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## MEMORANDUM

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Date: April 1, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Rogelio Hernandez  
Director of Transportation

Subject: 26-5103 Approving Amendments for the extension, change of project scope, and the reduction in the allocated amount of the Public Transportation Grant Agreement (PTGA) #G3101, SFY 2024, FTA Section 5311 Capital Grant.

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### **Introduction**

The City Manager's office requests approval of Amendments to Public Transportation Grant Agreement (PTGA) #G3101 with the Florida Department of Transportation (FDOT), funded through FTA Section 5311 Rural Capital Grant Program. The amendments extend the grant term from April 30, 2026 to December 31, 2028, reduce the total allocated amount by \$69,200, and revise project scope to better align with current operational needs.

### **Background**

On June 6, 2024, the City Commission adopted Resolution 24-132, authorizing the grant agreement between the City of Key West and FDOT in the amount of \$5,541,584.00. The original project scope included bus fleet replacement and installation of new fareboxes.

Key West Transit has requested revisions to the project scope (Exhibit B, Section B – Operations Phase) as follows:

- Removal of one electric bus purchase (\$1,040,000)
- Replacing with critical capital needs, including battery replacement for bus 821 and transmission replacement for three (3) buses within the fleet
- Surge Protector, Recovery & Recharge AC Machine
- Replacement of up to 7 buses

These revisions reflect evolving operational priorities and ensure continued reliability of existing assets.

## **Procurement**

Amendment 1 revises the project scope and reduces the total funding allocation by \$69,200. To date, \$18,408.95 has been reimbursed, leaving a balance of \$5,453,975.05. Amendment 2 extends the grant agreement period through December 31, 2028.

## **Recommendation**

The City Manager's Office recommends approval of the Amendments to PTGA #G3101 with the Florida Department of Transportation (FDOT), extending the grant term and revising the project scope and total allocated amount not to exceed of \$5,472,384. Approval of these amendments will ensure continued funding support, maintain project continuity, and provide the flexibility needed to successfully complete the project within the extended timeframe. The City Manager is further authorized to execute any necessary budget amendments, project scope modifications, and grant term extensions as required.