

REQUEST FOR PROPERTY DISPOSAL OR TRANSFER

TO: FIXED ASSET MANAGER
FROM: John Wilkins (DEPT HEAD)
SUBJ: FIXED ASSET TAG NUMBER 980241
DATE: 3/26/2012

PLEASE TRANSFER/DISPOSE OF THE FOLLOWING EXCESS OR SURPLUS PROPERTY WHOSE ESTIMATED CURRENT VALUE TO THE CITY IS \$ Less than \$500.00

EXPLAIN: UNUSED Parking lot equipment At Mallory Square. Rusted Beyond Resale with no plans to Reuse.

DESCRIPTION OF PROPERTY Associated Equipment for Parking Control At Attendant Booth Various Equipment - Gates, Arms, Coils, etc...

ORIGINAL COST OF ITEM: \$ 41749.00 ORIGINAL PURCHASE DATE: 1998

Recommended Property Disposition:

- (a) Transfer to _____ Department.
- (b) Scrap, junk, or donate.
- (c) Property to be sold to highest bidder.
- (d) Other (Explain) _____

Comments:

APPROVED BY: [Signature] - 3/26/2012
(Department Head)

APPROVED BY: [Signature]
(Finance Department)

AUTHORIZATION FOR FINAL DISPOSITION:

APPROVED
 DISAPPROVED

City Manager Date

CKW RESOLUTION # _____

Asset Information

Asset: MALLORY SQUARE PARKING LOT EQUIPMENT
 Asset type: IMPROVEMENTS O/T BLDGS
 Asset sub-type:
 Serial number:
 Tag/Reference number:
 Status: FULLY DEPRECIATED
 Asset classification: Government

Acquisition

Acquisition method: PR PURCHASE
 Acquisition date: 9/30/1998
 Check number: 19227
 Project: MS9374 Mallery Square Improvemts
 Purchase cost: 40,171.00
 Capitalized cost: .00
 Insurance coverage: .00
 Salvage value: .00

Depreciation Information

Depreciable: Yes
 Calculation type: Purchase cost
 Capital: N/A
 Cost center: 19 00-519
 Life in months: 84
 Remaining life in months:
 Unrealized depreciation: .00

Depreciation Distribution

Status	Description	Account Number	Year to Date	Life to Date	% Distr.	Fund
Active	Asset	30300001669000	N/A	N/A	100.00	N/A
Active	Accumulated	30300001679000	.00	40,171.00	100.00	N/A
Active	Expense	30319005195900	.00	40,171.00	100.00	303
			.00	YTD Depreciation		
			40,171.00	LTD Depreciation		
			100.00	% Depreciation		

Disposal Information

Disposal date:
 Disposal price: .00
 Disposal description:

Improvements

Asset Cost	YTD	Depreciation	LTD
MALLORY SQUARE PARKING LO	40,171.00	.00	40,171.00
Total Improvements	1,578.00	.00	1,578.00
	Total:	41,749.00	41,749.00
Improvements:			
0001 BARRIER GATE SAFETY	1,578.00	.00	1,578.00