

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) La Tu Da / VNA & Hospice of the Florida Keys

Address of Applicant(s) 1125 Duval St Kw. FL

Phone Number of Applicant(s) 305-296-6706 Fax: _____ Email _____

Name of Non-Profit (s) Visiting Nurse Association & Hospice of FLA Keys

Address of Non-Profit(s) 1319 William St Kw. FL

Phone Number of Non-Profit(s) 305-294-8812

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100% of the Don

Date/Dates of Event MAY 9, 2016

Hours of Operation 12 Noon Street Closed set up 4:30 Sound Check
PAgent doors open 7pm - 10:30

Estimated/anticipated number of persons per day _____

Location of Event 1125 Duval St Catherine St / Amelia St

Street Closed 12 noon till 10:30

Detailed description of event fundraiser for Hospice and VNA
Queen Mother Pagent #33 of Key West FL

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

X Michelle Chennal

March 7, 2016

Applicants Signature

Date

Financial Statement of the event of the previous year must be submitted with application

Revised for
Third Reading
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

*(Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

Sec. 6-58. Major festival.

(a) A major festival is a special event of regional impact. Major festivals are: FancyFantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable

therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

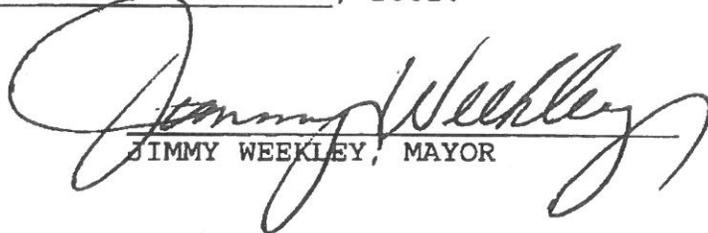
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.


JIMMY WEEKLEY, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST
POST OFFICE BOX 1409
KEY WEST, FLORIDA 33041-1409
WWW.KEYWESTCITY.COM

MEMORANDUM

TO: Mayor & Members of the City Commission

FROM: Robert Tischengel RT
City Attorney

DATE: October 17, 2002

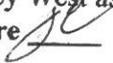
RE: Special Events Ordinance
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

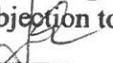
1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.

Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Sponsor's Signature 

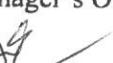
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature 

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature 

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature 
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature 
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature 
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature 
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the ~~section 38-225~~.
Sponsor's Signature 
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature 
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature 
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Derek McGowan Phone number: 305 747 9141
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass _____ #1 Plastic #2 Plastic _____ Steel _____
Corrugated Cardboard _____ Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: _____
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: ✓ _____
- Capacity of containers on grounds: 30 gal
Contact person for containers: Derek Phone #: _____
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: ✓ _____
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: ✓ _____
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: _____

Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: _____

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



Visiting Nurse Association & Hospice of the Florida Keys, Inc.
Licensed to Serve the Keys Since 1984

March 3, 2016

To: Key West City Commission

From: Visiting Nurse Association & Hospice of the Florida Keys

Dear Mr. Mayor and The Honorable City Commissioners,

On Monday, May 9, 2016, the 33rd Annual Queen Mother Pageant, one of Key West's longest running, most colorful and entertaining fundraising events will be held on Duval Street.

In addition to providing a wonderful night of entertainment for the community, this event has annually contributed to the fundraising operations of two of our community's most valued non-profit organizations:

Visiting Nurse Association & Hospice of the Florida Keys (VNA/Hospice), a 501(c)3
One Human Family Education Foundation (One Human Family), a 501(c)3

Both organizations greatly benefit from the proceeds of the Queen Mother Pageant. Events such as the 33rd Annual Queen Mother Pageant allow us to continue providing necessary human services in our community.

Since a temporary street closure is needed for the event, VNA/Hospice of the Florida Keys respectfully requests that you approve this street closure and the request to allow the noise waiver for the event set-up Noon to 4:00 PM and during the event from 7:30 to 10:30 PM. We are confident that the event coordinator, John "Ma" Evans, will manage all aspects of the requested street closure and noise waiver to minimize any disruptions.

In closing, we thank you for your consideration and hopeful approval of this request for temporary street closure and noise waiver.

