



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### Planning Board

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Thursday, May 21, 2026

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

#### Call Meeting To Order

#### Roll Call

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Administering the Oath by the Clerk of the Board

#### Approval of Minutes

1 April 16, 2026

Attachments: [Minutes](#)

#### Old Business

- 2                   **Variance - 325 Duval Street, Rear (RE# 00004320-000000)** An after-the-fact request for a variance from the required parking standards associated with the construction of an outdoor bar, commercial floor area, and associated consumption area at a property located in the Historic Residential Commercial Core-1 (HRCC-1) zoning district, pursuant to Sections 90-395 and 108-572 through 108-574 of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Staff Report](#)  
[Draft Resolution](#)  
[Planning Packet](#)  
[Noticing Packet](#)

- 3                   **Minor Development Plan and Conditional Use - 325 Duval Street, Rear (RE# 00004320-000000)** An after-the-fact request for a minor development plan and conditional use to allow the construction of an outdoor bar, live music area, and associated seating at a property located in the Historic Residential Commercial Core-1 (HRCC-1) zoning district, pursuant to Sections 108-91, 122-62, and 122-688 of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Staff Report](#)  
[Draft Resolution](#)  
[Planning Packet](#)  
[Noticing Packet for 325 Duval](#)  
[Comments - Keys Energy](#)  
[Comments - Utilities](#)  
[DRC MTC 1-22-2026](#)  
[BHHS Letter of Support](#)  
[Old Island Restoration Support](#)  
[Woman's Club Letter of Support](#)

## **New Business**

- 4                    **Alcohol Sales Special Exception - 418 Eaton Street (RE# 00006580-000000)** A request for a special exception to allow the sale of alcohol in conjunction with a proposed café (restaurant) use at a property located in the Historic Residential Commercial Core-1 (HRCC-1) zoning district, pursuant to Section 18-28 of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Staff Report](#)  
[Draft Resolution](#)  
[Planning Packet](#)  
[Noticing Packet](#)

- 5                    **Conditional Use - 604 Whitehead Street (RE# 00012950-000000)** - A request for a Conditional Use to allow the operation of a museum (cultural and civic activity) at a property located in the Historic Residential Office (HRO) zoning district, pursuant to Sections 122-926 and 122-62 of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Staff Report](#)  
[Draft Resolution](#)  
[Planning Packet](#)  
[Noticing Packet](#)  
[MTC Comments](#)  
[KEYS Energy Comments](#)

- 6                    **Variance - 3632 Sunrise Drive (RE# 00071670-000000)** A request for a variance from the maximum building coverage and maximum impervious surface requirements to allow an addition to an existing residential property located in the Single-Family (SF) zoning district, pursuant to Sections 90-395 and 122-238 of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Staff Report](#)  
[Draft Resolution - Approval](#)  
[Draft Resolution - Denial](#)  
[Planning Packet](#)  
[Noticing Packet](#)

7

**Variance - 907 Virginia Street (RE# 00031000-000100)** A request for a variance from the maximum building coverage, maximum impervious surface, minimum open space, minimum rear yard setback, minimum side yard (street side) setback, and minimum front yard setback requirements to allow the addition of a covered porch to an existing residential property located in the Historic Medium Density Residential (HMDR) zoning district, pursuant to Sections 90-395 and 122-600 of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Staff Report](#)

[Draft Resolution - Approval](#)

[Draft Resolution - Denial](#)

[Planning Packet](#)

[Noticing Packet](#)

[Letter of Support - Shaw and Bell](#)

[Letter of Support - Cespedes](#)

[Letter of Support - Maureen and Mark](#)

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**Minor Development Plan and Conditional Use - 1 Whitehead Street (RE# 00072082-001900)** A request for a Minor Development Plan and Conditional Use to allow improvements associated with an existing aquarium (cultural and civic) use, including the construction of approximately 1,200 square feet of over-water decking and a wave attenuator system over submerged lands, at property located at 1 Whitehead Street within the Historic Public and Semipublic (HPS) zoning district, pursuant to Sections 108-91 and 122-62 of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Staff Report](#)

[Draft Resolution](#)

[Planning Packet \\*Large File\\*](#)

[Noticing Packet](#)

[MTC Comments](#)

[KEYS Energy Comments](#)

- 9                    **Final Determination of Award - Year 13 Building Permit Allocation System (BPAS)** A determination of award for Year 13 Building Permit Allocation System (BPAS) applications, pursuant to Sections 108-995 and 108-997 of the Code of Ordinances of the City of Key West, Florida.  
*Attachments:* [BPAS Year 13 Draft Resolution](#)
- 10                   **After-the-Fact Variance - 1224 2nd Street (RE# 00031000-000100)** An after-the-fact request for a variance from the minimum side yard setback, minimum street side setback, minimum rear yard setback, and minimum front yard setback requirements to allow two elevated decks and the replacement of two front porch roofs at a property located in the Medium Density Residential (MDR) zoning district, pursuant to Sections 90-395 and 122-270 of the Code of Ordinances of the City of Key West, Florida.  
*Attachments:* [Staff Report](#)  
[Draft Resolution - Approval](#)  
[Draft Resolution - Denial](#)  
[Planning Packet " Large File"](#)  
[Noticing Packet](#)

**Reports****Public Comment****Board Member Comment****Adjournment**