



# Property Management Monthly Report

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To: Albert Childress, City Manager



Date: June 8, 2023

From: Gary Moreira, Senior Property Manager

Subject: May 2023- Property Management

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## Property Management

A number of meetings were initiated by PM with various personnel, tenants and vendors regarding tenant concerns, construction estimates and improved systems.

Leases Renewed/Executed	2
Leases Reviewed	18
Rent Collected	100%
Default Notices	0
Teleconferences	15
Tenant Complaints	1 (regarding signage - resolved)
Lease Language Modifications	4