Sincerely,

Michelle Chennault
Fundraising Manager, VNA/Hospice of the Florida Keys
305-294-8812 Ext. 125
mchennault@vnahospicekeys.org

Recycle Plan for the Queen Mother 33rd Anniversary Pageant

La Te Da – 1125 Duval St
Monday May 9, 2013 7pm -11pm

Recycle Coordinators: Derek McCann and Christopher Styron

La Te Da is currently participating in a recycling program with Waste Management. We have our normal, scheduled recycle pick up on Tuesday, May 10, 2016.

La Te Da is the only vendor at the event. There will be two bars set up on the street. Both will be within our property line.

Beverages will be sold either in bottles or plastic cups.

All glass used in drink preparation will be recycled; each of the bars will have their own glass recycle bin.

* Recycle bins for plastic and recycle bins for bottles will be placed within 50 feet of each drink sale location.

* Recycle bins for plastic and recycle bins for bottles will be behind and/or adjacent to each drink sale location.

* Recycle bins will be distributed in the whole 1100 block of Duval from Catherine St. to Amelia St.

* Cardboard: All cardboard and boxes will be dismantled and properly deposited in our white cardboard recycling dumpster on Catherine St.

* Recycle Bins: ALL recycle bins will be clearly labeled with a sign indicating its recycling status.

* Recycling pick up will be by Waste Management on our contracted day – Tuesday May 10, 2016; the day after the event.

* Additionally, trash containers will be provided and distributed on the 1100 block of Duval. These containers will be labeled as “Trash Only”.

* Currently, La Te Da employees are participating in our company recycling program. All employees will be apprised of the location of site specific recycling receptacles for the event.

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HOSPICE OF THE FLORIDA KEYS
AND VISITING NURSE ASSOCIATION
QUEEN MOTHER PAGEANT 2015

	<u>2015</u>			
INCOME				
TABLES AND TICKETS	\$12,035.00			
GENERAL DONATIONS (One Human Family Raffle / Buckets)	\$1,950.00			
ONE HUMAN FAMILY	(\$1,950.00)			
SPONSORS	\$950.00			
KW Recycling Fee Reimbursement	\$1,000.00			
TOTAL COLLECTED	\$ 13,985			
TOTAL REVENUE	\$ 13,985			
EXPENSES				
Stage / Sound (Donated by LaTeDa)	\$0.00			
KW Noise Ordinance Waiver	\$50.00			
KW Event Permit	\$0.00			
KW Recycling fee (to be reimbursed)	\$1,000.00			
KEY WEST FIRE DEPT (1 on-site Fire Fighter)	\$320.00			
CITY OF KW PUBLIC WORKS	\$323.04			
FOUR STAR RENTAL-TABLES AND CHAIRS	\$1,583.16			
Poster/Flyer Printing (in-house)	\$50.00			
Print Advertising (all news papers)	\$2,149.00			
Radio Ads	\$506.00			
UHAUL Truck Rental	\$51.08			
Simple Tix	\$109.80			
Website	\$150.00			
Centerpieces	\$85.90			
Misc. Event Supplies	\$49.56			
SPONSOR BANNER - Step & Repeat	\$198.00			
VOLUNTEER Food and Drink	\$164.00			
ACCIDENT VICTIM TAB	\$96.00			
Staff Pre-Event Labor	\$195.00			
HOME DEPOT/BLACK OUT	\$88.00			
TOTAL EXPENSES	\$ 7,169			
NET INCOME	\$ 6,816			



RECEIVED

THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Hospice of the Florida Keys, Inc.
Queen Mother Pageant at
La Te Da
Monday, May 9, 2016

I **James Poole** being authorized to act on behalf of and legally bind **Hospice of the Florida Keys, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Lori A. Pagliara
Signature of Witness

LORI A. PAGLIARA
Print Name

03.09.2016
Date

James L. Poole
Signature of Applicant

Jim Poole, Interim President
Print Name

03.09.2016
Date

Key to the Caribbean - Average yearly temperature 77° F.



Detail by Entity Name

Florida Not For Profit Corporation

HOSPICE OF THE FLORIDA KEYS, INC.

