



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
Cc: Greg Veliz, Asst. City Manager
FROM: Steve McAlearney, Engineering Director
DATE: February 8, 2019

SUBJECT: Ratifying the City Manager's Emergency Change Order Approval for 10th Street Safety Railing

Action statement:

This resolution would ratify the City Manager's emergency change order approval signed on February 8th to authorize the purchase of railing cable and hardware to complete the 10th Street Pocket Park walkway by the Coral Construction Company in the amount of \$12,150.00. The emergency approval was signed pursuant to code of ordinances section 2-845 Change Orders.

Purpose and Justification:

The 10th Street Pocket Park walkway is complete with the exception of safety railings. Upon request from numerous members of the local community, the design was changed from wood safety railings to wire cable. Due to a three-week order-to-delivery schedule and the current condition of non-compliant safety railings, it was imperative to procure the hardware via the emergency clause.

The requested change order is 6% of the total contract value of \$186,000. Approving this change order will remove a potential hazard, allow the contractor to demobilize, and open a much-anticipated improvement to the neighborhood.

The emergency approval was issued pursuant to code of ordinances 2-845 change orders, where the City Manager may approve a change order in excess of five cumulative percent of the contract price or \$25,000.00.

Financial Impact:

Funds for the project will be paid out of fund 101-7201-572-6300. Purchase order P086899 to be increased from \$186,000 to \$198,150.

Recommendation:

Staff recommends ratifying the City Manager's emergency approval for safety railing hardware to Coral Construction Company in the amount of \$12,150.00.