

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA PURSUANT TO SEC. 2-797(3) OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA APPROVING A THREE-YEAR CONTRACT BEGINNING OCTOBER 1, 2025 FOR FLOODPLAIN MANAGEMENT SOFTWARE AND SERVICES, AND STORMWATER DRAINAGE SOFTWARE, FROM FORERUNNER INDUSTRIES, INC. ON A FIXED ANNUAL RATE BASIS IN AN AMOUNT NOT TO EXCEED \$260,000 THROUGH THE MASTER SERVICES AGREEMENT WITH FORERUNNER INDUSTRIES, INC. FOR FLOODPLAIN AND STORMWATER DRAINAGE MANAGEMENT; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS AND BUDGET TRANSFERS/ADJUSTMENTS, UPON CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Key West joined the National Flood Insurance Program (NFIP) and adopted the FEMA Flood Insurance Rate Maps in 1971; and

WHEREAS, the City of Key West joined the NFIP's voluntary Community Rating System (CRS) program to provide residents of the City with flood insurance discounts by implementing higher regulatory standards than the established minimum floodplain regulations required by the NFIP in 2016; and

WHEREAS, the City of Key West continues to support the goals of the CRS program for Public Information to broaden public understanding of flood hazards, flood mapping, floodplain management, flood insurance, and more; and

WHEREAS, the City of Key West entered into a Master Services Agreement with Forerunner Industries, Inc. on October 1, 2023 to support Floodplain management efforts; and

WHEREAS, in December of 2024, the City of Key West expanded the agreement with Forerunner Industries, Inc. by incorporating a Milestone Inspection Module; and

WHEREAS, the City of Key West is satisfied with the support and service provided by Forerunner Industries, Inc. and would like to expand the agreement to incorporate the Public Knowledge Base module to further support the goals of the CRS program for Public Information to broaden public understanding of flood hazards, flood mapping, floodplain management, flood insurance and more; and

WHEREAS, the City of Key West Utilities Department also has a need to contract with Forerunner for Stormwater Drainage Management Software, which should aid the Utilities in managing stormwater; and

WHEREAS, this Resolution seeks approval for two separate City departments—Growth Management and Utilities—to contract with the same vendor, Forerunner Industries, Inc., under a shared agreement. The total cost of the contract shall not exceed \$260,000. Funding has been allocated as follows:

- The Growth Management Department has budgeted \$215,000 under Account No. 001-2401-525-400 (Building Department Subscriptions).
- The Utilities Department has allocated funds (\$60,000) under the following accounts:

- o 402-3801-538-5400 (Stormwater Utilities General Administration - Subscriptions)
- o 401-2501-535-5400 (Surge General Administration - Book Subscriptions);

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That the Commission hereby approves the contract between the City of Key West, Florida and Forerunner Industries, Inc. for a three-year fixed rate contract for Floodplain Management software, Stormwater Drainage software and support, pursuant to the terms and conditions outlined in the agreement in an amount not to exceed \$260,000, under the City's Master Services Agreement with Forerunner Industries, Inc. for comprehensive Floodplain and Stormwater Drainage Management, pursuant to Sec. 2-797(3) of the Code of Ordinances, City of Key West, Florida.

Section 2: That funds for this purchase are budgeted and available in the following accounts:

Growth Management Account No. 001-2401-525-400
(Building Department Subscriptions)

Utilities Account No. 402-3801-538-5400
(Stormwater Utilities General Administration - Subscriptions)

Utilities Account No. 401-2501-535-5400 (Surge General Administration - Book Subscriptions).

Section 3: That the City Manager is hereby authorized to execute any necessary related documents, budget transfers and/or amendments, upon consent of the City Attorney.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

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Passed and adopted by the City Commission at a meeting
held this _____ day of _____, 2025.

Authenticated by the Presiding Officer and Clerk of the
Commission on the _____ day of _____, 2025.

Filed with the Clerk on _____, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK