



## THE CITY OF KEY WEST

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**TO:** Bob Vitas, City Manager

**FROM:** Birchard Ohlinger, P.E., Engineering

**CC:** E. David Fernandez, Assistant City Manager  
Doug Bradshaw, Senior Project Manager

**DATE:** May 7, 2013

**SUBJECT:** **Approval of a contract extension to Metric Engineering (formerly Sanchez-Zeinali and Associates) for engineering services for the reconstruction of South Roosevelt Boulevard. Authorizing the City manager to modify this contract.**

**ACTION STATEMENT:**

Metric Engineering Inc (formally Sanchez-Zeinali and Associates) has been under contract with the city to perform engineering services related to the reconstruction of South Roosevelt Boulevard. Award of the contract was approved under Resolution 04-146 with an effective start date of 6 April, 2004. The contract duration under the subsequent Agreement was for a period of 5 years with two each, two year extensions. The two year extensions were never formally executed. This resolution will correct his oversight and extend the existing contract to 5 April 2017. This is a LAP funded project and we currently have an extension to the LAP agreement to 30 December 2016. On 2 November 2010, Metric Engineering Inc purchased Sanchez-Zeinali and Associates. Sanchez-Zeinali and Associates was subsequently dissolved. This resolution also authorizes this name change

**BACKGROUND:**

Under Resolution 04-146, Sanchez-Zeinali and Associates was selected to provide engineering services for the reconstruction of South Roosevelt. These services include,

- Design Development
- Contract Document Development
- Bidding Services
- Construction Contract Administration
- Post Construction Inspection

MEMORANDUM

Under Resolutions 08-122 and 09-077, use of LAP Grant funding was approved and the Sanchez- Zeinali and Associates scope of work modified to include an additional 400 lf of roadway.

On 1 April 2010; Sanchez-Zeinali and Associates changed their name to Metric Engineering Inc.

A number of other resolutions have been passed associated with South Roosevelt. These include the following

- Resolution 05-073: Authorize the transfer to FDOT of 2 feet of “bride path” for the installation of curb and gutter
- Resolutions 08-122 and 09-077: Accepted LAP Grant funding and modifying the scope of the Sanchez-Zeinali and Associates for the reconstruction of an additional 400 lf of South Roosevelt
- Resolutions 10-238 and 10-254: Requested FDOT plant landscaping as a component of the ROW work and to consider the use of LED street lighting
- Resolution 12-059: Approved the use of an additional 4 feet (for a total of 6 feet) of “bridle path” for the installation of sidewalks
- Resolution 12-191: Instructed FDOT to program the reconstruction of South Roosevelt to start after North Roosevelt is completed.

Since the award of this contract in 2004 a number of scope changes have occurred to this contract. These changes include new FDOT Standards and Criteria, additional Survey works, additional cross walks and the request by City Staff to put sidewalks into this project. Upon extension of this contract, the A/E, City Staff and FDOT will commence negotiations. FDOT has agreed to pay for these costs under a supplemental LAP agreement.

#### **PURPOSE & JUSTIFICATION:**

During meetings with City Staff and FDOT it was agreed that it is in the best interests of the City to renew and extend this contract and not resort to competitive bidding as allowed under City Ordinance 2-797(4)(b). This decision is based on the following:

- Metrics Engineering has a historical knowledge of this project and it would be lost if a new firm is hired
- Metric Engineering has performed significant design/AutoCAD work as of this date and this would be lost if a new firm is hired. A new firm would be required to start the design process over and the costs associated with this will have to be absorbed by the City.
- These delays have been in no part to the actions of Metric Engineering
- City staff does not believe a more competitive price will be obtained by re-bidding the project.

#### **OPTIONS:**

1. The City Commission can extend the existing contract with Metric Engineering Inc to 5 April 2017
2. The City Commission can elect to not extend this contract. This will require FDOT/City

- Staff to re-bid this contract. This would delay the reconstruction of South Roosevelt.
3. The City Commission can elect not to extend this contract and close this LAP Grant Funded project. The city would be required to repay the LAP Grant expenditures to date (\$434,934 dollars) and South Roosevelt will not be reconstructed.

**FINANCIAL IMPACT:**

This project is funded by a LAP Grant and no impact to the City Budget is anticipated.

**RECOMMENDATION:**

That the City Commission extends the existing contract with Metric Engineering Inc to 5 April 2017.