

## Key West Sustainability Advisory Board Meeting Summary

DATE OPENED	DISCUSSION ITEMS	ACTIONS	RESOLUTIONS	Opened/Moved By: Seconded By:	DATE CLOSED
6/25/2009	City Commission Workshop – Present- City Atty. Shawn Smith, Asst. City Atty. Larry Eskine, Ross Williams, Mia Castillo,		Double click on any full box to drop it down. You can put as much information here as you want to without taking up too much space on the over view		
7/16/2009	Review Sunshine Law by Asst. City Atty. Ron Ramsing	<b>Election of Officers</b> - Ross Williams (chair) - Richard Puente (vice-chair)			7/16/2009
8/6/2009	Meeting canceled due to planned member vacations				8/6/2009
9/3/2009	<b>Establish Procedures</b>				
10/1/2009	KW Climate Action Plan (CAP)	Approval of resolution to recommend the City adopted the KW Climate Action Plan (CAP)	KW Climate Action Plan (CAP)	R. Puente D. Lybrand	10/2/2009
10/1/2009	Discuss & Establish Procedures for Recommendations	Discussed procedures for presenting board recommendations to the City Commission.			10/1/2009

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10/1/2009	Discussion and Approval of Recommendation for Cool Roofing Program	Staff to propose a draft version at the next meeting Dr. Williams asked that the recommendation be withdrawn to allow for changes in the wording and the recommendation. 2/4/10: White Roof resolution approved. To be presented to HARC at the next meeting. 3/4/10 Reading of changes to the "Cool Roof" Resolution. 5/6/10 Approved resolution to be placed on the agenda for the next available City Commission meeting. 9/2/10 A redraft of the resolution to	White Roof resolution presented to the board.	1st Motion: David Lybrand Michael Larson 2nd Motion Richard Puente Emil Oesterlinhg	2/4/2010
10/1/2009	Report on meeting with Mayor and Commissioners	Dr. R. Williams presented a report on his meeting			10/1/2009
11/5/2009	Sustainability Coordinator Position	Tabled from previous meeting City will need time for arranging funding. Draft a resolution urging the City of Key West to hire an environmental "Green" manager	Filed.		
2/4/2010	Discuss and appoint a member as liaison to the Climate Action Development Committee	Motion to have minutes for the Climate Action Development Committee emailed to Sustainability Advisory Board in a timely fashion.		David Lybrand Mia Castillo	
2/4/2010	Discussion and Approval of HARC Presentation	Approval of presentation. Motion to approve of the presentation by Dr. Williams. 5/6/10 Tabled by Dr. Williams until the next meeting	Motion to Approve.	Michael Larson Mia Castillo	
2/4/2010	Redesignation of High School Student members with quorum rules.	Would like students as non-voting members. Resolution for the City Commission is required. Resolution to be presented at the next meeting. 7/1/10 No new appointments have been made. However, the mayor has been informed.			

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2/4/2010	Recommend that the City Commission ask the Governor to expedite LED lighting and LED solar lighting approvals for street lights.	Motion to move the resolution as worded. Approved. Motion to recommend that the City Commission request that FDOT specify LED lighting for North Roosevelt Ave.	Motion to Approve.	1st motion: Michael Larson Mia Castillo 2nd Motion Mia Castillo Emil Oesterling	5/6/2010
2/4/2010	Recommend that the City Commission direct city staff to consider sea level rise in all infrastructure rehabilitation and replacement for the estimated life of that facility.	Motion to approve.	Motion to approve.	Richard Puentes David Lybrand	
5/6/2010	Discuss and Appoint a member as liaison to the Solid Waste Consultant	Dr. Williams is willing.	Moved to appoint Dr. Williams.	David Lybrand Emil Oesterling	5/6/2010
5/6/2010	Composting at the Horse Satbles.	Removed from agenda by Emil Oesterling.			6/3/2010
6/3/2010	Discussion of congestion and parking in Key west	Tabled to the next meeting. 7/1/10 Board is to await the completion of the city's traffic study.			
6/3/2010	Discuss timelines and deadlines for all present anf future projects of the board. Sustainability Matrix.	Board requires a spreadsheet type device to track discussion and actions.	Spreadsheet presented but must be datafilled. 2/11 Matrix Approved and member (Oesterling) assigned to update.	Oesterling Puentes Passed.	2/10/2011
9/2/2010	HARC Recommendationfor solar/wind installation	Tabled to the next meeting			
9/2/2010	Group Picture				1/7/2011
2/10/2011	Annual report	Draft report presented by Dr. Williams	Draft approved. Dr. Williams to present to commissioners.	Puente Larson Passed	
2/10/2011	Board Logo	Ideas to generate interest in the board and create a logo.	Members to investigate and bring ideas to the next meeting		
2/10/2011	Use Climate Action Plan as a guide for board actions.	2/10/2011 No action.			



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