Filing Information

Document Number	N01773
FEI/EIN Number	59-2386289
Date Filed	03/05/1984
State	FL
Status	ACTIVE
Last Event	AMENDED AND RESTATEDARTICLES/NAME CHANGE
Event Date Filed	12/17/2015
Event Effective Date	NONE

Principal Address

1319 WILLIAM STREET
KEY WEST, FL 33040

Changed: 03/18/1993

Mailing Address

1319 WILLIAM STREET
KEY WEST, FL 33040

Changed: 04/04/1994

Registered Agent Name & Address

Ziegler, Steven M
4300 NW 90th Blvd.
Gainesville, FL 32606

Name Changed: 10/01/2015

Address Changed: 10/01/2015

Officer/Director Detail

Name & Address

Title Director

Anderson, Richard M., MD
631 NW 28th Street
Gainesville, FL 32607

Title Director, Chairman

Butler, Scottie J.
5521 SW 35th Way
Gainesville, FL 32608

Title Director

Davis, Joseph W.
2735 NW 22nd Drive
Gainesville, FL 32605

Title Director

Doerr, Benjamin I., Jr.
1411 NW 46th Terrace
Gainesville, FL 32605

Title Director, Secretary

Dotson, Albert E.
17901 SW 78th Avenue
Palmetto Bay, FL 33157

Title Director, VC

Dunlap, Joe G.
2736 NW 77th Blvd.
263
Gainesville, FL 32606

Title Director, Treasurer

Epling, Robert Lee
14800 SW 238th Street
Homestead, FL 32058

Title Director

Fletcher, George E.
1223 NW 114th Drive
Gainesville, FL 32606

Title Director, CEO

Gallagher, Michael P.
5523 NW 52nd Avenue
Gainesville, FL 32653

Title Director

Hood, Glenda E.
1210 Lancaster Drive
Orlando, FL 32806

Title Director

Hudson, Robert Charles
10876 SW 11th Lane
Gainesville, FL 32607

Title Director

Mooney, Pamela Jo, PhD
555 5th Avenue NE
PH1
St. Petersburg, FL 33146

Title Director

Natiello, Thomas A.
4925 San Amaro Court
Coral Gables, FL 33146

Title Director

Philip, Paul R.
1200 Ginger Circle
Weston, FL 33326

Title Director

Sasser, Jackson N.
271 SW 129th Terrace
Gainesville, FL 32606

Title President

Poole, James L.
193 NW Dogwood Terrace
Lake City, FL 32055

Title Asst. Secretary

Ziegler, Steven M.
156 Dockside Circle
Weston, FL 33327

Title Asst. Secretary

Ayers, Catherine E.
6222 NW 19th Place
Gainesville, FL 32606

Title Asst. Treasurer

Stuart, Randall L.
3544 SW 10th Street
Gainesville, FL 32608

Annual Reports

Report Year	Filed Date
2015	04/07/2015
2016	02/03/2016
2016	03/02/2016

Document Images

03/02/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
02/03/2016 -- ANNUAL REPORT	View image in PDF format
12/17/2015 -- Amended/Restated Article/NC	View image in PDF format
10/01/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
10/01/2015 -- Amended and Restated Articles	View image in PDF format
07/01/2015 -- Amended and Restated Articles	View image in PDF format
04/07/2015 -- ANNUAL REPORT	View image in PDF format
02/27/2014 -- ANNUAL REPORT	View image in PDF format
10/08/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
07/25/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
03/29/2013 -- ANNUAL REPORT	View image in PDF format
02/01/2012 -- ANNUAL REPORT	View image in PDF format
02/17/2011 -- ANNUAL REPORT	View image in PDF format
02/24/2010 -- ANNUAL REPORT	View image in PDF format
03/05/2009 -- ANNUAL REPORT	View image in PDF format
01/18/2008 -- ANNUAL REPORT	View image in PDF format
01/24/2007 -- ANNUAL REPORT	View image in PDF format
02/02/2006 -- ANNUAL REPORT	View image in PDF format
02/21/2005 -- ANNUAL REPORT	View image in PDF format
02/25/2004 -- ANNUAL REPORT	View image in PDF format
02/10/2003 -- ANNUAL REPORT	View image in PDF format
02/26/2002 -- ANNUAL REPORT	View image in PDF format
04/02/2001 -- ANNUAL REPORT	View image in PDF format
04/13/2000 -- ANNUAL REPORT	View image in PDF format
04/29/1999 -- ANNUAL REPORT	View image in PDF format
07/02/1998 -- ANNUAL REPORT	View image in PDF format
05/01/1997 -- ANNUAL REPORT	View image in PDF format
04/05/1996 -- ANNUAL REPORT	View image in PDF format
04/24/1995 -- ANNUAL REPORT	View image in PDF format

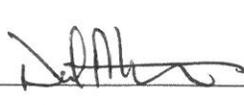
On Monday May 9, 2016 will be the 33rd Queen Mother Pageant. This is a benefit for VNA & Hospice of Key West and One Human Family Foundation. The set up will start at 12noon and sound check at 4/4:45 and the contest will run from 8pm till 10:30. We have no objection to the street being closed for this event.

