

MINUTES

CITY COMMISSION BUDGET WORKSHOP MEETING

OLD CITY HALL, 510 GREENE STREET

MONDAY, AUGUST 20, 2012

A budget workshop meeting of the City Commission of the City of Key West, Florida was held in Commission Chambers, Old City Hall, on Monday, August 20, 2012.

Mayor Cates called the meeting to order at 9:02 a.m.

Answering roll call were Commissioners Teri Johnston, Mark Rossi, Jimmy Weekley and Mayor Cates.

Commissioner Billy Wardlow was absent; Commissioner Tony Yaniz arrived at 9:04 a.m. and Commissioner Clayton Lopez arrived at 10:30 a.m.

Also present were City Manager Bob Vitas, Assistant City Manager David Fernandez, Assistant City Manager Mark Finigan, City Attorney Shawn Smith, Planning Director Don Craig, Information Technology Director Patti McLauchlin, Budget Analyst Shavawn Yarber, Finance Director Roger Wittenberg, Human Resources Director Sandy Gilbert, Community Services Director Greg Veliz, Community Services Deputy Director Rod Delostrinos, Code Compliance Manager Jim Young, Port and Transit Director Jim Fitton, Parking Manager John Wilkins, Senior Project Manager Doug Bradshaw, Senior Property Manager Marilyn Wilbarger, Key West Bight Operations Manager John Paul Castro, Key West Bight Marina Manager Mark Tait, DOT Manager Myra Wittenberg, DOT Project and Senior Deputy City Clerk Sue Harrison.

The pledge of allegiance to the flag of the United States of America was given by all present.

PRESENTATION OF GENERAL FUND FY 12-13

Assistant City Manager Mark Finigan presented the day's agenda to the Commission. He stated the budget and millage would be heard at the special meeting set for September 6, 2012 and adopted at the regular meeting set for September 18, 2012.

Key West Bight Fund

Senior Property Manager Marilyn Wilbarger presented the Key West Bight Fund to the Commission.

Key West Bight Operations Manager John Paul Castro gave an overview of projects at the Key West Bight.

Transit Fund

Port and Transit Director Jim Fitton presented the Transit Fund with KW DoT Manager Myra Wittenberg.

Capital Projects Fund

Assistant City Manager Mark Finigan reviewed the Capital Projects for the Commission; City Hall and Glynn Archer.

Planning Director Don Craig and Senior Project Manager Doug Bradshaw discussed the Truman Waterfront project.

Assistant City Manager Finigan anticipated the Pier House Sale would be back before the Commission in September.

Insurance Fund

Mr. Finigan stated the City had better third party administration of the Insurance Fund and the City would be required to go back out to bid after 2013. Mr. Finigan also reviewed the expenses; Administration, General Liability and Property; Worker's Compensation and Health Insurance.

Fort Taylor Fund

Commissioner Lopez arrived during the discussion on the Fort Taylor Fund.

Mr. Finigan reviewed the Fort Taylor Fund including the acquisition of environmentally sensitive property and beach renourishment.

Bahama Village CRA / Caroline Street CRA Fund

Mr. Finigan reviewed the revenue sources for these funds and the proposed projects.

Doug Bradshaw provided information on the Douglass Gym that is in need of immediate repair.

Navy Outer Mole Fund

Mr. Finigan stated based on the cruise ship schedule \$790,000.00 is the amount anticipated to be transferred to this fund for projects designated by the Navy.

Discussion on Credit Card Convenience Fees

Mr. Finigan and Mr. Wittenberg spoke about the assessment of convenience fees on credit cards and which departments utilize this payment method.

The morning presentations concluded at 11:52 a.m. and recessed until 1:30 p.m.

The afternoon session reconvened at 1:33 p.m. and Mayor Cates called the meeting to order.

Answering roll call were Commissioners Teri Johnston, Clayton Lopez, Mark Rossi, Jimmy Weekley, Tony Yaniz and Mayor Cates.

Commissioner Billy Wardlow was absent.

Community Development Fund

Mr. Manuel Castillo, Executive Director Key West Housing Authority, spoke to the Commission on the Community Development Office Administration Budget.

General Fund

Mr. Finigan reviewed the July Budget recommendations. The two main areas that were changed were parking and millage. The Staff recommendation for a balanced budget included the proposed millage rate at 2% over the calculated roll back rate and a one-quarter increase in the street parking fees from \$1.50 to \$1.75. Mr. Finigan stated 1% increase in millage equates to around \$137,000.00. \$300,000.00 in revenue would be generated in parking revenue with the increased parking fees.

Mr. Finigan reviewed the other projects and positions and non-profit organizations (AARP, Boys and Girls Clubs and Positive Step for the Idle Hands project) that played into the proposed budget. Mr. Finigan said that funding for the non-profits would be phased out over the next four years.

Mr. Dan Dombroski, Executive Director of the Boys and Girls Club addressed the Commission for funding.

Ms. Michelle Norwood, Program Administrator for Positive Step, addressed the Commission for funding for the Idle Hands program.

Mr. Finigan asked if they would be restoring funding for all three organizations. The majority of the Commission agreed to the funding of all three organizations.

Mr. Finigan and Mr. Wilkins reviewed the parking recommendations.

Commissioner Rossi left the meeting at 2:40 p.m. The Commissioners were all in favor of the \$2.00 parking rate and the extra parking spaces.

The Mayor recommended no increase in the millage rate.

Commissioner Weekley wanted to see a small increase to put money aside to invest in the community for infrastructure improvements.

Commissioner Johnston and Commissioner Yaniz agreed with Commissioner Weekley for an increase that would go toward the general fund.

Commissioner Weekley recommended the 5% increase, Commissioner Johnston recommended the 5% increase, Commissioner Lopez recommended 2% increase and Commissioner Yaniz recommended 5% increase. The Mayor recommended no change.

Public Hearings

The dates set for the first and second hearings for the millage are set for September 6, 2012 at a special meeting at 6:00 p.m. and on September 18, 2012 at the regular meeting.

PUBLIC COMMENT:

The Clerk read a letter into the record from Judy Martinez.

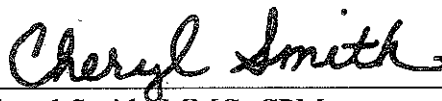
Margaret Romero, 1615 Washington Street

COMMISSION COMMENTS:

Commissioner Yaniz and Mayor Cates thanked Staff for the hard work done on the budget.

ADJOURNMENT:

There being no further business the Mayor Cates adjourned the meeting at 3:37 p.m.



Cheryl Smith, MMC, CPM
City Clerk