



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: April 9, 2020

To: Gregory W. Veliz, City Manager

From: Kelly Crowe, P.E. City Engineer

CC: Patti McLaughlin, Assistant City Manager
Mark Finigan, Finance Director
Steve McAlearney, Director of Engineering

Subject: Ratification of Construction Task Order for Duval Street Improvements

Action Statement

Ratify a task order with Charley Toppino and Sons, Inc. (CTS) for Duval Street improvements in the amount of \$924,140.33. The task order was signed by the City Manager on March 25, 2020, in accordance with purchasing exemption under Sec. 2-797 (2) Emergency Procurement. Duval Street improvements from Wall Street to Truman includes construction of Americans with Disabilities Act (ADA) sidewalks and driveways, asphalt mill and pave, pavement marking, and failed asphalt base repair.

Background

The Duval Street Improvements are currently being designed by Jacobs Engineering (CH2M). A design task order for this work was approved by City Commission per Resolution 19-366 on December 3, 2019. Due to the declared State of Local Emergency in the City of Key West on March 15, 2020, many of the businesses on Duval Street have subsequently closed temporarily or are running at significantly reduced operations.

The construction phase of the project was expected to begin in August 2020. Staff convened on March 20, 2020, and determined that given the significantly reduced vehicle, bicycle and pedestrian traffic on Duval Street currently, it is in the city's best interest to begin work as soon as possible. Starting construction now will minimize impacts to businesses and will also allow the contractor to operate in a safer environment.

Purpose and Justification

In response to the COVID-19 threat, the City declared State of Local Emergency on March 15, 2020 in accordance with F.S. 252.38 and CKW Resolution 2007-182. The City most recently extended the State of Local Emergency 2020-05. Due to these extraordinary circumstances, Emergency Procurement for this contract has been invoked. Emergency Procurement is to be ratified by the City Commission at the next available meeting.

CTS will be performing the work under the 2017 Right of Way (ROW) Contract authorized by Resolution 17-106 and extended for an additional year by Resolution 19-054.

This project supports the Key West Strategic Plan, Infrastructure goals #4 *Long term sustainability of the City's hard assets*, and #5 *All of the City's destinations and resources are accessible to residents and visitors*.

Financial

Funds for project come from account #102-4102-541-6300, Project Number II41022002- Paving.

Recommendation

Staff recommends ratification in accordance to Emergency Procurement procedures of Sec. 2-797 (2) to approve the Task Order for the Duval Street Improvements from Wall Street to Truman Avenue to Charley Toppino & Sons Inc. in the amount of \$924,140.33.