



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager
Cc: Greg Veliz, Asst. City Manager
FROM: John Paul Castro, Utilities Director
DATE: May 8, 2019

SUBJECT: Approving an additional services proposal from Stantec Consulting Services, Inc. to task order 17-207 for Design and Construction Phase Services for Structural Enclosures at three Oil and Gas Waste Facilities in the Amount of \$33,750.00

Action statement:

Staff requests approval of the additional service proposal from Stantec Consulting Services, Inc. for design, and construction phase services for structural enclosures for three Oil and Gas Waste Facilities in the amount of \$33,750.00

Background:

The City marinas currently have small structures built over oil recycle tanks. The structures are old, not up to current code, and only big enough for a small tank and some oil rag cans. The City tasked Stantec Consulting Services, Inc. to research permit requirements, perform surveys, and perform engineering design services for the construction of used oil and gas disposal facilities at three locations within the City.

The City Commission approved a task order from Stantec Consulting Services, Inc. under resolution 18-065 pursuant to general engineering services contract approved by resolution 17-207.

Purpose and Justification:

The City imposes impact for fees when new projects or expanding uses come through the building department. Those impact fees are for the expansion of the City's solid waste utility.

The proper disposal of oil and gas are extremely important to the fragile ecosystem of Key West. Creating locations for citizens to take these hazardous liquids is essential to ensuring the that they disposed of in an environmentally safe way.

The Utilities department would like to create 3 new structures to facilitate the *Key to the Caribbean* – Average yearly temperature 77° F.

disposal of oil and gas waste, currently only oil is available for disposal. The 3 facilities will be located at Key West Bight, Garrison Bight, and the Transfer Station on Rockland Key.

The new facilities will be cleaner, safer, and provide more options and availability for citizens to safely and conveniently dispose of old oil and gasoline. This will help ensure the more hazardous liquids get disposed of properly and also eliminate fire hazards on personal properties.

To enhance the visual appeal of the facilities the City asked Stantec Consulting Services, Inc. to provide a proposal to design an enclosure that blends well with the surrounding architecture.

Financial Impact:

The design and construction of the facilities will be paid for through the solid waste fund cost center Solid Waste/Transfer Station/CIP 403-3406-534-6500, project number SW3406-1801-534-6500. The cost of the project will be offset by the solid waste impact fee revenue account.

Recommendation:

Staff recommends approving the additional service proposal from Stantec Consulting Services, Inc. in the amount of \$33,750.00 for the design and construction phase services for structural enclosures for three new oil and gas waste facilities.