



Office  
814 W. Chestnut St.  
309-828-7750  
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P.O. Box 3697  
Bloomington, IL 61702-3697

May 22, 2015

Norman Whitaker  
Transportation Director  
Key West Transit  
627 Palm Avenue  
Key West, FL 33040  
Ph (305) 809-3918

Dear Mr. Whitaker,

Thank you for contacting Owens Oil Company at 2106 N Roosevelt Blvd in Key West Florida regarding your diesel fuel purchase needs during the upcoming months. Owens Oil Company would be happy to accommodate you and the City of Key West for whatever time period you need. We can service your fueling needs by offering you a volume purchase discount of 2 cents per gallon below our advertised pump price at the time of each purchase. We can also service all of your vehicles by individually or as a group by using our premier fleet card. Using our proprietary fleet card, we can track which drivers use which vehicles, track miles per gallon for each vehicle, eliminate the possibility of unauthorized purchases and we can automatically separate invoices so that your invoices are routed automatically to the correct departments (or department heads). We will be happy to extend to you 30 day terms for payment on your account, although we can invoice as often as once per week if that is what you require. We will set up a credit limit that you choose and notify the department you choose immediately via email if they exceed the credit limit you set up.

We would only need a small amount of information up front to accomplish these controls and we believe you will be so happy with our service that you will wish to keep all of your vehicles fueling with our Owens Oil Fleet card.

Please let us know if you need any further information. We look forward to servicing your diesel fuel fleet needs.

Thank you.

Sincerely yours,

Michael Owens  
President  
Owens Oil Company

**FREEDOM**   
*The Best For Less*

## Norman Whitaker

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**From:** Michael Owens <michaelowens@freedomoil.com>  
**Sent:** Friday, May 22, 2015 5:05 PM  
**To:** Norman Whitaker  
**Cc:** 'Mark Eckhoff'  
**Subject:** RE: Fuel Purchase Proposal KEY WEST  
**Attachments:** CityOfKeyWestFleetPurchases2015.pdf

Dear Mr. Whitaker,

Please notice the attached proposal that I have written for you to consider and present to the City of Key West so that Owens Oil Company may service your diesel fuel needs in the upcoming months.

Please notify me if you need any clarification of the terms written in my letter. Hopefully you will find our terms satisfactory and you will allow us to service your fleet needs in the upcoming months.

Thank you and have a good holiday weekend.

Michael Owens  
President

### ***Freedom Oil Company***

*814 West Chestnut Street  
Bloomington, IL 61701  
Ph (309) 828-7750*

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**From:** Mark Eckhoff [mailto:meckhoff@freedomoil.com]  
**Sent:** Friday, May 22, 2015 1:40 PM  
**To:** Michael Owens  
**Subject:** FW: Fuel Purchase Proposal KEY WEST

Norman Whitaker  
Transportation Director  
Key West Transit  
627 Palm Ave.  
Key West, Fl. 33040  
305-809-3918  
[nwhitaker@cityofkeywest-fl.gov](mailto:nwhitaker@cityofkeywest-fl.gov)

Mark Eckhoff

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**From:** Mark Eckhoff [<mailto:meckhoff@freedomoil.com>]  
**Sent:** Monday, May 18, 2015 4:13 PM  
**To:** 'Mark Stuart'; Michael Owens  
**Subject:** FW: Fuel Purchase Proposal

**Michael if you would do your magic and put together a letter to email  
Mark is checking with WEX to see about raising our credit limit, we may need three cards also**

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**From:** Norman Whitaker [<mailto:nwhitaker@cityofkeywest-fl.gov>]  
**Sent:** Monday, May 18, 2015 1:51 PM  
**To:** [meckhoff@freedomoil.com](mailto:meckhoff@freedomoil.com)  
**Subject:** Fuel Purchase Proposal

Hello Mark,

I would like to present and discuss Owen's month to month diesel purchase invoicing proposal with City Management early next week. If at all possible I need written proposal by Friday May 22,2015.

I appreciate your assistance and courtesy.

Thanks,

Norman Whitaker  
Transportation Director  
Key West Transit  
627 Palm Ave.  
Key West, Fl. 33040  
305-809-3918  
[nwhitaker@cityofkeywest-fl.gov](mailto:nwhitaker@cityofkeywest-fl.gov)