




## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**TO:** Patti McLauchlin, City Manager

**CC:** Todd Stoughton, Assistant City Manager

**FROM:** Mark Finigan, Chief Financial Officer 

**DATE:** February 2, 2022

**RE:** **Ratification of Budget Amendment  
Tripp Scott P.A. – Cruise Ship Legal Fees**

#### **ACTION STATEMENT:**

This resolution will ratify the City Manager's execution of a FY 2021-22 budget amendment in an amount of \$210,000 from General Fund General Reserves to the City Attorney's Professional Service account to cover incurred and future Tripp Scott P.A. legal fees.

#### **BACKGROUND:**

1. City Commission via Resolution 21-260 authorized the City Attorney to negotiate a letter of representation with the Tripp Scott Law Firm for legal services related to the cruise ship ports referendum.
2. November 12, 2021, the City Attorney and Tripp Scott P.A. enter into a representation agreement.
3. City issues Purchase Order 095437 in an amount of \$40,000 for the payment of such legal services. Funding for the \$40,000 is a transfer from the City Manager's General Fund Contingency Account.
4. Tripp Scott P.A. Invoice #1 \$11,000.00 (Paid)
5. City Attorney indicates ultimate estimated payout to Tripp Scott P.A. to be \$250,000.00.
6. Budget Amendment for \$210,000 executed by City Manager February 2, 2022.
7. Tripp Scott P.A. Invoice #2 \$42,320.00 (Paid)

#### **FINANCIAL IMPACT:**

Budget amendment moves \$210,000 from General Fund General Reserves (001-1900-519.9803) to the City Attorney's Professional Service account (001-1401-514.31).

#### **RECOMMENDATION:**

Ratify the City Manager's execution of a FY 2021-22 budget amendment in an amount of \$210,000 from General Fund General Reserves to the City Attorney's Professional Service account to cover incurred and future Tripp Scott P.A. legal fees.

MEMORANDUM

*Key to the Caribbean – Average yearly temperature 77° F.*