



Monthly Utilities Department Report

To: Albert Childress
City Manager 

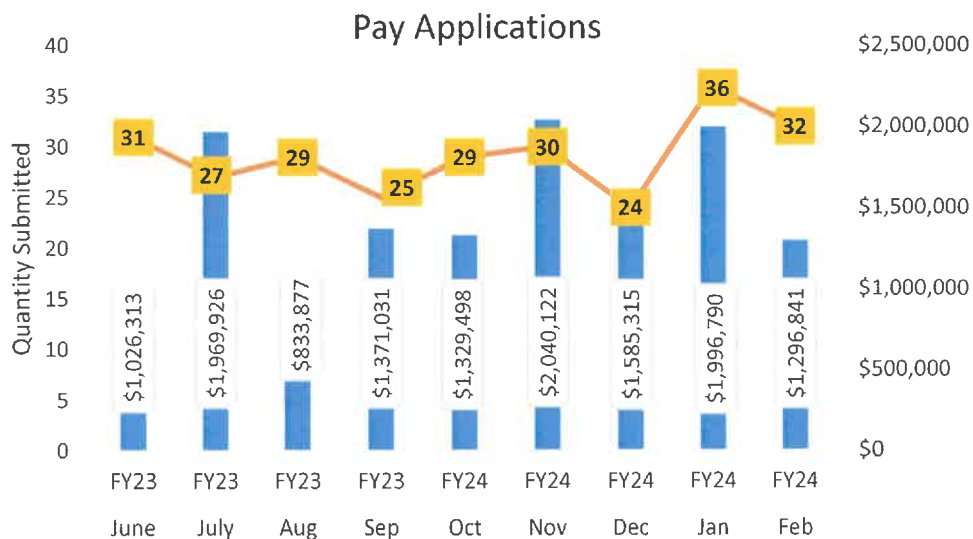
Date: March 14, 2024

From: Kelly Crowe, P.E.
Utilities Director

Subject: February 2024 Utilities Department Report

Utilities Department

- 32 Pay Applications @ \$1,296,841

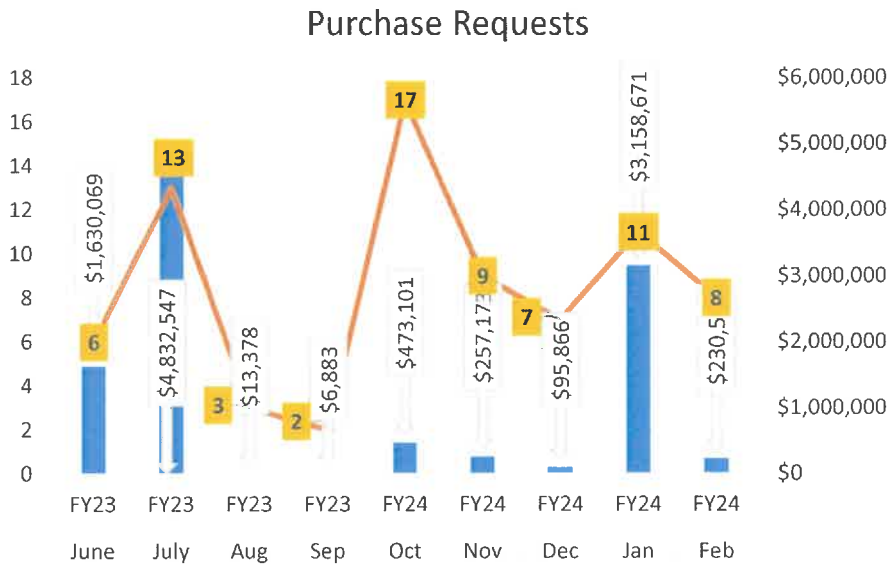


Administrative

- Issues Resolved in Click Fix: 17 of 19
- Back Utility Fees: \$0 Assessed / \$0 Collected
- Undiscovered Sewer Base Charges recognized: 1 EDUs @ \$25.01 = \$25.01/month
- Add or Reassess New Parcels: 0 @ 348.87, 0 @ 117.79 = \$0/year
- 8 Purchase Requests Submitted @ \$230,517

Recycling Update

- Focusing on the fundamentals of Solid Waste handling at the transfer station to ensure compliance with the operating permit and contracts.



Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3627 tons
 - Recycling: 527 tons
 - Yard Waste: 401 tons
 - Construction and Demolition: 31 tons
 - Metal: 49 tons
- White Goods Pick Ups: 154 Pick Ups
- Bulk Item Pick Ups Waste Management: 523 Pick Ups (515.41 Tons)
- Bulk Pick Ups by Public Works: 134 tons
- Extra Pick Ups: 18 locations
- Carts Delivered: 74
- Carts Repaired: 5
- Carts Exchanges: 38
- Commercial Recycling Participation Rate: 49%
- Solid Waste related code cases opened: 16
- Solid Waste code cases closed: 12

Sewer/Storm/GIS

- ITB for Canal Maintenance Dredging and Mangrove Trimming Services Contract was drafted and is undergoing staff review.
- ITB 24-005 WWTP Well System Mechanical Integrity Testing was bid. Contractor has been selected. MIT mobilization activities at the WWTP are underway.

- The scope of work to replace wellhead valves has been coordinated with the contractor. Valve manufacturer, model and size of valves has been determined.
- Met with Waste Management Staff to discuss extending the "Haul Out" Agreement through the end of 2025.
- Captured trench failure data for engineering to process and estimate repair costs of Eaton St.
- Met with Monroe Co School Building Official facilitating approval for fence installation at Mt. Trashmore/Gerald Adams school.
- Requested Task Order from Jacobs to redesign and update solid waste contracts and operating manual.
- At the request of the Navy, an alternate method of billing for sewer flow was drafted and sent to Christopher Tucker.
- Met with Mettler Toledo regarding the installation of an automation system at the City Transfer Station.
- Provided routine inspections for the Stormwater best management process Observation Report.
- Finalized annual maintenance service agreement and executed purchase order for the warranty maintenance on the new transfer station scale power cells.
- Coordinating miscellaneous asphalt street repairs at points of sewer connections.
- Met with members of the Monroe County Solid Waste Division to discuss issues surrounding waste tires. Collectively the City and County are working towards treating waste tires as a separate waste stream that may be diverted into a recycling program.

City of Key West

Requests filtered by request category that have been created 01/28/2024 - 02/27/2024 compared to 01/28/2023 - 02/27/2023 filtered to 7 categories within all geographies

Requests Created by Category

