



THE CITY OF KEY WEST
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EXECUTIVE SUMMARY

Date: November 3, 2021

To: Patti McLauchlin, City Manager

From: Kelly Crowe, P.E., Project Manager

Cc: Mark Finigan, Finance Director
Steve McAlearney, Engineering Director
Kelly Crowe, P.E., City Engineer

Subject: Interlocal Agreement with Key West Housing Authority for Bicycle and Pedestrian Amenity Installation and Maintenance for Final Mile Grant

Action Statement

Authorize City Manager to approve an Interlocal Agreement (ILA) outlining the installation and maintenance for bicycle and pedestrian amenities located on properties owned by Key West Housing Authority.

Background

The City was awarded a \$510,000 grant from the Florida Department Of Transportation (FDOT) Transportation Alternatives Program (TAP) for the purchase and installation of Bicycle, Pedestrian, and Bus Rider Amenities at high use bus stops and public areas along the Lower Keys Shuttle bus route. A total of 88 sites have been chosen to receive at least one of the following amenities: Bus Map Holders, Hailing Lights, Bike Racks, Bike Lockers, Trash cans, Recycle bins, and Bicycle Fixit stations.

Some of these sites are not owned by the City of Key West, and therefore need an Interlocal Agreement to outline expectations before, during and after installation. The attached ILA is for sites located within Key West Housing Authority.

Purpose and Justification

Per the ILA, the City of Key West is responsible for installation of the amenities (paid for by the grant). Key West Housing Authority representatives have seen the 60% and 90% site plans and had the opportunity to comment.

The Key West Housing Authority ILA is for 2 sites:

- A. Bus Stop Amenities: All include a hailing light and bus map attached to existing signage pole,

- Site 11) Senior Center, Kennedy Drive - Includes 5 new bike racks.
- Site 14) Duck & 17th (Poinciana Gardens) – Includes replacement of 5 bike racks.

The City of Key West will continue to assume maintenance of all Bus Stop amenities.

This project supports the Key West Forward Strategic Plan (Traffic & Pedestrian Friendliness Goal 2: Improve Public Transit), the Bike Ped Master Plan and the Transit Development Plan.

Financial Issues

The purchase and installation of all amenities will be reimbursed by the FDOT grant.

The maintenance at bus stops is already part of the City Transportation Department's budget and protocol. There will be no extra cost to the City.

Recommendation

Staff recommends authorizing City Manager approval of Interlocal Agreement with Key West Housing Authority for installation and maintenance of bicycle and pedestrian amenities purchased through the FDOT Final Mile grant.