



MEMORANDUM

Date: April 1, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Christina Bervaldi
Director of Finance

From: Lucas Torres-Bull
Procurement Manager

Subject: **Recommendation to approve the disposal of twenty-three (23) City vehicles (Ford, GMC, Chevy)**

Introduction

Staff respectfully recommends that the City Manager approve the disposal of twenty-three (23) City owned vehicles, pursuant to City of Key West Code of Ordinances, Subdivision II , Authority of Purchasing Agent, Section 2-771 -(3)(c), The City Manager shall have the authority to sell, trade or otherwise dispose of surplus and obsolete personal property belonging to the City either by sale, barter or exchange or by sealed bid, public auction, cannibalization, trade-in or any other means of disposal as may be appropriate and in the best interests of the city. Disposal of surplus or obsolete personal property with acquisition prices in excess of \$50,000.00 per item shall be made only after approval by the City Commission.

Background

The City has been storing obsolete and decommissioned vehicles at the Palm Avenue building. A listing of these vehicles, recommended for bulk pick-up and sale, is attached for review.

Cost

The approval for the disposal of the vehicles carries no direct financial impact. However, the sale of these vehicles is expected to generate revenue, based on the sales proceeds from the bulk disposal.

Recommendation

City staff recommends that the City Manager approve the disposal of twenty-three (23) surplus vehicles currently stored at the building located on Plam Avenue, Key West, Florida, 33040, and authorize staff to move forward with a bid request for their bulk sale.

Attachments:

Cover Memo

Excel Sheet – Acquisition cost of Vehicles.