

# INTEROFFICE MEMORANDUM

To: Janet Muccino, Engineering Services Project Coordinator  
CC: Sue Snider, Purchasing  
From: Cheri Smith, City Clerk *Cheri Smith / sph*  
Date: September 3, 2015  
Subject: **GENERAL UTILITY SERVICES CONTRACT; ITB 15-021**

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The following bids were opened Wednesday, September 2, 2015 at 3:00 p.m. in response to the above referenced project.

1. Douglas N. Higgins, Inc.  
3390 Travis Point Road, Suite A  
Ann Arbor, MI 48108
2. Charley Toppino & Sons, Inc.  
P O Box 787  
Key West, FL 33041

CS/sph  
15-021 – General Utility Services Contract