



Monthly CS Department Report

To: Brian L. Barroso, City Manager

Date: February 7, 2025

From: Marcus Davila, Director of Community Services

Subject: Monthly City Manager Update/January

Key West Cemetery

- Met with 20 different families via telephone/email/ in person regarding different inquiries about current burials, new burials, construction permits for new construction and repairs to current structures in family lots, family plot ownership, rights to sell plot, disinterment's and relocating family members, purchase niche or vault.
- 2 Cremation burials
- 5 Full burials
- 1 Disinterment
- Cemetery Committee Meeting January 14th, Next Cemetery Committee Meeting February 13th
- 1 digging by City Staff for underground vault in the Shaffer's Family Plot.
- \$3,366.60.00 collected on Perpetual care, tent/chair rental, casket tray fees.
- 2 Niche Columbarium's have been received and installed near Olivia St fence line.
- Cemetery Stroll Jan 26th
- Reported bones found in the cemetery. Confirmed by Key West Mortuary funeral director and they were put back where they came from. Proper documentation provided to all parties.
- Royal Poinciana Tree fell on an abandoned lot. City Staff removing.

Events

- Over 9 events including Soldier Ride, Mile 0 Fest, KW Half Marathon, MLK Jr Celebration, Kelly McGillis Classic Flag Football Tournament, and Chicago.

January- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg Days to Acknowledge	Average Days to Close
Abandoned Property	3	0	2		1.3
City Building Maintenance (Community Services)	132	131	128	0.1	2.5
Code Compliance Concern	1	0	1		0.8
Corner Visibility	3	0	3		3.3
FMT Category for maintenance	5	5	5	0.4	2.8
Curb Issue	8	7	8	2.3	4.5
Graffiti	2	2	1	4.8	4.7
Illegal Dumping on Public Property	6	5	1	3.6	2.2
Litter	4	3	4	0	2
Missed Curbside Collection	3	2	3	0.2	1.2
Pothole	10	10	10	0.7	1.5
Public Beach	2	1	1	0	0.6
Public Park	3	3	3	1.8	7
Sidewalks	12	6	10	6.2	5.3
Signage	4	0	1		11.1
Storm Drain	2	2	2	0	2.7
Street Gutter	1	1	1	0	10
Streetlights	3	1	3	3.6	2.1
Streets	3	1	0	0	
Suggestion Box	3	0	2		0
Tree Concerns	8	8	4	0.2	11.6
Trim Trees on Public Property	14	13	12	0.1	5.9
Parking Concerns	7	0	7		0.5
Pickup on ROW	2	1	0	0	
Abandoned Bicycle	3	2	2	3	3.5
Bicycle Rack Request	2	2	1	0	0.5
Request a Waste Management Bin	1	1	1	0	0