




MEMORANDUM

Date: July 13, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Maria Ratcliff
Special Event Administrator

Subject: **Recommendation to Approve the “We Cycle, Inc. and the Key West Art & Historical Society, Inc. Zombie Bike Ride” on Sunday, October 22, 2023, from 6:00 p.m. to 8:00 p.m.**

Introduction

The City Manager’s Office requests the approval of the “Zombie Bike Ride on Sunday, October 22, 2023, from 6:00 p.m. to 8:00 p.m. These are Bicycle riders dressed up as Zombies.

Background

The City Manager’s Office has received an application from “We Cycle, Inc. and the Key West Art & Historical Society, Inc.” on Sunday, October 23, 2023, from 6:00 p.m. to 8:00 p.m. The Bike Ride will start at Fort East Martello, rolling roadblock on South Roosevelt Boulevard, to Atlantic Boulevard, to Reynolds Street, to South Street, to Duval Street, to Southard Street and ending at the Key West Truman Waterfront Coffee Butler Amphitheater. There will be approximately 5,000 to 10,000 bicycle riders and spectators during the event. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager’s Office recommends the Mayor & City Commission approve the requested annual “Zombie Bike Ride” on Sunday, October 22, 2023, from 6:00 p.m. to 8:00 p.m.

