City of Key West

Budget Preparation Worksheets Fiscal Year 2024/2025

Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Key | Key Object | | Description | Category | FY 2021/2022 | FY 2022/2023 | FY 2023/2024 | FY 2023/2024 | FY 2023/2024 | FY 2024/2025 | FY 2024/2025 | |
|---------|------------|-------------------------|---|--|---|----------------|------------------|--------------|-----------------|--|--|--|
| Rey | Object | Account | Description | Category | Actuals | Actuals | Adopted | 6 Mth Amnd | 6 Mth Actuals | Dept Req | CM Review | |
| 0011909 | 5101200 | Regular Salaries & Wa | anes | | \$518,389 | \$500,683 | \$567,993 | \$567,993 | \$197,957 | \$601,883 | \$601,883 | |
| 0011909 | 5191400 | - | ages | | \$17,476 | . , | \$30,000 | | | \$50,000 | \$50,000 | |
| 0011909 | | Special Pay | | | \$2,640 | | \$720 | | | \$2,880 | \$2,880 | |
| 0011909 | | FICA Taxes | | | \$40,816 | . , | \$45,802 | • | · | \$50,089 | \$50,089 | |
| 0011909 | 5192200 | Retirement Contribution | ons | | \$30,365 | | \$47,839 | | | \$52,151 | \$52,151 | |
| 0011909 | 5192300 | Life & Health Insurance | ce | | \$119,982 | | \$157,415 | | | \$159,418 | \$159,418 | |
| | | | | Personnel Services | \$729,668 | \$727,564 | \$849,769 | \$849,769 | \$327,660 | \$916,421 | \$916,421 | |
| 0011000 | 5400400 | 011 0 1 1 10 | | | *** ********************************* | #00.000 | \$444.005 | ** | * 40.404 | *** ********************************* | ** ********************************** | |
| 0011909 | 5193400 | Other Contractual Ser | vice | | \$74,145 | \$98,366 | \$141,235 | \$141,235 | \$12,461 | \$141,235 | \$141,235 | |
| | | | CITY HALL ALARM TESTII CITY HALL FIRE SYSTEM CITY HALL LUTRON SERV CITY HALL WATER TREAT ELEVATOR SERVICE CON FIRE BACKFLOW TESTINI FIRE EXTINGUISHERS-MA FIRE SUPPRESSION INSE HY-TECH ALARM MONITO INFORMATION TECHNOL JCI PREMIUM ANNUAL AA JCI PREMIUM ANNUAL AA | ANNUAL TESTING //ICE CONTRACT IMENT NTRACT- POOL, GYM, KWF G CONTRACT 24 @ 300. AINTENANCE AND RECHAI PECTION-BALL FIELDS ORING FOR CITY HALL OGY ANNUAL A/C MAINTE C MAINTENANCE CONTRA C MAINTENANCE CONTRA ERVICE AND MAINTENANCE | PD, FS#2, CS BLDG RGES NANCE ACT FOR CITY HALL ACT FOR KWPD | , NCH | | | | | \$28,000 \$2,000 \$750 \$6,392 \$1,000 \$25,000 \$7,200 \$4,000 \$300 \$6,600 \$30,000 \$22,933 \$1,200 \$3,860 | |
| 0011909 | 5194000 | Travel & Per Diem | | | \$410 | \$0 | \$3,000 | \$3,000 | \$0 | \$3,000 | \$3,000 | |
| | | | STAFF TRAVEL FOR TRA | INING (LUTRON, BACKFLO | W, TECHNICAL) | | | | | | \$3,000 | |
| 0011909 | 5194100 | Communications/Post | age | | \$65 | \$45 | \$3,476 | \$3,476 | \$101 | \$3,476 | \$200 | |
| | | | SHIPPING PARTS | | | | | | | | \$200 | |
| 0011909 | 5194400 | Rentals & Leases | | | \$636 | \$187 | \$750 | \$750 | \$0 | \$1,000 | \$750 | |
| | | | RENTAL OF MAN LIFTS, S | SCAFFOLDING, CRANES, E | TC | | | | | | \$750 | |

