



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

To: Jim Scholl, City Manager

From: Devon Steckly, Senior Project Manager

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager
James Bouquet P.E., Engineering Director
Norman Whitaker, Transit System Director
Mark Finigan, Finance Director

Date: August 7, 2015

Reference: TS1102 Bus Aprons (Lower Keys)
Change Order No. 1 to SRS Engineering Inc. PO No. 78741

City Code Section 2-845 Change Orders – Upon the award of any contract for the construction of any public service building or capital improvement project, the city manager shall have the authority to approve change orders without prior city commission action in an amount not to exceed five cumulative percent of the contract price or \$25,000.00, whichever is less.

Resolution 15-008 approves a Master Service Agreement with SRS Engineering Inc. (SRS) for providing design and CEI services of 20 Bus Aprons along US1 between Key West and Marathon.

Engineering Services recommends that the City of Key West issue SRS a change order for the survey and design of 4 alternate bus locations. Due to FDOT currently constructing 2 bus aprons and objecting to 2 locations, of which all 4 locations were previously reviewed and approved by all stakeholders and SRS performed preliminary surveying and design. The additional fees for SRS providing surveying and design of these 4 alternate locations is \$ 8,230.00. This amount is 5% of the original Agreement/Purchase Order number 78741's \$ 165,000 value.

An adequate funding level exists in Transit System Fund account #411-4404-544.65-00 / Project Code TS1102 for funding this change order value. Upon approval, a change order to purchase order 78741 would be issued to SRS for \$ 8,230.00.

Enclosures: SRS Additional Services Proposal, AMEC Survey Proposal, CKW July 1, 2015 Letter, CKW July 24, 2015 Letter, Resolution 15-008, and PO 78741


Approved by Jim Scholl, City Manager

10 Aug 2015
Date

August 7, 2015

Mr. Devon Steckly
Senior Project Manager
City of Key West
Engineering Services
3126 Flagler Avenue
Key West, FL 33040

**Re: Project TS1102-Bus Aprons (Lower Keys)
Additional Services – New Locations**

Dear Mr. Steckly,

We appreciate this opportunity to prepare this Notice of Intent to provide additional services for the referenced project in accordance with our professional services contract. The added scope of work, consists of additional engineering design and surveying services required due to changes in selection of new bus apron sites as indicated in letters dated July 1, 2015 and July 24, 2015 which revised Appendix 1 amending the Master Services Agreement for the four previously selected KWDOT bus apron site locations. Please see attached Letters dated July, 1 2015, and July 24, 2015 for additional information.

Our **Additional Services** will consist of:

Additional Engineering Services:

- Conducting site visits to 4 new bus apron locations to observe existing conditions.
(1hr Sr.Mgr (\$138/hr) + 1hr Sr.Eng (\$108/hr) = \$246.00)
- Attending additional meeting with FDOT associated with new locations.
(1hr Sr.Mgr (\$138/hr) = \$138.00)
- Coordination with Surveyor.
(1hr Sr.Mgr (\$138/hr) + 1hr CAD (\$70/hr) = \$208.00)
- Coordination with Mote Marine Lab for location of bus stop.
(1hr Sr.Mgr (\$138/hr) = \$138.00)

Additional Surveying Services:

Preparation of topographical survey for the following four alternate sites:

- Ramrod Key- FCAA MM27 - Reference ID NB 25
- Middle Torch Key Opposite SR4A - Reference ID NB 27
- Big Coppitt Key-FCAA Plant MM10 - Reference ID NB 13
- Summerland Key-Mote Marine Lab - Reference ID NB23
- Provide additional topographical survey for the Lobstertail Rd and SR5 site. We are proposing to shift the bus apron farther south and will need a survey for that portion

Please see attached fee proposal from AMEC for additional information.

Schedule

AMEC shall commence surveying within 5 days for notice to begin and shall complete the all sites within 15 days thereafter. Completed survey sites shall be provided to SRS as they are complete and SRS will begin designing as we received them. We expect to have all remaining 5 sites completed within 5 days of receiving the last site or a total of 25 days after NTP.

Compensation

Our Engineering Fees for the above described Additional Services will be a lump sum amounts as indicated below. Payment will be based on monthly invoicing as a percentage of completion of work as follows:

Additional Engineering Design Services.....	\$ 730.00
Additional Surveying Services	\$ 7,500.00
Total (Additional Services).....	\$ 8,230.00

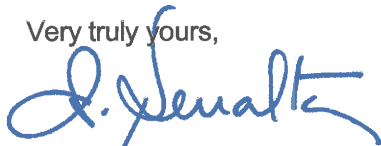
Acceptance of Proposal

We would expect to commence our services promptly after receipt of your acceptance of this proposal.

This Proposal for Additional Services and our previously executed Contract Agreement represents the entire understanding between City of Key West and SRS Engineering, Inc. in respect to the Project and may only be modified in writing when signed by both of us.

If the foregoing is agreeable to you, please execute the original of this Agreement where indicated below and return to our office.

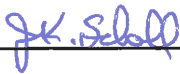
Very truly yours,


 Ignacio Serralta, P.E.
 President

I have read the foregoing Letter of Agreement and agree to all terms and conditions stated therein.

Accepted this 10TH day of AUGUST, 2015

City of Key West

By: 
 Title: CITY MANAGER

Enclosure





31 July 2015

Michael D. Gonzalez, P.E.
SRS Corporation
5001 SW 74th Court, Suite 201
Miami, Florida 33155
Office # 305-662-8887
Email:michael@srs-corp.com

Subject: City of Key West Bus Aprons

Mr. Gonzalez,

As requested, please consider this document as our proposal to provide professional surveying and mapping services related to the above referenced project. Please find below and on the following pages our understanding of the project surveying needs, proposed scope of services, schedule to complete the work and estimated fee to provide the described services and products.

Project Understanding

Amec Foster Wheeler (AMEC FW) has assisted SRS in the completion of this project with the preparation of topographic surveys for selected bus apron locations. It is our understanding that now there are four (4) alternative sites that require survey. These sites are identified on Attachment A 1-4 as:

- Ramrod Key- FKA A MM27- [Reference ID NB 25](#)
- Middle Torch Key Opposite SR4A (Actually on Little Torch key)- [Reference ID NB 2](#)
- Big Coppitt Key-FKA A Plant MM10-[Reference ID NB 13](#)
- Summerland Key-Mote Marine Lab- [Reference ID NB23](#)

Per Attachment B we also understand that there is a need for additional survey at a site that we had already surveyed; Lobstertail Rd. and SR5. It has been proposed to shift the bus apron farther south and as a result topographic survey will be needed for that portion of roadway.

Proposed Scope of Services

As we have done at the other bus stop sites we will perform a topographic survey to include all information as requested previously for each site including establishing survey control points relative to NAD83/2011 and NAVD88, location of above ground improvements and above ground evidence of utilities, existing bus stops, detailed survey of at least a 20 foot area outside the bus stop location, centerline elevations, location of apparent existing R/W lines, and grade breaks along the roadway shoulder. Also, as necessary, we will locate the areas adjacent to the individual work sites that may be environmentally sensitive based on existing vegetation or flagging provided by others.

Continued...

Deliverable products will include an AutoCAD format digital file of each work site and composite Surveyor's Report for the work performed.

All services and products will be performed and compiled in accordance with Florida Administrative Code Rule Chapter 5J-17, Standards of Practice, pursuant to Chapter 472, Florida Statutes.

Schedule


We are currently in a position to commence work in 5 days from receiving a written Notice to Proceed . We will provide individual site surveys as they are completed with the final products to be delivered in 15 days after commencing the work.

Estimated Fees


Our estimated lump sum fee to provide the above described services and products is \$7,500.00

We appreciate the opportunity to provide our services to SRS for this challenging project. If you have any questions or require additional information, please contact us at your earliest convenience.

Sincerely,
Amec Foster Wheeler Environment & Infrastructure, Inc.



