

Dan Huff

Objective: Change of venue and new Employment Challenge

General: I possess over 20 years of local City/County experience within
Summary Central Douglas County involving management, infrastructure, land use planning, development, public/private partnerships, wetlands, public process, service contracting, budgeting and staff reorganization and reduction. I possess and have obtained a variety of skills and qualifications necessary to step into multiple positions in local government.

Education Bachelor of Science in Political Science 1986 Portland State University, Portland, OR
Bachelor of Science in Urban Studies and Public Affairs 1986 Portland State University, Portland, OR

Work Experience and Salary History

Current Position: Community Development Director (March 2009 to present)

Responsibilities: Land Use Planning, Parks, Facilities and all phases of Public Works, Water and Wastewater.

- Management and Administration of Planning, Parks and Public Works
- Budget/Staffing Planning
- Problem Solving
- Leadership
- 14 FTE

Accomplishments:

- USDA Grant for new Water Treatment Plant
- Park Plan update
- Wetland construction
- Water main reconstruction program
- Street Inventory update
- Utility planning
- Public Works reorganization
- Employee succession planning
- GIS, permitting implementation, utility mapping
- Park construction and improvement
- Waste Water Facility Plan

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- Effluent Management
- Property acquisition

Interim City Manager, City of Sutherlin – Appointed December 2008 –March 31, 2009

Responsibilities:

- Daily Management and Administration
- City Council Coordination
- Budget/Staffing Planning
- Problem Solving
- Leadership

Accomplishments:

- Budget Training Schedule for new Councilors and Staff
- Lead Staff through and implement Transition Coordination and Planning
- Ethics Training Schedule and planning
- Conduct Community Outreach
- Coordination with Festival and user groups regarding wetlands
- Labor Union negotiations
- User group agreements
- Library/Senior Center parking lot construction
- Oregon State Parks Grant

Planning Director, City of Sutherlin – May of 2006 to June 2009

Responsibilities:

- Development Coordination
- Long Range Land Use Planning
- City GIS Mapping Management
- State Agency Coordination
- Park Planning
- Transportation Planning
- Staff Planning Commission
- Stimulus Package Coordination

Accomplishments:

- Development Code rewrite and adoption
- Southside Corridor Plan

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- Interchange Area Management Plan
- 213 ac. Urban Growth Boundary Expansion
- Ford's Pond UGB Expansion and Preliminary Development

Executive Director, Umpqua Regional Council of Governments – April 2005 thru May of 2006

Restructure agency and prepare for closure.

Responsibilities:

- Manage Transit, grant writing and land use services
- Downsize and prepare for closure

Accomplishments:

- Increased Land Use programming for City contracts
- Increased Transit Revenue
- Developed Agency closure plan

Innovative Land Use Services – January 2005 – July 2006

Salary: \$75.00 per hour

Responsibilities:

- Professional Municipal and Private Consulting service
- Land Use
- Administration

Interim City Manager, City of Roseburg – January 2004-July 2004

Responsibilities:

- Overall management of all city functions and departments
- Daily administration
- Problem solving
- Agency coordination
- Fiscal officer of a 43+ million dollar budget
- Staff size – 147

Accomplishments:

- 2004-2005 Budget Adoption

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- Staffing reorganization
- Employee policy and framework upgrades
- Property sales
- Transition management
- Website reconstruction

Community Development Director, City of Roseburg – January 1993 through January 2005

Responsibilities:

- Acting City Manager as required
- Managed Planning and Building Divisions
- 8 employees including Planners, Building Official, Inspectors, Compliance Officer and Support Staff
- Provide Staff for City Council, Planning Commission, Historic Committee, Economic Development
- Responsible for all phases of land use planning and development including permitting, public improvements, development agreements and negotiations
- Transportation Planning, Development Coordination, Special Projects, Wetlands and Natural Resources

Accomplishments:

- Building Division Management
- Wetland Conservation Plan
- Downtown Master Plan
- Land Use Ordinance Management and Rewrite
- Annexation Plan and implementation
- Garden Valley Corridor Plan
- Charlie Gardiner Park Construction
- Initiated greenway land exchange
- Citywide tree planting program
- Newton Creek realignment and wildlife area expansion
- Diamond Lake Access Management Plan
- North Roseburg/Edenbower area development
- Urban Renewal District management

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Professional Affiliations Current and Former

American Planning Association
Oregon City Planning Directors Association (Former Board Member)
Roseburg School District Board Member
ICMA
Southwest Area Commission on Transportation Board
Little League Board

References

References will be provided upon request

Experience/Background

During over 20 years of experience I have participated in and managed a variety of municipal projects and programs including the following:

Buildable Lands Inventory
Downtown Master Planning
Park development and construction
Transportation System Plan
Wetland Planning/Acquisition
Development Agreement
Urban Tree Programs
Infrastructure Grant Writing
Economic Development Coordination
Employee Development
Staff Restructuring
System Development Charges
Compliance and Enforcement
Development Process
Infrastructure Construction

Public Presentation
Agency Coordination
Community Speaking
Community Involvement
Public/Private Partnership
General Master Planning
Creative Thinking
Infrastructure Planning
Historic Preservation
Contract Negotiation
Program Development
Volunteer Coordination
Water/Sewer Projects
Code Development
Multi Agency Construction