



MEMORANDUM

Date: September 3, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Doug Bradshaw
Engineering Director

Subject: **Approving Task Order to CTS for Smathers Beach Parking**

Introduction

Authorize the City Manager to approve a Task Order proposal for \$290,594.03 to Charlie Toppino and Sons, Inc. (CTS) to provide parking lot improvements for the gravel parking lot area at Smathers Beach.

Background

The City Awarded Contract ITB #22-010, Right of Way Improvements 2022, to CTS by Resolution 22-289. That contract was extended until January 8, 2026, by Resolution 25-061. The contract generally consists of work within the City's rights of way including asphalt paving, sidewalk construction, signage, pavement markings, utility trench repair and shoulder restoration as directed by the City. This task order will install gravel over a 6" BaseLok GeoCell grid system to provide a stable base for the parking lot located across the street from Smathers Beach (See attached map).

Procurement

Partial funding for this task order in the amount of \$160,000 has been allocated in the Transportation Alternative Fund account number 111-4903-549-63.00 for the Smather's Beach Overflow Parking project; additional funding necessary, in the amount of \$130,594, will be funded through the Gas Tax fund, account number 102-4102-541-63.00.

Recommendation

Staff recommends authorizing the City Manager to execute the Task Order in the amount of \$290,594.03 to CTS and execute any necessary budget transfers/amendments.