City of Key West

Budget Preparation Worksheets Fiscal Year 2024/2025

Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Departme | 1 | racilities Main | tonano | | FY 2021/2022 | FY 2022/2023 | FY 2023/2024 | FY 2023/2024 | FY 2023/2024 | FY 2024/2025 | FY 2024/2025 |
|--------------------|---|---|---|--|--|------------------|--------------|-------------------|------------------|-----------------|--|
| Key | Object | Account D | escription | Category | Actuals | Actuals | Adopted | 6 Mth Amnd | 6 Mth Actuals | Dept Req | CM Review |
| | | | | Hotaulo | Hotauio | Adoptou | o man / mma | o men 7 totadio | Dopt Hoq | Cim rection | |
| 0011909 | 5194600 | Repairs and Maintenan | nce | | \$334,762 | \$788,206 | \$661,500 | \$676,378 | \$66,668 | \$777,500 | \$815,500 |
| | | | BACKFLOW REPLACEMEI BACKFLOW REPLACEMEI BACKFLOW SUPPLIES BUCKET TRUCK/FORKLIF CARPET/TILE CLEANING CEMETERY MAINTENANC CONCRETE CONSTRUCTION ELECTRICAL ELEVATOR REPAIRS FENCING FMT PLAN- CITY HALL MA FMT PLAN- INDIGENOUS FMT PLAN- INDIGENOUS FMT PLAN- INCIDENOUS FMT PLAN- RESTATION FMT PLAN- VEITNAM MEN FMT PLAN- VEITNAM MEN FMT PLAN- TERMITE FUM HVAC REPAIRS LUTRON LIGHT FIXTURE MECHANICAL PAINTING SOUTHERNMO PAINTS & COATING PARKING LOT SEALING (F PLUMBING ROOFING STRUCTURAL METALS | NTS - REGULAR T MAINTENANCE & REPA - CITY HALL & PD CE/PAINTING MINTENANCE RK MONUMENT RESTORA #2 PAINT RED DOORS PARK FENCE & SIDEWALI IRESTATION #2 ORS SMATHERS BEACH MORIAL ELECTRICAL & LIC E PARTS, SHADES, PLAY IGATION AT VARIOUS PAF REPLACEMENTS ST POINT, AIDS MEMORIA | ATION K & PAVILION REPA GHTING REPLACEN GROUND COMPON RK | MENT NENTS | POCKET PARK | | | | \$40,000 \$35,000 \$10,000 \$5,000 \$25,000 \$7,000 \$10,000 \$26,000 \$10,000 \$4,000 \$154,000 \$50,000 \$50,000 \$50,000 \$75,000 \$15,000 \$75,000 \$10,000 \$10,000 |
| 0011909 0011909 | | 5194900 Other Current Charges 5195200 Operating Supplies | | | \$350 \$4,052 | • - | • | \$775 \$18,190 | \$127 \$9,098 | \$0 \$28,840 | |
| 0011309 | 3133200 | | A/C FILTERS FOR ALL FAI HARDWARE EQUIPMENT MISC TOOLS & SUPPLIES PAINT BRUSHES, TARPS & PORTABLE GAS CYLINDE SAFETY EQUIPMENT & SI WELDING SUPPLIES | & SUPPLIES : & ROLLERS :RS FOR WELDING 12 @ \$ | . , | ψ 2 0,030 | ψ10, 190 | ψ10,190 | ψ3,030 | Ψ20,040 | \$10,000 \$3,000 \$3,000 \$2,000 \$3,840 \$3,000 \$4,000 |

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Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Key | Object | Account Description | Category | FY 2021/2022 | FY 2022/2023 | FY 2023/2024 | FY 2023/2024 | FY 2023/2024 | FY 2024/2025 | FY 2024/2025 |
|---------|---------|--|-----------------------------|-------------------|---------------|--------------|--------------|---------------|--------------|-----------------------|
| | - | · | ٠. | Actuals | Actuals | Adopted | 6 Mth Amnd | 6 Mth Actuals | Dept Req | CM Review |
| 0011909 | 5195400 | Books-Subscrp-Membership | \$0 | \$0 | \$4,025 | \$4,025 | \$2,340 | \$3,000 | \$3,000 | |
| | | MAINTAINX SOFTWARE S | | | | | | | \$3,000 | |
| 0011909 | 5195500 | Training | | \$0 | \$9,570 | \$7,000 | \$7,000 | \$0 | \$7,000 | \$5,000 |
| | | BACKFLOW CERTIFICATI TECHNICAL SCHOOLS (G | ONS ENERATOR, ELECTRICAL | , AIR CONDITIONIN | IG, LIGHTING) | | | | | \$3,000 \$2,000 |
| | | Op | erating Expenditures | \$414,420 | \$923,986 | \$839,951 | \$854,829 | \$90,795 | \$965,051 | \$997,525 |
| 0011909 | 5196400 | Machinery & Equipment | | \$4,071 | \$85,796 | \$192,000 | \$199,540 | \$98,276 | \$300,000 | \$225,000 |
| | | BUCKET TRUCK UTILITY LOCATOR | | | | | | | | \$200,000 \$25,000 |
| | | | Capital Outlay | \$4,071 | \$85,796 | \$192,000 | \$199,540 | \$98,276 | \$300,000 | \$225,000 |
| | | Facilities Maintenance - Total | | \$1,148,159 | \$1,737,346 | \$1,881,720 | \$1,904,138 | \$516,731 | \$2,181,472 | \$2,138,946 |

