



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Gregory W. Veliz, City Manager

CC: Patti McLauchlin, Assistant City Manager
J. Manuel Castillo, Sr., CDO Executive Director

FROM: Mark Finigan, Chief Financial Officer

DATE: May 21, 2020

RE: **Approving the attached Administrative Agreement with A.H. of Monroe County, Inc. for implementation and monitoring of the Housing Opportunities for Persons with AIDS (HOPWA) grant.**

ACTION STATEMENT:

This resolution will approve the attached Administrative Agreement with A.H. of Monroe County, Inc. for the implementation and monitoring of the Housing Opportunities for Persons with AIDS (HOPWA) grant.

BACKGROUND:

U.S. Department of Housing and Urban Development (HUD) Grant #FL-H190020 provides a three-year HOPWA Allocation in the amount of up to \$1,430,000.00 to benefit low-income persons living with HIV/AIDS and their families. The HOPWA program is the only Federal program dedicated to the housing needs of people living with HIV/AIDS. The City of Key West and the Housing Authority of the City of Key West have entered into an Administrative Agreement which addresses the day-to-day operation of the Community Development Office (CDO), including the administration of many housing-related grants/programs. One of grants CDO administers is the HOPWA grant which is sponsored by A.H. of Monroe County, Inc.

PURPOSE AND JUSTIFICATION:

The Administrative Agreement with A.H. of Monroe County, Inc. outlines the terms of implementation, responsibilities and requirements of both the City as Grantee and A.H. of Monroe County, Inc. as the Sponsor of HOPWA funds. HOPWA funds are to be used for housing information / A.H. of Monroe County, Inc. Staff, Rental Assistance for HOPWA clients, and CDO and A.H. of Monroe County, Inc. Administrative costs.

FINANCIAL IMPACT:

Revenue from the HOPWA grant for A.H. of Monroe County, Inc. Administrative Costs is budgeted in Account 1200000 3316900 (Community Development Fund/Revenue/Other Human Services). Grant revenue will offset the cost for A.H. of Monroe County, Inc. to implement and monitor the HOPWA grant.

RECOMMENDATION:

Staff recommends the City Commission approve the attached Administrative Agreement with A.H. of Monroe County, Inc. for the implementation and monitoring of the Housing Opportunities for Persons with AIDS (HOPWA) grant.

Key to the Caribbean – Average yearly temperature 77° F.