on November 30, 2012 and will continue to provide engineering services to the City, including the same professional staff and equipment necessary to complete task orders in process and to be issued during the remaining term of the current General and Utility Engineering Services Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Commission hereby consents to assign the City's General Engineering Services Contract with Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc. for the remaining term of the contract.

Section 2: That the City Manager is hereby authorized to execute a Consent to assign from Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc., upon advice and consent of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

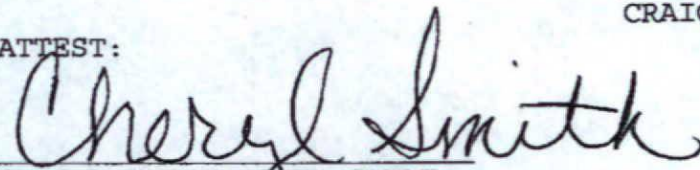
Passed and adopted by the City Commission at a meeting held this 7 day of May, 2013.

Authenticated by the presiding officer and Clerk of the Commission on May 8, 2013.

Filed with the Clerk May 8, 2013.

CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

TO: Bob Vitas, City Manager

CC: David Fernandez, Asst. City Manager
Mark Finigan, Asst. City Manager

FROM: Doug Bradshaw, Senior Project Manager Engineering

DATE: April 23, 2013

RE: Amending the City's General Engineering Services Contract to reflect the name change from Corzo Castella Carballo Thompson Salman ("C3TS") to Stantec Consulting Services, Inc. ("Stantec")

ACTION STATEMENT:

This resolution will assign the City's General Engineering Services Contract to reflect the name change from Corzo Castella Carballo Thompson Salman ("C3TS") to Stantec Consulting Services, Inc. ("Stantec")

BACKGROUND:

The City maintains a General Engineering Services Contract with C3TS that was approved for a 3-year term on October 2, 2012 (Resolution #12-280). Stantec has acquired C3TS and is requesting a name change on their existing contract with the City.

PURPOSE AND JUSTIFICATION

C3TS was acquired by Stantec on November 30, 2012.

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. The City Commission can consent to assign the contract to reflect the name change from C3TS to Stantec. Doing so will allow the current level of service and contractual terms to remain.
2. The City Commission can decline to amend the contract. This option is not recommended by Staff, as the City may not be able to utilize the General Engineering Services that are essential in completing numerous current projects.

Key to the Caribbean – Average yearly temperature 77° F.

WATSON SALMAN

FINANCIAL IMPACT:

There is no financial impact to amending this contract to reflect the name change. The hourly rates will remain the same.

RECOMMENDATION:

Staff recommends that the City Commission select option 1, approving to consent to assign the City's General Engineering Services Contract to reflect the name change from C3TS to Stantec.