City of Key West FY 24/25 BUDGET Personnel Allocation

| AUTHO | RIZED | | | | | | | | | |
|---------|---------|--|--|--|--|--|--|--|--|--|
| BUD | BUDGET | | | | | | | | | |
| FY23/24 | FY24/25 | | | | | | | | | |
| 9.00 | 9 00 | | | | | | | | | |

TOTAL:

1909 FACILITIES MAINTENANCE

| | | ORIZED | | AUTHORIZED | | | |
|------------------------------------|---------|---------|------------------|------------|---------|--|--|
| POSITION TITLE | | GET | POSITION TITLE | BUDGET | | | |
| | FY23/24 | FY24/25 | | FY23/24 | FY24/25 | | |
| FULL TIME: | | | PART TIME: | | | | |
| | | | | | | | |
| Administrative Coordinator | 1.00 | 1.00 | | | | | |
| Facilities Maintenance Electrician | 2.00 | 2.00 | | | | | |
| Facilities Maintenance HVAC | 1.00 | 1.00 | | | | | |
| Facilities Maintenance Plumber | 1.00 | 1.00 | | | | | |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | | | | | |
| Facilities Maintenance Technician | 2.00 | 2.00 | | | | | |
| FMT Welder/Fabricator | 1.00 | 1.00 | | | | | |
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| | | | | | | | |
| TOTAL FULL TIME: | 9.00 | 9.00 | TOTAL PART TIME: | - | - | | |

SALARY BUDGET FY 24/25 POSITION CONTROL

| | | _ | | | | | | | | | | 174,900 FY2 | 5 | , | 7.65% | | \$17,713 | PY \$17,491 |
|---|---------------|-------------------|--|--|--|--------------|----------------|--------------------|------------------------------|--|--|-----------------|--------------------|--|------------------------|---|--------------------------|-------------|
| COST CENTER/ POSITION TITLE | | RD/ EP | | FY 24/25 Proposed FTEs | Health Insurance <u>FTEs</u> | PART TIME | CTRCT COUNT | TEMP COUNT Note | Chang in <u>s</u> FTEs | Annual | 12 FY 24/25 Salary | 12 Longevity | 14 Over time | 15 Special Pay | 21 FICA Medicare | 22 Retire Contrib | 23 Health Life Ins | TOTAL |
| 1909 FACILITIES MAINTENAN | CE | | | | | | | | | | | | | | | | | |
| ADMIN COORDINATOR FACILITIES MAINT ELECTRICIAN FACILITIES MAINT ELECTRICIAN FACILITIES MAINT HVAC FACILITIES MAINT PLUMBER FACILITIES MAINT SUPERVISOR FACILITIES MAINT TECH FACILITIES MAINT TECH FMIT WELDER/FABRICATOR | G G G G N G G | 124 124 124 | 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 | 1.00 1.00 1.00 1.00 1.00 1.00 | 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 | | | | | 47,153 69,245 71,690 72,118 57,985 81,890 55,486 55,209 62,446 | 49,511 72,707 75,275 75,724 60,884 85,985 58,260 57,969 65,568 | | | 360 360 360 360 360 360 360 360 | | 3,961 5,817 6,022 6,058 4,871 6,879 4,661 4,638 5,245 | | |
| | | | 9.00 | 9.00 | 9.00 | 0.00 | 0.00 | 0.00 | 0.00 | 573,222 | 601,883 | 0 | 50,000 | 2,880 | 50,089 | 52,151 | 159,418 | 916,421 |
| | | | | | | | | | | 2% Merit Inc | Base 12,038 | Taxes 921 | Pension 963 | 13,922 | Merit Contin | igency | | |

SS Cap (does not incl Med)