




MEMORANDUM

Date: June 6, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec
Engineering Director

Subject: 24-6013 United Street Change Order #5

Introduction

Staff recommend authorizing the City Manager to approve a Change Order to Toppino and Son's Inc. in the amount of \$32,359.50 for the United Street Improvement Project and execute any necessary budget transfers/amendments.

Background

The United Street Improvement Project included drainage in the initial design. The existing underground utilities required moving a large baffle box structure from its original designed location at Simonton Street and United Street to new location further West. This conflict required adding an additional manhole and piping to connect the existing drains and accommodate the new location of the large baffle box structure. This also involved relocating existing trees on the Southside of the project near that location of Simonton Street and United to the north side to accommodate the large baffle box structure. The relocation of the trees also created additional car, bike, and scooter parking.

Procurement

The Change Order should be charged to account number 102410245416300, and project code II41022302.

Recommendation

The City Manager's Office recommends approval of Change Order in the amount of \$32,359.50 to Charley Toppino and Sons Inc. for the United Street Improvement Project and execute any necessary budget transfers/amendments.