Jose R. Perez, AIA, GC, LEED AP
Office Manager
Florida Architect Practice Leader/General Contractor



Michael Jones, PLS
AMEC FW Project Surveyor



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

July 1, 2015

Mr. Ignacio Serralta, President
SRS Engineering, Inc.
5001 SW 74th Court
Suite 201
Miami, FL 33155

Re: Alternate Bus Apron Locations Selection to
Appendix 1 of the Master Services Agreement

Please find the enclosure titled Appendix 1 (Revised July 1, 2015) amending the Master Services Agreement for two previously selected KWDOT bus apron site locations. As indicated in Appendix 1, KWDOT requests removing site locations 3a and 18a and designing/constructing new bus aprons at site locations indicated as 3b and 18b. This site location revision due to an upcoming FDOT US1 resurfacing project constructing bus aprons on Sunshine Key and referenced in the enclosed Bolton, Perez, and Associates June 29 email and related attachment.

Since the City of Key West realizes SRS Engineering incurred expenses performing site locations 3a and 18a constructability reviews and surveying, please provide a fee schedule itemizing services at these two site locations for the City amending the Master Services Agreement value through providing SRS a change order.

Sincerely,

A handwritten signature in black ink, appearing to read "Devon Steckly", is written over a white background.

Devon Steckly
Senior Project Manager
City of Key West

Encl: Appendix 1
June 29 and 30 Email with BPA Attachment

cc: CKW - N. Whitaker, Transit Dir.
CKW - C. Haia, Transit Proj. Mgr.
CKW - R. Hernandez, Transit Supervisor
CKW - J. Bouquet, Engrg Dir.
SRS - M. Gonzalez
FDOT - P. Ivey
BPA - F. Amado-Mateus
TS1102 File

KWDOT Selection	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Rockland Key - Opposite Calle Uno	NB # 11	N24° 35.391 / W081° 40.372	1	OK
	Big Coppitt Key - FCAA Plant MM10	NB # 13	N24° 35.803 / W081° 39.440	1	There is already a transit stop just a short distance away at MM 10. Apron should not conflict with FCAA driveway.
	Big Coppitt Key - Geiger Rd. after Circle K	NB # 14	N24° 35.947 / W081° 39.128	1	The shoulder area is already paved
1	Sugarloaf Key (Upper) – Opposite Mangrove Mama's	NB # 19	N24° 39.595 / W081° 31.337	1	Definitely needed; existing shelter
	Cudjoe Key - Sherriff Sub Station	NB # 20	N24° 39.877 / W081° 30.330	1	Turn lane already in place into Drost Drive
2	Cudjoe Key - Opposite Coco's Cantina	NB # 21	N24° 39.974 / W081° 29.827	1	Please be careful of multiple driveways in the area; possible conflicts
Removed 03/04/15	Summerland Key - Before Dion's	NB # 24	N24° 39.672 / W081° 6.618	1	There is an in-progress FDOT project at this location - Please coordinate with Nick Everson @ RS&H
3b	Ramrod Key - FCAA MM27	NB # 25	N24° 39.666 / W081° 24.684	1	Apron should not conflict with FCAA driveway
4	Ramrod Key - Past Looe Key Tiki Bar	NB # 26	N24° 39.741 / W081° 24.344	1	OK
18b	Middle Torch Key - Opposite SR4A	NB # 27	N24° 39.921 / W081° 23.505	1	Newly constructed shoulder
	Little Torch Key - Dolphin Marina (Shelter)	NB # 28	N24° 39.973 / W081° 23.261	1	Bus bay already installed as part of recently completed project. No further improvements needed
8a	Big Pine Key - Lobstertail Rd	NB # 29	N24° 40.185 / W081° 21.959	1	OK
5	Big Pine Key - NAPA (Shelter)	NB # 30	N24° 40.174 / W081° 21.483	1	OK, however very little room to construct without conflicting with radius of existing driveway and existing signage
6	Big Pine Key - Industrial Rd. (Shelter)	NB # 31	N24° 40.167 / W081° 20.886	1	Desperately needed but placement should not conflict w/Industrial Road
Removed 07/01/15	Sunshine Key - Campground Across Entrance	NB # 33	N24° 40.295 / W081° 14.813	1	OK
	Marathon - 11th St. (Shelter)	NB # 34	N24° 42.481 / W081° 06.753	1	On-going FDOT construction project at this site - coordinate with Vilma Croft or Nick Everson @ RS&H
	Marathon - @ Home Depot	NB # 37	N24° 42.818 / W081° 05.098	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - After MM50 Kmart / Publix-US #1	NB # 38	N24° 42.887 / W081° 04.449	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - 92nd St. (Across Airport)	NB # 41	N24° 43.503 / W081° 02.945	1	Curb & Gutter; delete from list
	Marathon - 106th (Across Subway) (Shelter)	NB # 42	N24° 43.783 / W081° 02.260	1	Curb & Gutter; delete from list
				20	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
7	Big Coppitt Key - Opposite Bobalus	NB # 12	N24° 35.682 / W081° 39.704	2 - 1	OK
	Cudjoe Key - Evie's (Shelter)	NB # 22	N24° 39.791 / W081° 28.676	2 - 1	OK
	Summerland Key - Mote Marine Lab	NB # 23	N24° 39.710 / W081° 27.234	2 - 1	Ongoing FDOT construction project at this location
	Priority rated 2 - but a close 1 - dependent on adequate funding			3	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Stock Island – Hurricane Hole Marina	NB # 7	N24° 34.281 / W081° 44.801	2	Upcoming bike path project at this site
Removed 03/23/15	Stock Island – US1 & 3 rd	NB # 8	N24° 34.447 / W081° 44.302	2	Desperately needed; upcoming FDOT project in 2015
	Rockland Key – Opposite Video Store	NB # 10	N24° 35.368 / W081° 40.822	2	Desperately needed; upcoming FDOT project in 2015
	Bahia Honda - Past Park Entrance	NB # 32	N24° 39.625 / W081° 16.390	2	This is already on a merge lane
	Marathon - 70th St. (Seagrape Apts.)	NB # 40	N24° 43.170 / W081° 03.805	2	Within a curb & gutter section; delete from apron list
	Priority rating 2 - dependent on adequate funding			5	

		Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Unknown at this time				
	Saddlebunch - Blue Water RV (Shelter)	NB # 15	N24° 37.463 / W081° 36.036		OK
9	Bay Point - Baby's Coffee (Shelter)	NB # 16	N24° 37.728 / W081° 35.600		OK
				5	