Queen mother 33 no objections for street closed

Name

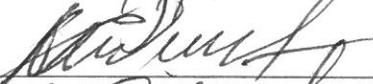
Address

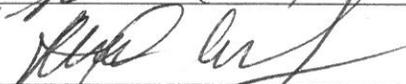
Sign

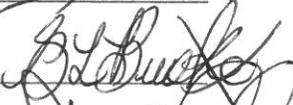
To to Do 1125 Duval St. 

Last Key Realty 1121 Duval St 

Green Triangle 1130 Duval St 

Breeze 1124 Duval 

Chubbyhole 1120 Duval 

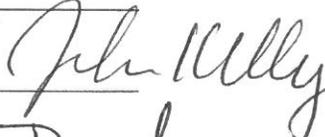
Speakeasy Inn 1117 Duval Street 

THE SALTY ANGLER 1114 Duval St 

COCCO & SALEM GALLERY 1111 Duval St.

COUNTRY CORNER 1108-b Duval St M. Burkhardt

JASON CHIP 1108-c Duval

GRAND VIN / FLAMINGO XING 1107 Duval St 

FRANK DUKE FRANGIPANI GALLERY 1102 A Duval

FRANK DUKE SODU GALLERY 1102 B Duval

ISAAC WATERS / ALLOW CRAFTSMAN 1100 Duval St



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in cursive script, reading "Michelle Chenyard". The signature is written over a horizontal line.



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # _____
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____

