



THE CITY OF KEY WEST
1300 White Street, Key West, FL 33040 (305) 809-3792

EXECUTIVE SUMMARY

DATE: April 19th, 2022

TO: Patty McLaughlin, City Manager

FROM: Albiona Balliu, Sr. Project Manager

CC: Todd Stoughton, Assistant City Manager
Steve McAlearney, Director of Engineering

SUBJECT: Bayview Park Masterplan Design

ACTION STATEMENT:

Authorize a Task Order to Bender & Associates Architects, PA (Bender) for professional design services for historic Bayview Park in the amount of \$121,238.00. Authorize City Manager to approve Task Order and any necessary budget transfers/amendments.

BACKGROUND

The City desires a redesign of Bayview Park, a historic landmark located in the entrance of the oldtown neighborhood. Park use has changed with the use of the new Truman Waterfront for larger scale scheduled events. The initial redesign phase requires a cohesive masterplan for the entirety of the park. Staff requested a Task Order proposal from Bender under their General Architectural Services agreement with the City (Resolution 17-190; extended via Resolution 20-141). Bender subsequently provided a proposal of \$121,238.00 as presented in the attachment dated March 9th, 2022. Bender will provide the following subtasks:

- Site / Code investigation
- Attendance at Public meetings
- Masterplan /Schematic Design
 - Schematic landscape design, with narrative
 - Schematic Design of all buildings and structures
- Minor Development Plan Application including City Commission approval.
- Cost Estimates for the proposed design

PURPOSE & JUSTIFICATION

Updating Bayview Park addresses the City's strategic plan, *Key West Forward*, Part II - Major Projects, Priority 4: Bayview Park.

FINANCIAL IMPACT:

The cost to complete the Task Order will not exceed \$121,238.00 and is funded in budget account 101-7201-572-6300 (Project Number IS172012001 – Bayview Park).

Staff has reviewed the proposed fee and found the labor hours reasonable for the required work and hourly rates consistent with Bender Architects' General Architectural Services fee schedule. The building component of the fee aligns with the State of Florida Fee Guide Calculator for Architectural and Engineering Services.

RECOMMENDATION:

Staff recommends authorizing a Task Order to Bender & Associates Architects, PA, for professional design services for historic Bayview Park in the amount of \$121,238.00. Authorize City Manager to approve Task Order and any necessary budget transfers/amendments.