KWDOT Selection	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 109th Street (Walgreens)	SB # 1	N24° 43.778 / W081° 02.258	1	This roadway was milled & resurfaced 2 years ago and a larger concrete pad installed at 109th Street. This is a curb & gutter section
	Marathon - 92nd Street (S. East end of Airport)	SB # 2	N24° 43.493 / W081° 03.020	1	I believe the bus goes into the airport terminal drive to pick up & discharge passengers; is there a proposal to install a bus bay on US-1?
Removed 03/04/15	Marathon - 52nd Street (added 08/19/14 per RH)	New	Unknown		
	Marathon - MM 50 (Across Walgreens / Kmart)	SB # 5	N24° 43.000 / W081° 04.500	1	The Monroe County Sheriff's Office has recently approached us about re-locating the bus stop to in front of Crane Point Hammock (Museum)
11	Marathon - FHP Station @ Elementary School	SB # 7	N24° 42.702 / W081° 05.588	1	Please coordinate with Hong Benitez, P.E. @ D6 FDOT as we have an upcoming project in this area. This is currently a very problematic site.
	Marathon - Government Center (EOC / FDEP)	SB # 8	N24° 42.672 / W081° 05.885	1	Same as above; this site is within Hong's project. During the most recent plans review meeting, we discussed the addition of a paved shoulder (bike lane) here.
	Marathon - Prior to Turn Key Marina	SB #10	N24° 42.500 / W081° 06.682	1	This is within a current construction project. Project Manager is Vilma Croft, P.E.
Removed 07/01/15	Sunshine Key - Campground Entrance	SB # 11	N24° 42.497 / W081° 06.720	1	No issues here
	Bahia Honda - Across Park Entrance	SB # 12	N24° 39.640 / W081° 16.398	1	No issues here except the existing shelter has not been maintained. The concrete pad has been undermined; needs immediate attention.
12	Big Pine Key - Dion's (shelter)	SB # 13	N24° 40.180 / W081° 20.903	1	No conflicts anticipated at this location.
13	Big Pine Key - CVS (shelter) MM 30	SB # 14	N24° 40.188 / W081° 21.492	1	Desperately needed apron at this site!
	Big Pine Key - Medical Center (shelter)	SB # 15	N24° 40.199 / W081° 22.034	1	I need to field review this one...
	Little Torch Key - Barry Ave (prior to bridge)	SB # 16	N24° 39.992 / W081° 23.234	1	This is a very steep slope; is it really constructible? I need to field review.
	Middle Torch Key - SR4A	SB # 17	N24° 39.929 / W081° 23.509	1	Need to field review before finalizing comments
10a	Ramrod Key - Opposite Looe Key (Tiki Hut)	SB # 18	N24° 39.737 / W081° 24.400	1	Need to field review before finalizing comments
19a	Cudjoe Key - Trailer Pk / Coco's Cantina	SB # 23	N24° 39.988 / W081° 29.841	1	No conflicts anticipated at this location.
	Cudjoe Key - Across MCSO / Landscape Shop	SB # 24	N24° 39.932 / W081° 30.213	1	Need to field review before finalizing comments
14	Sugarloaf Key (Upper) - Mangrove Mama's	SB # 25	N24° 39.616 / W081° 31.320	1	Need to field review before finalizing comments
15	Baypoint - Opposite Baby's Coffee Shop	SB # 28	N24° 37.787 / W081° 35.529	1	Very small shoulder area, will this be adequate for your apron?
	Saddlebunch - Opposite Blue Water RV	SB # 29	N24° 37.478 / W081° 36.031	1	Need to field review before finalizing comments
	Big Coppitt Key - Circle K (Aquamarine Dr)	SB # 30	N24° 35.459 / W081° 39.128	1	Need to field review before finalizing comments
16	Big Coppitt Key - Across FCAA Pump Station	SB # 31	N24° 35.818 / W081° 39.430	1	Need to field review before finalizing comments
17	Big Coppitt Key - Bobalu's	SB # 32	N24° 35.703 / W081° 39.684	1	Need to field review before finalizing comments
	Rockland Key - Calle Uno (shelter)	SB # 33	N24° 35.466 / W081° 40.218	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Rockland Key - Video Store	SB # 34	N24° 35.384 / W081° 40.820	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - FKCC (near Entrance)	SB # 37	N24° 34.892 / W081° 44.638	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - Across Senior Home	SB # 38	N24° 34.482 / W081° 45.009	1	There is an upcoming FDOT project in this area (milling & resurfacing)
				26	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
Removed 03/23/15	Marathon - USCG Station (shelter)	SB # 9	N24° 42.525 / W081° 06.367	2 - 1	Within an upcoming FDOT Construction project (Hong Benitez is the PM)
	Summerland - Across Dion's	SB # 20	N24° 39.683 / W081° 26.561	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office
	Summerland - Across Mote Marine	SB # 21	N24° 39.720 / W081° 27.214	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office
	Cudjoe Key - Prior to Cutthroat Road	SB # 22	N24° 39.803 / W081° 28.649	2 - 1	Very narrow shoulder. Is an apron constructible at this location?
				4	Priority rated 2 - but a close 1 - dependent on adequate funding
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 68th Street (Reef Club - Shelter)	SB # 3	N24° 43.142 / W081° 03.944	2	No turnout space available due to limited r/w & curb/gutter/drainage
Removed 03/04/15	Marathon - 60th Street (Bank - Shelter)	SB # 4	N24° 43.052 / W081° 04.270	2	No conflicts anticipated
20a	Marathon - 42nd Street @ Hobbs County Park	SB # 6	N24° 42.812 / W081° 05.184	2	Curb & gutter section. How would the turnout be constructed in proximity to #1st Street?
	Ramrod Key - Prior to Coral Avenue	SB # 19	N24° 39.684 / W081° 24.644	2	Need to field review before finalizing comments
Removed 03/04/15	Sugarloaf Key - Crane Blvd (shelter)	SB # 26	N24° 39.475 / W081° 31.786	2	The existing shelter is in a very bad location; does not meet clear zone criteria. Consider re-location.
				5	Priority rating 2 - dependent on adequate funding

From: Rogelio Hernandez
Sent: Tuesday, June 30, 2015 4:21 PM
To: Devon Steckly
Cc: Norman Whitaker; Carolyn Haia
Subject: RE: Upcoming FDOT resurfacing project - Proposed Improvements

Is our the two other alternative locations I selected.

NORTHBOUND

- Ramrod Key- FCAA MM27- Reference ID NB 25
- Middle Torch Key Opposite SR4A- Reference ID 27

Per our conversation earlier, I will be emailing Patti tomorrow morning in hope to find out if and when they are planning to start construction in the Marathon area. I will keep everyone included.

Thanks,
Rogelio

From: Devon Steckly
Sent: Tuesday, June 30, 2015 7:09 AM
To: Rogelio Hernandez
Subject: RE: Upcoming FDOT resurfacing project - Proposed Improvements

Thanks Rogelio.
Devon

From: Rogelio Hernandez
Sent: Monday, June 29, 2015 4:44 PM
To: Devon Steckly; FAmado@BPAMiami.com; ignacio@srs-corp.com; Michael Gonzalez
Cc: Gary Volenec; James Bouquet; Carolyn Haia; Norman Whitaker
Subject: RE: Upcoming FDOT resurfacing project - Proposed Improvements

Devon,

I should have two alternative locations by end of day tomorrow. Thanks for the info.

Rogelio

From: Devon Steckly
Sent: Monday, June 29, 2015 4:40 PM
To: FAmado@BPAMiami.com; Rogelio Hernandez; ignacio@srs-corp.com; Michael Gonzalez
Cc: Gary Volenec; James Bouquet; Carolyn Haia; Norman Whitaker
Subject: FW: Upcoming FDOT resurfacing project - Proposed Improvements

Fernando,

Thanks for sending details of this resurfacing project which includes FDOT constructing 2 bus aprons on Sunshine Key. I attached the City of Key West Transit Department's selection of proposed bus stop locations which also includes installing 2 bus stops at the same location. In order for the City constructing future bus stop locations which do not conflict with FDOT's program, the City should select two alternative sites.

My apology for giving you Gary's contact information earlier. Please disregard sending him any future emails.

Rogelio,

Please send me two new alternative apron locations for my forwarding to Ignacio and Michael.

Ignacio and Michael,

Please do not incur any additional efforts with designing bus stops at Sunshine Key location numbers 3a and 18a. FDOT Program attached.

Thanks,

Devon Steckly

Senior Project Manager

City of Key West

305.809.3747



From: Fernando Amado Mateus

Sent: Monday, June 29, 2015 2:47 PM

To: 'dsteckly@cityofkeywest-fl.gov'

Cc: 'gvolenec@cityofkeywest-fl.gov'

Subject: Upcoming FDOT resurfacing project - Proposed Improvements

Devon,

As discussed on the phone, please find attached a sketch with the proposed improvements that the FDOT is planning to accomplish on this upcoming resurfacing project. If you have any question, concern (or have additional feedback) feel free to contact me at your convenience.

Thank you,

Fernando Amado-Mateus, PE | Highway/Structures Engineer

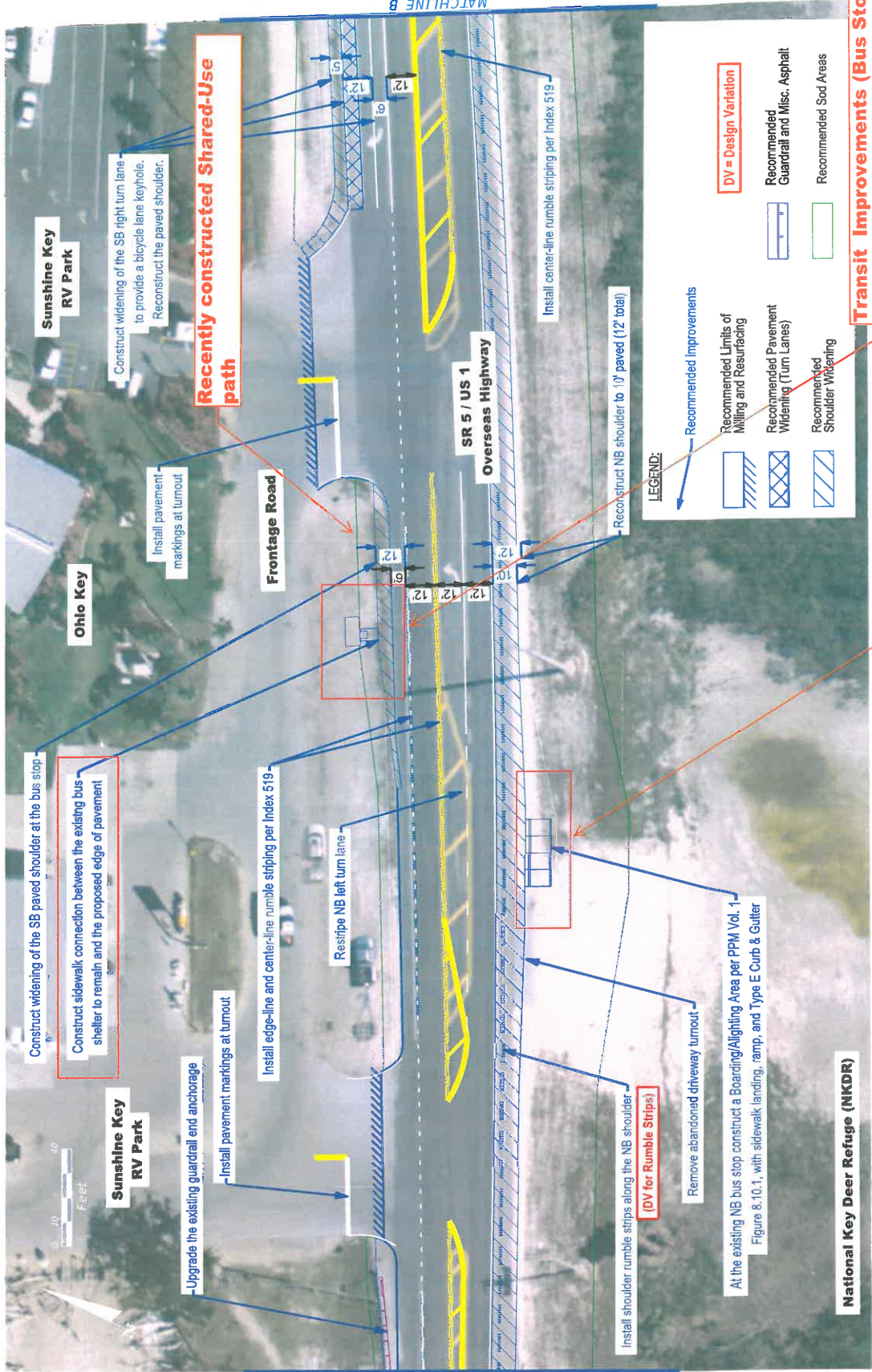


Bolton Perez & Associates
Consulting Engineers

7205 Corporate Center Drive, Suite 201, Miami, Florida 33126

P. 305-392-3190 Ext. 313 | F. 305.392.3090 | e. famado@bpamiami.com | web: www.bpamiami.com

This electronic communication may contain privileged, confidential, or proprietary information. If you are not the intended recipient or an authorized agent of the intended recipient, please delete this communication and notify the sender. Thank you.



LEGEND:

- Recommended Improvements
- Recommended Limits of Milling and Resurfacing
- Recommended Pavement Widening (Turn Lanes)
- Recommended Shoulder Widening
- DV = Design Variation
- Recommended Guardrail and Misc. Asphalt
- Recommended Sod Areas

Transit Improvements (Bus Stop connection/walkaround)

FDOT DISTRICT 6
600 NW 11th Avenue
Miami, Florida 33172






Figure 3-2
Deficiencies and Recommendations

Transit Improvements (Bus boarding area)

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

ROAD NO.	COUNTY	FM NUMBER	
5			

Pavement Restoration Assessment Report (DRAFT)
 SR 5 / US 1 / Overseas Highway
 From Ohio Key (MM 38.647) to Little Duck Key (MM 39.883)
 (80030000 MIP 7.462-8.932)



THE CITY OF KEY WEST
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

July 24, 2015

Mr. Ignacio Serralta, President
SRS Engineering, Inc.
5001 SW 74th Court
Suite 201
Miami, FL 33155

Re: Alternate Bus Apron Locations Selection to
Appendix 1 of the Master Services Agreement

Please find the enclosure titled Appendix 1 (Revised July 24, 2015) amending the Master Services Agreement for two previously selected KWDOT bus apron site locations. As indicated in Appendix 1, KWDOT requests removing site locations 4 and 11 and designing/constructing new bus aprons at site locations indicated as 4c and 11c. These site location revisions are due to FDOT comments on the attached July 16/17 emails and related attachments.

Since the City of Key West realizes SRS Engineering incurred expenses performing site locations 4 and 11 constructability reviews, surveying and conceptual designs, please provide a fee schedule itemizing services at these two site locations for the City amending the Master Services Agreement value through providing SRS a change order.

Sincerely,

A handwritten signature in black ink, appearing to read "Devon Steckly", is written over a light blue horizontal line.

Devon Steckly
Senior Project Manager
City of Key West

Encl: Appendix 1
July 16 and 17 Email with Attachments

cc: CKW - N. Whitaker, Transit Dir.
CKW - C. Haia, Transit Proj. Mgr.
CKW - R. Hernandez, Transit Supervisor
CKW - J. Bouquet, Engrg Dir.
SRS - M. Gonzalez
FDOT - P. Ivey
TS1102 File

KWDOT Selection	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Rockland Key - Opposite Calle Uno	NB # 11	N24° 35.391 / W081° 40.372	1	OK
11c	Big Coppitt Key - FKAA Plant MM10	NB # 13	N24° 35.803 / W081° 39.440	1	There is already a transit stop just a short distance away at MM 10. Apron should not conflict with FKAA driveway.
	Big Coppitt Key - Geiger Rd. after Circle K	NB # 14	N24° 35.947 / W081° 39.128	1	The shoulder area is already paved
1	Sugarloaf Key (Upper) - Opposite Mangrove Mama's	NB # 19	N24° 39.595 / W081° 31.337	1	Definitely needed; existing shelter
	Cudjoe Key - Sherriff Sub Station	NB # 20	N24° 39.877 / W081° 30.330	1	Turn lane already in place into Drost Drive
2	Cudjoe Key - Opposite Coco's Cantina	NB # 21	N24° 39.974 / W081° 29.827	1	Please be careful of multiple driveways in the area; possible conflicts
Removed 03/04/15	Summerland Key - Before Dion's	NB # 24	N24° 39.672 / W081° 6.618	1	There is an In-progress FDOT project at this location - Please coordinate with Nick Everson @ RS&H
3b	Ramrod Key - FKAA MM27	NB # 25	N24° 39.666 / W081° 24.684	1	Apron should not conflict with FKAA driveway
Removed 07/24/15	Ramrod Key - Past Looe Key Tiki Bar	NB # 26	N24° 39.741 / W081° 24.344	1	OK
18b	Little Torch Key - Opposite SR4A	NB # 27	N24° 39.921 / W081° 23.505	1	Newly constructed shoulder
	Little Torch Key - Dolphin Marina (Shelter)	NB # 28	N24° 39.973 / W081° 23.261	1	Bus bay already installed as part of recently completed project. No further improvements needed
8a	Big Pine Key - Lobstertail Rd	NB # 29	N24° 40.185 / W081° 21.959	1	OK
5	Big Pine Key - NAPA (Shelter)	NB # 30	N24° 40.174 / W081° 21.483	1	OK, however very little room to construct without conflicting with radius of existing driveway and existing signage
6	Big Pine Key - Industrial Rd. (Shelter)	NB # 31	N24° 40.167 / W081° 20.886	1	Desperately needed but placement should not conflict w/Industrial Road
Removed 07/01/15	Sunshine Key - Campground Across Entrance	NB # 33	N24° 40.295 / W081° 14.813	1	OK
	Marathon - 11th St. (Shelter)	NB # 34	N24° 42.481 / W081° 06.753	1	On-going FDOT construction project at this site - coordinate with Vilma Croft or Nick Everson @ RS&H
	Marathon - @ Home Depot	NB # 37	N24° 42.818 / W081° 05.098	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - After MM50 Kmart / Publix-US #1	NB # 38	N24° 42.887 / W081° 04.449	1	Curb & Gutter and there is already an existing turn lane; apron not needed
	Marathon - 92nd St. (Across Airport)	NB # 41	N24° 43.503 / W081° 02.945	1	Curb & Gutter; delete from list
	Marathon - 106th (Across Subway) (Shelter)	NB # 42	N24° 43.783 / W081° 02.260	1	Curb & Gutter; delete from list
				20	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
7	Big Coppitt Key - Opposite Bobalus	NB # 12	N24° 35.682 / W081° 39.704	2 - 1	OK
	Cudjoe Key - Evie's (Shelter)	NB # 22	N24° 39.791 / W081° 28.676	2 - 1	OK
4c	Summerland Key - Mote Marine Lab	NB # 23	N24° 39.710 / W081° 27.234	2 - 1	Ongoing FDOT construction project at this location
	Priority rated 2 - but a close 1 - dependent on adequate funding			3	

	NORTH bound	Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Stock Island - Hurricane Hole Marina	NB # 7	N24° 34.281 / W081° 44.801	2	Upcoming bike path project at this site
Removed 03/23/15	Stock Island - US1 & 3 rd	NB # 8	N24° 34.447 / W081° 44.302	2	Desperately needed; upcoming FDOT project in 2015
	Rockland Key - Opposite Video Store	NB # 10	N24° 35.368 / W081° 40.822	2	Desperately needed; upcoming FDOT project in 2015
	Bahia Honda - Past Park Entrance	NB # 32	N24° 39.625 / W081° 16.390	2	This is already on a merge lane
	Marathon - 70th St. (Seagrape Apts.)	NB # 40	N24° 43.170 / W081° 03.805	2	Within a curb & gutter section; delete from apron list
	Priority rating 2 - dependent on adequate funding			5	

		Reference ID	GPS Coordinates	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Unknown at this time				
	Saddlebunch - Blue Water RV (Shelter)	NB # 15	N24° 37.463 / W081° 36.036		OK
9	Bay Point - Baby's Coffee (Shelter)	NB # 16	N24° 37.728 / W081° 35.600		OK

KWDOT Selection	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 109th Street (Walgreens)	SB # 1	N24° 43.778 / W081° 02.258	1	This roadway was milled & resurfaced 2 years ago and a larger concrete pad installed at 109th Street. This is a curb & gutter section
	Marathon - 92nd Street (S. East end of Airport)	SB # 2	N24° 43.493 / W081° 03.020	1	I believe the bus goes into the airport terminal drive to pick up & discharge passengers; is there a proposal to install a bus bay on US-1?
Removed 03/04/15	Marathon - 52nd Street (added 08/19/14 per RH)	New	Unknown		
	Marathon - MM 50 (Across Walgreens / Kmart)	SB # 5	N24° 43.000 / W081° 04.500	1	The Monroe County Sheriff's Office has recently approached us about re-locating the bus stop to in front of Crane Point Hammock (Museum)
Removed 07/24/15	Marathon - FHP Station @ Elementary School	SB # 7	N24° 42.702 / W081° 05.588	1	Please coordinate with Hong Benitez, P.E. @ D6 FDOT as we have an upcoming project in this area. This is currently a very problematic site.
	Marathon - Government Center (EOC / FDEP)	SB # 8	N24° 42.672 / W081° 05.885	1	Same as above; this site is within Hong's project. During the most recent plans review meeting, we discussed the addition of a paved shoulder (bike lane) here.
	Marathon - Prior to Turn Key Marina	SB #10	N24° 42.500 / W081° 06.682	1	This is within a current construction project. Project Manager is Vilma Croft, P.E.
Removed 07/01/15	Sunshine Key - Campground Entrance	SB # 11	N24° 42.497 / W081° 06.720	1	No issues here
	Bahia Honda - Across Park Entrance	SB # 12	N24° 39.640 / W081° 16.398	1	No issues here except the existing shelter has not been maintained. The concrete pad has been undermined; needs immediate attention.
12	Big Pine Key - Dion's (shelter)	SB # 13	N24° 40.180 / W081° 20.903	1	No conflicts anticipated at this location.
13	Big Pine Key - CVS (shelter) MM 30	SB # 14	N24° 40.188 / W081° 21.492	1	Desperately needed apron at this site!
	Big Pine Key - Medical Center (shelter)	SB # 15	N24° 40.199 / W081° 22.034	1	I need to field review this one...
	Little Torch Key - Barry Ave (prior to bridge)	SB # 16	N24° 39.992 / W081° 23.234	1	This is a very steep slope; is it really constructible? I need to field review.
	Middle Torch Key - SR4A	SB # 17	N24° 39.929 / W081° 23.509	1	Need to field review before finalizing comments
10a	Ramrod Key - Opposite Looe Key (Tiki Hut)	SB # 18	N24° 39.737 / W081° 24.400	1	Need to field review before finalizing comments
19a	Cudjoe Key - Trailer Pk / Coco's Cantina	SB # 23	N24° 39.988 / W081° 29.841	1	No conflicts anticipated at this location.
	Cudjoe Key - Across MCSO / Landscape Shop	SB # 24	N24° 39.932 / W081° 30.213	1	Need to field review before finalizing comments
14	Sugarloaf Key (Upper) - Mangrove Mama's	SB # 25	N24° 39.616 / W081° 31.320	1	Need to field review before finalizing comments
15	Baypoint - Opposite Baby's Coffee Shop	SB # 28	N24° 37.787 / W081° 35.529	1	Very small shoulder area, will this be adequate for your apron?
	Saddlebunch - Opposite Blue Water RV	SB # 29	N24° 37.478 / W081° 36.031	1	Need to field review before finalizing comments
	Big Coppitt Key - Circle K (Aquamarine Dr)	SB # 30	N24° 35.459 / W081° 39.128	1	Need to field review before finalizing comments
16	Big Coppitt Key - Across FCAA Pump Station	SB # 31	N24° 35.818 / W081° 39.430	1	Need to field review before finalizing comments
17	Big Coppitt Key - Bobalu's	SB # 32	N24° 35.703 / W081° 39.684	1	Need to field review before finalizing comments
	Rockland Key - Calle Uno (shelter)	SB # 33	N24° 35.466 / W081° 40.218	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Rockland Key - Video Store	SB # 34	N24° 35.384 / W081° 40.820	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - FKCC (near Entrance)	SB # 37	N24° 34.892 / W081° 44.638	1	There is an upcoming FDOT project in this area (milling & resurfacing)
	Stock Island - Across Senior Home	SB # 38	N24° 34.482 / W081° 45.009	1	There is an upcoming FDOT project in this area (milling & resurfacing)
				26	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
Removed 03/23/15	Marathon - USCG Station (shelter)	SB # 9	N24° 42.525 / W081° 06.367	2 - 1	Within an upcoming FDOT Construction project (Hong Benitez is the PM)
	Summerland - Across Dion's	SB # 20	N24° 39.683 / W081° 26.561	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office
	Summerland - Across Mote Marine	SB # 21	N24° 39.720 / W081° 27.214	2 - 1	Within an in-progress FDOT construction project. Please contact Nick Everson, P.E. @ the Marathon Construction Office
	Cudjoe Key - Prior to Cutthroat Road	SB # 22	N24° 39.803 / W081° 28.649	2 - 1	Very narrow shoulder. Is an apron constructible at this location?
	Priority rated 2 - but a close 1 - dependent on adequate funding			4	
	SOUTH bound	Reference ID	GPS Coordinate	Priority Rating	COMMENTS BY PATTY IVEY, FDOT
	Marathon - 68th Street (Reef Club - Shelter)	SB # 3	N24° 43.142 / W081° 03.944	2	No turnout space available due to limited r/w & curb/gutter/drainage
Removed 03/04/15	Marathon - 60th Street (Bank - Shelter)	SB # 4	N24° 43.052 / W081° 04.270	2	No conflicts anticipated
20a	Marathon - 42nd Street @ Hobbs County Park	SB # 6	N24° 42.812 / W081° 05.184	2	Curb & gutter section. How would the turnout be constructed in proximity to 41st Street?
	Ramrod Key - Prior to Coral Avenue	SB # 19	N24° 39.684 / W081° 24.644	2	Need to field review before finalizing comments
Removed 03/04/15	Sugarloaf Key - Crane Blvd (shelter)	SB # 26	N24° 39.475 / W081° 31.786	2	The existing shelter is in a very bad location; does not meet clear zone criteria. Consider re-location.
	Priority rating 2 - dependent on adequate funding			5	