Amelia St

1472 DR

BANKING

BAR

BAR

Sidewalk Left Side David

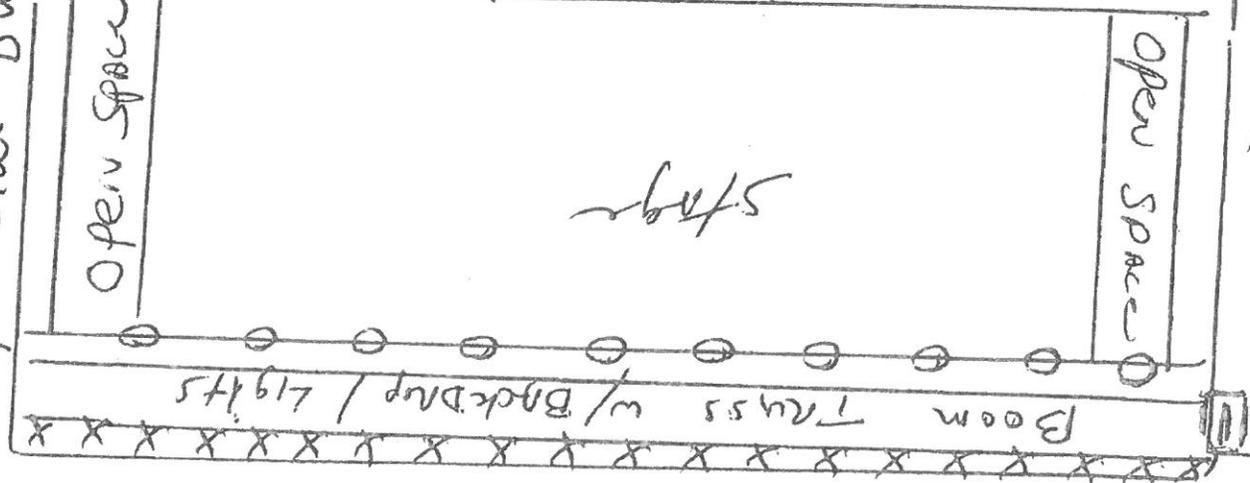
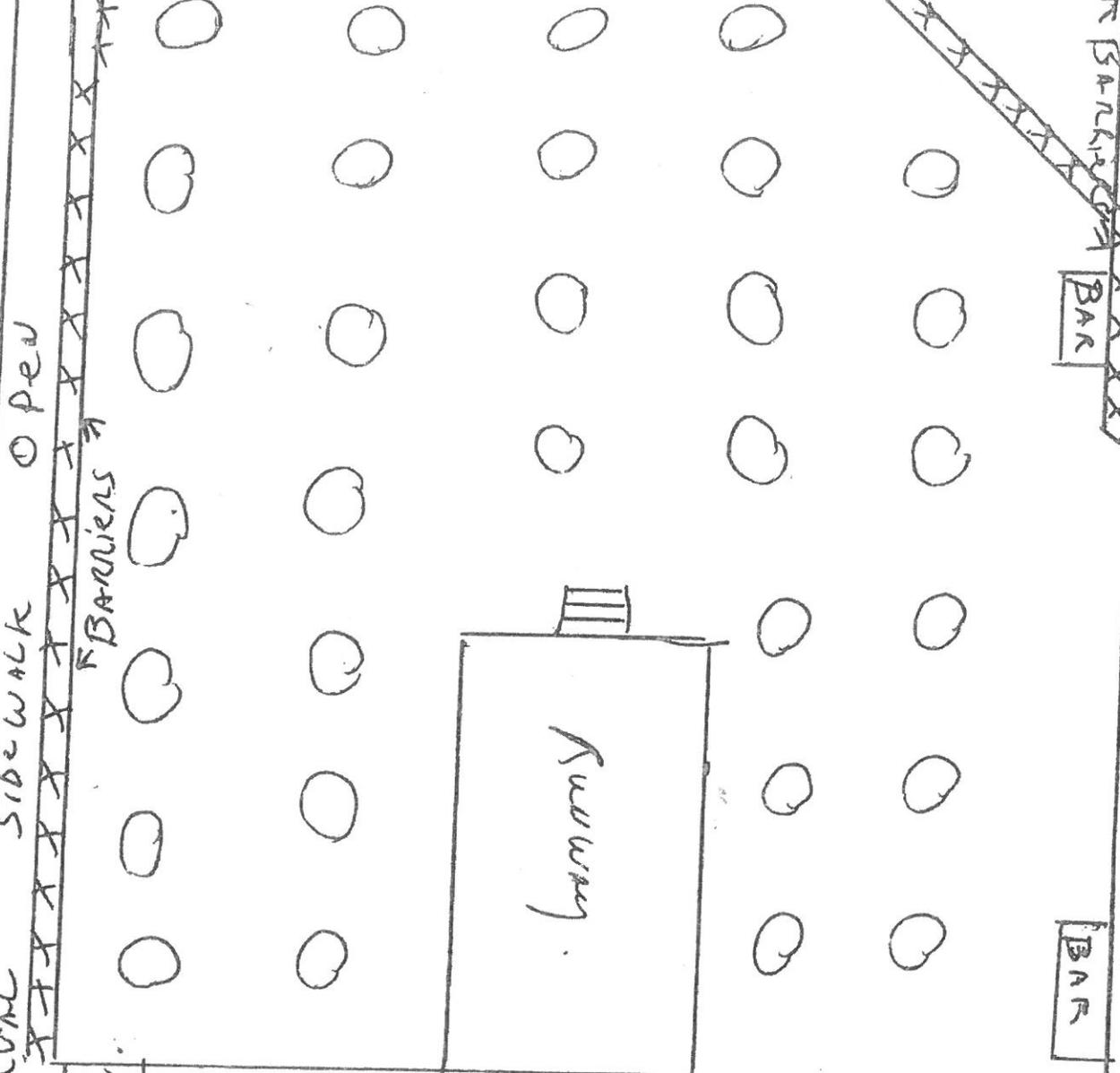
Runway

stage

Open Space

Open Space

Boom Truss w/ Backdrop / Lights



CARTER STAGE

Right Side DUNE Sidewalk Open

BARRIERS

Event Name: KATE DA / MNA Hospice Queen Mother Pageant
2016

Special Event Checklist

Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	
X	\$50.00 for Noise	
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	
X	Insurance naming the City as additional insured	
X	Financial of previous event (If applicable)	
X	Release & Idemnification Form	
X	Site Map (where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant

DATES: May 9, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rataus 3/7/2016
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

Din Yong 8 Mar 16
SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS

EVENT: Queen Mother Pageant
DATES: May 9, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rataus 3/7/2016
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

Rogelio Hernandez JR 3-8-16 No Impact
SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant

DATES: May 9, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratawff 3/7/2016
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT
Steven Torrence

Digitally signed by Steven Torrence
DN: cn=Steven Torrence, o=KWPD, ou=KWPD,
email=storrence@cityofkeywest-fl.gov, c=US
Date: 2016.03.08 15:25:28 -0500

Extra Duty Officers Required
Noise Exemption Required
ABT Permit Required

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant
 DATES: May 9, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratauch 3/7/2016
 SIGNATURE DATE

COMMUNITY SERVICES

[Signature]
 SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ___ APPROVED ___ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Queen Mother Pageant

DATES: May 9, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Rata *3/7/2016*
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

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SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED