



## MEMORANDUM

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Date: October 9, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Christina Bervaldi  
Finance Director

Subject: **25-4430 Ratifying Grant Award Agreement Contract ID #3544**

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### **Introduction**

The City Manager's Office requests ratification of the attached "Grant Award Agreement" Contract ID #3544 with Monroe County for the City of Key West Mallory Square Wharf Improvements Phase I (Public Facility) Project in the amount of \$2,603,464.00.

### **Background**

The City of Key West submitted an application on April 22, 2025, for capital funding from the FY 2026 Capital Project (Bricks and Mortar) Funding cycle. The District I Advisory Committee (DAC I) approved \$2,603,464.00 of the requested \$3,500,000.00 for the project on June 25, 2025. The funding will be used to repair/replace the existing wharf which may include demolition and construction of a new section depending on design plans.

### **Procurement**

Capital funding will be available in October after the Grant Award Agreement is approved by both the TDC and the Board of County Commissioners (BOCC). The City will receive up to a maximum reimbursement amount of \$2,603,464.00 to construct Phase I of the Mallory Square Wharf Improvements Project. Grant revenue will be budgeted in account 1010000 3377001 / IS43022501. Project expenses for the Mallory Square Wharf Improvements Project are anticipated to be \$8,000,000.00 and will be budgeted in account 1014302 5436300 / IS43022501.

### **Recommendation**

The City Manager's Office recommends the City Commission ratify the attached "Grant Award Agreement" Contract ID #3544 with Monroe County for the City of Key West Mallory Square Wharf Improvements Phase I (Public Facility) project in the amount of \$2,603,464.00.