From: Devon Steckly
Sent: Friday, July 17, 2015 3:12 PM
To: 'Michael Gonzalez'
Cc: ignacio@srs-corp.com; Norman Whitaker; Carolyn Haia; Rogelio Hernandez; James Bouquet; Patty.Ivey@dot.state.fl.us
Subject: FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes
Attachments: SUMMERLAND KEY-MOTE MARINE LAB (NB#23).pdf; Big Coppitt Key-FKAA Plant MM10-Survey Request.pdf; Little Torch Key-Opposite SR4A-Survey Request.pdf; Ramrod Key FKAA MM27-Survey Request.pdf; Ramrod Key - Looe Key Tiki.JPG; ADA Ramp at Bay Point.JPG; FKAA Pump Station - Ramrod.JPG; Just north of FKAA - Ramrod.JPG

Importance: High

Michael,

Thanks for passing along Patty's review of the 4 most recent alternate locations. Please proceed with the survey and design of the 4 below alternate locations.

- Little Torch Key-Opposite SR4A (NB#27) replaces Sunshine Key - Across from Campground Entrance (NB#33)
- Ramrod Key-FKAA MM27 (NB#25) replaces Sunshine Key – Campground Entrance (SB#11)
- Big Coppitt Key-FKAA Plant MM10 (NB#13) replaces Marathon – FHP (SB#7)
- Summerland Key-Mote Marine Lab (NB#23) replaces Ramrod Key – Past Looe Key Tiki Bar (NB#26)

I will draft an Amendment substituting only above locations NB#13 and NB#23, as the July 17, 2015, 2015 Amendment addresses substituting locations NB#27 and NB#25. I will forward this new Amendment to Ignacio and you after KW Transit Department representatives review.

After you receive all survey data and identify all design parameters of these 4 alternate locations, please provide an ADA accessibility design fee estimate and revised progress schedule.

Please provide a separate fee schedule for survey and design of the most recently removed NB#33 and SB#11 on Sunshine Key, SB#7 Marathon FHP, and NB#26 Ramrod Key Past Looe Key Tiki Bar locations along with itemizing an additional survey fee of the 4 above alternate locations for my processing a change order.

Thanks to all for assisting the City with moving forward on this well worthwhile Project.

Devon Steckly
Senior Project Manager
City of Key West
PO Box 1409
Key West, FL 33041
305.809.3747
dsteckly@cityofkeywest-fl.gov



From: Ivey, Patty [<mailto:Patty.Ivey@dot.state.fl.us>]
Sent: Thursday, July 16, 2015 6:27 PM
To: Michael Gonzalez
Cc: Devon Steckly; ignacio@srs-corp.com; Michelle Lee
Subject: FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes
Importance: High

Michael --

A few items....(including a response to your e-mail of July 8th; please scroll down to see responses to that e-mail also. **They're highlighted**). I'm also attaching a couple of random photos of the other sites, including the ADA ramp at Bay Point that we discussed in our meeting. FDOT will be looking for ADA considerations between any shelters and the aprons. I know that's not something included in your current scope, but FDOT will want to see ADA compliance.

Summerland Key / Mote Marine Lab: Contact info for their site reconfiguration is:

Tery Glunt
Principal
Stantec
21301 Powerline Road Suite 311 Boca Raton FL 33433-2305
Phone: (561) 487-3379 ext 231
Cell: (954) 214-7900
Fax: (561) 487-3466
tery.glunt@stantec.com

I don't have any concerns with the **Big Coppitt** site, but I think you should touch base with the Overseas Heritage Trail folks at FDEP since it's so close to the bikepath. I think you already have contact info for Jim Post (Construction Manager) and Ron Bogner (Trail Manager) at FDEP, right?

Little Torch Key & Ramrod Key -- same concern as Big Coppitt....just run it by FDEP since it's so close to the trail.

I'm copying Michelle Lee, our Permits Coordinator since she will eventually be handling the permit aspect of this project.

Patty

Patricia A. Ivey
Project Administrator
Florida Department of Transportation
3100 Overseas Highway
Marathon, Florida Keys 33050
office: (305) 289-6106
Patty.Ivey@dot.state.fl.us



From: Michael Gonzalez [<mailto:michael@srs-corp.com>]
Sent: Tuesday, July 14, 2015 3:01 PM
To: Ivey, Patty
Cc: Devon Steckly; ignacio@srs-corp.com
Subject: FW: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes

Good afternoon Patty,

Did you have any additional input for the alternate site location selections? I know that you had taken some pictures and mentioned having some additional comments. If not, we would like to proceed with releasing these locations for surveying today. Please let us know.

Regards,

Michael D. Gonzalez, P.E.
Office # 305-662-8887
Email:michael@srs-corp.com

From: Michael Gonzalez [<mailto:michael@srs-corp.com>]
Sent: Wednesday, July 08, 2015 3:34 PM
To: Devon Steckly; 'Ivey, Patty'
Cc: 'Ignacio Serralta P. E.'; 'nwhitaker@cityofkeywest-fl.gov'; 'Rogelio Hernandez'; 'jbouquet@cityofkeywest-fl.gov'; 'chaia@cityofkeywest-fl.gov'
Subject: RE: TS1102 Bus Aprons (Lower Keys) Design Progress Update Meeting Minutes

Devon,

Thank you as well for having us at your office yesterday. Please read below a brief summary of our meeting with Patty Ivey:

