



MEMORANDUM

Date: September 3, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Matt Willman
Utilities Director

Subject: **Ratification of the Emergency Procurement Change Order for Services to Suppress the Deep Injection Wells at the Wastewater Treatment Facility, in the amount of \$93,829.38, from Reynolds Construction of Florida, LLC; Pursuant to City of Key West Code of Ordinances Section 2-797(2) for Emergency Procurement; Authorize a Budget Transfer Within the Sewer Fund; and Authorize the City Manager to Execute Necessary Documents Upon Consent of the City Attorney. (File ID 25-4281)**

Introduction

This resolution will ratify the emergency procurement of services from Reynolds Construction of Florida, LLC, for services from Florida Drilling to suppress the deep injection wells necessary to replace the valves, meters, and instrumentation controls, in the amount of \$93,829.38, pursuant to City of Key West Code of Ordinances Section 2-797(2) for emergency procurement when there exists a threat to public health, property, welfare, safety or substantial loss to the city.

Background

The City of Key West operates and maintains two deep injection wells for the disposal of treated effluent at the Richard A. Heyman Environmental Protection Facility. IW-1 and IW-2 deep injection wells were constructed in 2000 and 2006, respectively. Valves, meters, and instrumentation replacement is necessary to maintain operation of the deep injection wells. Suppression of the backflow pressure in the wells necessary to replace the valves and must be done by a State of Florida Water Well Contractor.

Reynolds Construction of Florida, LLC, subcontracted well suppression to Florida Drilling and included costs for equipment rental and labor for the additional days of work. Cost for suppression of the deep injection wells totals \$93,829.38.

Procurement

Pursuant to City of Key West Code of Ordinances, Section 2-797(2), the city manager is authorized to contract for services where the cost exceeds \$50,000.00 and there exists a threat to public health, property, welfare, safety or substantial loss to the city. Procurement of services for suppression of the deep injection wells shall be in accordance with Section 2-797(2).

Funds for the replacement of the wellhead valves, meters, and instrumentation controls are budgeted in 4013504 5356500, SE35042301 deep well valve replacement. \$93,829.38 will be transferred within the sewer fund.

Recommendation

The City Manager's Office recommends the Mayor and City Commission approve procurement of services from Reynolds Construction of Florida, LLC, in the amount of \$93,829.38, for suppression of the deep injection wells at the Richard A. Heyman Environmental Protection Facility necessary for the replacement of wellhead valves, meters, and instrumentation controls; authorize a budget transfer in the amount of \$93,829.38 within the sewer fund; and authorize the City Manager to execute necessary documents upon consent of the City Attorney.