- Marathon-42nd Street @ Hobbs County Park- The improvements to this portion of US1 were already made by FDOT. We will have to adjust C&G in this area but otherwise Patty does not have an objection to this location. Patty mentioned that this portion of roadway may be under moratorium.
Patty, please elaborate as to how this will affect our apron construction at this location? What are the requirements for construction on the portion of FDOT roadway under moratorium?
You must 'match existing' in pavement type & thickness. There can be no cutting of the pavement (beyond the tie-in with the apron) without a full lane restoration for 100' (50' on either side of the cut). This will be included as a Special Provision in the FDOT Permit.
- Marathon-FHP Station @ Elementary School- Please see the attached upcoming FDOT project at 33rd and US1 (FHP Site). I have marked up the location in which the proposed bus stop apron would be. This project is proposing to widen US1 and add C&G at this location. Construction for this project is scheduled to start sometime in December 2016 and is estimated to last 250 days. Please confirm if you would like to proceed with Big Coppitt Key-FKAA Plant MM10 as the alternate for the FHP site.
- Ramrod Key-Past Looe Key Tiki Bar- This location is very tight. Between the existing edge of travel lane and the FKOHT there are 12'. This would suggest that the Bus Apron would encroach into the Bike Path lane which was one of Patty's concerns. The FKOHT is already adjacent to retaining wall on the south side due to the large drop off and shifting this FKOHT trail to the south is not an option. Would the City consider the alternate (Summerland key-Mote Marine Lab (NB#23)) in lieu of this site?
I don't like this site at all. Way too tight. There is not sufficient room on the unpaved shoulder and a transit stop so close to the intersecting sidestreet is not desirable. (see photo "Ramrod Key – Looe Tiki").
- Summerland key-Mote Marine Lab- Patty mentioned that the Mote Marine Lab may have plans to relocate their existing driveway locations. This will affect the location of the proposed bus apron if it is chosen to proceed with. Patty is researching this and will notify us of her findings asap. This will have to be confirmed before we can send the surveyors out to this location.
I don't think you'll have to scratch this site, just slightly modify north or south depending on the Mote Marine future access point(s).

Therefore, if the City agrees with the above mentioned suggestions we will need (4) four additional surveys completed for the following sites pending Patty's findings:

- Little Torch Key-Opposite SR4A (NB#27)

- Ramrod Key-FKAA MM27
- Big Coppitt Key-FKAA Plant MM10
- Summerland key-Mote Marine Lab

Please see the attached sketch for each of the sites and let me know if you have any comments/questions.

Regards,

Michael D. Gonzalez, P.E.

Office # 305-662-8887

Email:michael@srs-corp.com

SUMMERLAND KEY, FL



STATE RD 5 (OVERSEAS HWY)



210.00'

PROPOSED BUS STOP APRON

MOTE MARINE LAB

SUMMERLAND KEY-MOTE MARINE LAB (NB #23)

Google

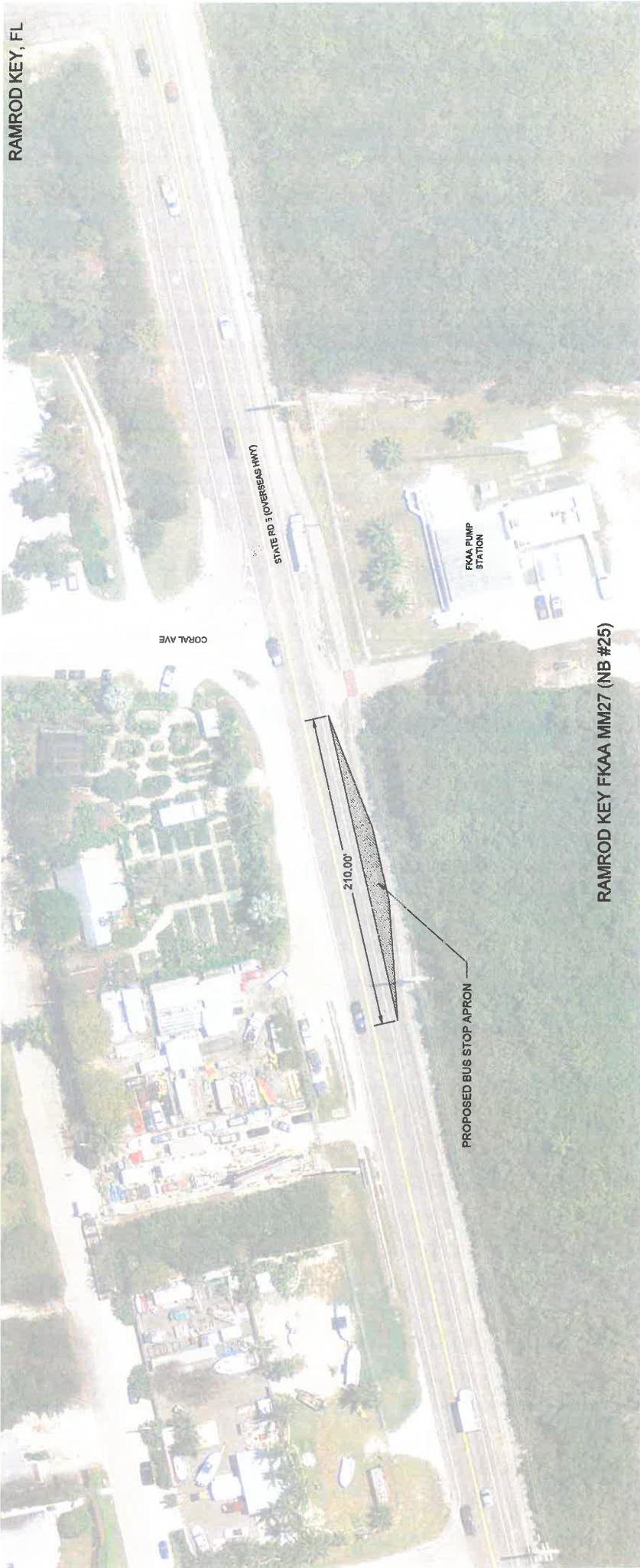
©2015

2015/5/5/16

24.3042, -81.2571

4 ft

15894



RAMROD KEY, FL

CORAL AVE

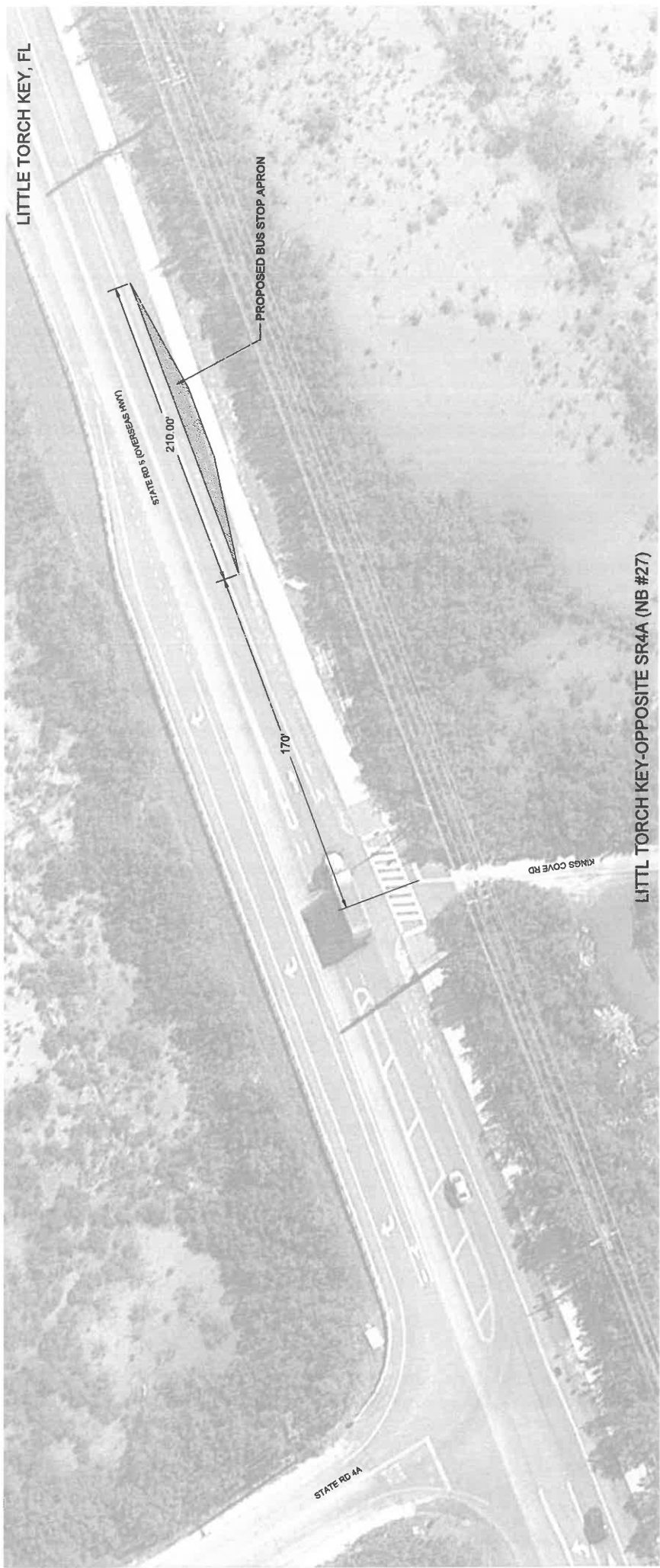
STATE RD 3 (OVERSEAS HWY)

FKAA PUMP STATION

210.00'

PROPOSED BUS STOP APRON

RAMROD KEY FKAA MM27 (NB #25)



LITTLE TORCH KEY, FL

(U) ANY SPACES BEHIND STOP APRON SHALL BE PAVED

210.00'

PROPOSED BUS STOP APRON

170'

KINGS COVE RD

STATE RD 4A

LITTLE TORCH KEY-OPPOSITE SR4A (NB #27)



BIG COPPITT KEY, FL

STATE RD 9 (GIBBS HWY)
22,000

PROPOSED BUS STOP APRON

CACTUS DR

± 205

ED SWIFT RD

FKAA PLANT

1ST STREET

BIG COPPITT KEY-FKAA PLANT MM10 (NB #13)



ADA Ramp - Baypoint



FKAA Pump Station - Ramrod



Just North of FKAA Pump Station – Ramrod



Looe Key Tiki - Ramrod

RESOLUTION NO. 15-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE ATTACHED MASTER AGREEMENT BETWEEN THE CITY AND SRS ENGINEERING INC. FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING/INSPECTION SERVICES OF 20 BUS APRONS THROUGHOUT THE LOWER KEYS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Key West City Commission Resolution 14-121 authorized the City Manager to negotiate a contract with the top ranked firm in response to Request for Qualifications RFQ 14-001.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached Agreement between the City and SRS Engineering, Inc. is hereby approved in an amount not to exceed One Hundred Sixty-Five Thousand Dollars and No Cents (\$165,000.00).

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 6th day of January, 2015.

Authenticated by the presiding office and Clerk of the


Commission on 7th day of January, 2015.

Filed with the Clerk January 7, 2015

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>


CRAIG CATES, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
FROM: Devon Steckly, Senior Project Manager
DATE: November 4, 2014
RE: Approving Design and Construction Engineering/Inspection Master Agreement for 20 Lower Florida Keys Bus Aprons.

ACTION STATEMENT:

Resolution authorizing the City Manager to enter into a Master Agreement with SRS Engineering Inc. for Design and Construction Phase Services of 20 Lower Keys Bus Aprons for a not to exceed amount of \$165,000.

BACKGROUND:

The City received two responses to RFQ 14-001 for Design of Bus Aprons for the Lower Florida Keys bus routes. An evaluation committee consisting of City Staff considered respondent qualifications at a public session on March 17, 2014. Staff subsequently recommended to City Commission that SRS Engineering, Inc. be the first ranked for the negotiation of an Agreement with the City Manager as passed with Resolution 14-121.

PURPOSE AND JUSTIFICATION:

On May 7, 2014 the City Commission passed Resolution 14-121 which approved the staff's RFQ 14-001 Respondents ranking and authorized negotiations with the top ranked Respondent to enter into an Agreement with the City of Key West. The final negotiated SRS Engineering, Inc. fee breakdown for the 20 Lower Florida Keys Bus Aprons Project (Project Code TS1102) including design, engineering and construction phase services is:

Surveying	\$ 25,000
Design	\$ 73,142
Bidding	\$ 5,202
Construction Engineering/Inspection (CEI)	\$ 61,656
Total	\$ 165,000

EXECUTIVE SUMMARY

OPTIONS:

There are two (2) options:

1. City Commission can approve the proposed Master Agreement and negotiated fee of \$165,000, and authorize the City Manager to execute the Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of the *20 Lower Florida Keys Bus Aprons Project*.
2. City Commission can reject proposed Master Agreement with SRS Engineering, Inc. for design, engineering, and construction engineering and inspection services of 20 Lower Keys bus aprons and direct Staff to negotiate with the next top ranked firm as listed in the provisions of Resolution 14-121.

FINANCIAL IMPACT

Funding for this project is available in account 411-4404-544.65-00 under project code TS1102 for \$ 165,000. The negotiated total design, engineering, and construction phase services fee shall not exceed \$ 165,000.

RECOMMENDATION

Staff recommends approval of Option 1.



CITY OF KEY WEST
P.O. BOX 1409
KEY WEST, FL 33041-1409
PHONE: 305-809-3700

PURCHASE ORDER	
P.O. #:	078741
DATE:	1/27/2015

VENDOR #: 10472
VENDOR: SRS ENGINEERING INC
ADDRESS: 5001 SW 74TH CT
SUITE 201
MIAMI, FL 33155

SHIP TO: ENGINEERING SERVICES
3140 FLAGLER
KEY WEST, FL 33040

VENDOR PHONE: (305)662-8887
VENDOR FAX: (305)662-8858

THE P.O. # MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDANCE

SPECIAL INSTRUCTIONS				
IGNACIO SERRALTA				
DELIVER BY	REQUISITION #	REQUISITION DATE	REQUISITIONED BY	
01/13/2015	0000093608	01/09/2015	DNICKLAUS FOR DSTECKLY	
FOR	ACCOUNT NUMBER	PROJECT NUMBER	TERMS	
KEY WEST, FL	41144045446500	TS1102	45 DAYS FROM RECEIPT OF INVOICE	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST	EXTENDED COST

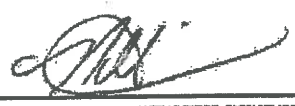
e-mailed

1	TS1102 - BUS APRONS	1.0000	165,000.00	165,000.00
	/ DL			

9999

Resolution 15-008

TOTAL PURCHASE AMOUNT	\$165,000.00
------------------------------	---------------------


AUTHORIZED SIGNATURE

ABOVE PURCHASE ORDER NUMBER IS TO BE REFERENCED ON ANY DOCUMENT RELATING TO THIS ORDER.



CITY OF KEY WEST
 P.O. BOX 1409
 KEY WEST, FL 33041-1409
 PHONE: 305-809-3700

PURCHASE ORDER	
P.O. #:	078741
DATE:	1/27/2015

VENDOR #: 10472
 VENDOR: SRS ENGINEERING INC
 ADDRESS: 5001 SW 74TH CT
 SUITE 201
 MIAMI, FL 33155

SHIP TO: ENGINEERING SERVICES
 3140 FLAGLER
 KEY WEST, FL 33040

VENDOR PHONE: (305)662-8887
 VENDOR FAX: (305)662-8858

THE P.O. # MUST APPEAR ON ALL INVOICES, PACKAGES, AND CORRESPONDANCE

SPECIAL INSTRUCTIONS				
IGNACIO SERRALTA				
DELIVER BY	REQUISITION #	REQUISITION DATE	REQUISITIONED BY	
01/13/2015	0000093608	01/09/2015	DNICKLAUS FOR DSTECKLY	
FOB	ACCOUNT NUMBER	PROJECT NUMBER	TERMS	
KEY WEST, FL	41144045446500	TS1102	45 DAYS FROM RECEIPT OF INVOICE	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE	UNIT COST	EXTENDED COST

TOTAL PURCHASE AMOUNT	\$165,000.00
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 AUTHORIZED SIGNATURE